Department of Civil, Environmental and Architectural Engineering University of Colorado Boulder Warkley Fund Request Policy February 2022

The department has Warkley endowment fund for supporting purchase of equipment – new and replacement – in the laboratory. The purpose is mainly for teaching, but research activities that aid and promote in teaching are also admissible. Requests for support can be made by individual faculty or by groups. If the request is made for equipment mainly for research, we urge the requester to – (i) include all the potential users and (ii) obtain contributions matching the request. Matching contributions are not necessary for the request, but demonstrates the commitment and investment from the faculty. The requests are to be made in writing to the Chair with details

of the requestors, equipment, cost and matching if any. The chair will discuss the request with

the ExComm and will recommend based on the committee's advice and consent.