

Dear Parent/Guardian:

For international parents, sending a young daughter or son to study in the United States is a big decision. Sending your child on this educational adventure is exciting. At the same time, international parents may feel anxious or stressed being so far away from their child. EducationUSA Academy at the University of Colorado Boulder is committed to ensuring the safety and security of your child at all times during our program. From arrival to departure, in and out of the classroom, you can trust that your child is in a safe, friendly, and nurturing environment. We would like to share with you some of the policies and procedures we have in place to guarantee the safety of all program participants:

### **Resident Counselors on Duty 24/7**

All EducationUSA Academy students will be chaperoned by a group of resident counselors. These counselors are carefully selected and extensively trained. They are there to ensure the health and safety of the students. All resident counselors live in the residence halls with the students, accompany students during activities, and conduct nightly bed checks to make sure all students are safe and in their assigned rooms. If students have any questions about the program, or if they face any challenges adjusting to life in Boulder, the resident counselors are there to help them in any way possible.

### **Strict Student Code of Conduct**

The EducationUSA Academy and the University of Colorado Boulder strive to make the campus community a place of study, work and residence where people are treated, and treat one another, with respect and courtesy. All students must follow the Student Code of Conduct. Students who violate conduct standards will be subject to disciplinary actions up to, and including, expulsion from the program.

### **24-hour Emergency Contact**

Holly Woodsome, the EducationUSA Academy Program Manager, is available via email, phone, or text 24 hours/day, 7 days/week for emergencies.

[Holly.Woodsome@Colorado.edu](mailto:Holly.Woodsome@Colorado.edu)

(+1) 720-378-1717

### **Emergency Notifications**

The University of Colorado Boulder has a formal emergency notification policy. In addition, multilingual faculty and staff are available to communicate with parents and students in the unlikely event of an emergency.

### **Missing Student Guidelines**

Faculty, staff, and residence counselors are always on alert to make sure that all students stick together. It is extremely important that IEC faculty and staff know where the students are and that they are safe. When students are off campus, they use the

buddy system (pairs of students monitor and support one another). Faculty and staff will follow strict procedures in the unlikely event that a student is missing.

### **Campus Police Department**

The University of Colorado Boulder has its own full-service police agency patrolling campus by foot, bicycle, motorcycle, and vehicle 24 hours a day, seven days a week.

### **Transportation is Easy and Free**

From the moment your child arrives at Denver International Airport, EducationUSA Academy staff will be available to make sure students arrive in Boulder and check-in to the residence halls. All students receive a CollegePass card that allows students to ride all Boulder and Denver public transportation buses and light rail trains for free. In addition, private transportation will be provided free of charge for some activities.

### **Primary Advisers**

Each EducationUSA Academy student is assigned a Primary Advisor. Primary Advisors are faculty members who are the first point of contact between the student and the academic program. They are available to discuss any problem the student may be having.

### **Friendly, Caring Staff**

From Primary Advisors, to front office staff, to faculty, to resident counselors, parents can rest assured that all EducationUSA Academy students are being cared for with the utmost respect – both in and out of the classroom. The entire EducationUSA Academy team is here to make sure students have a great time while staying safe.

For additional information, please review the following pages on our website:

### **Program Information:**

<http://edusaacademy.colorado.edu/program-information/>

### **Campus Life:**

<http://edusaacademy.colorado.edu/campus-life/>

### **Safety:**

<http://edusaacademy.colorado.edu/campus-life/safety/>

### **Student Handbook:**

<http://edusaacademy.colorado.edu/program-information/student-handbook/>

### **Application Information:**

<http://edusaacademy.colorado.edu/apply/>

If you have additional questions about the EducationUSA Academy program, our staff, safety procedures, or other subjects, please feel free to contact us via email at [edusaacademy@colorado.edu](mailto:edusaacademy@colorado.edu).

We look forward to hearing from you.

Kind regards,  
Patricia Juza  
Director  
International English Center  
University of Colorado Boulder