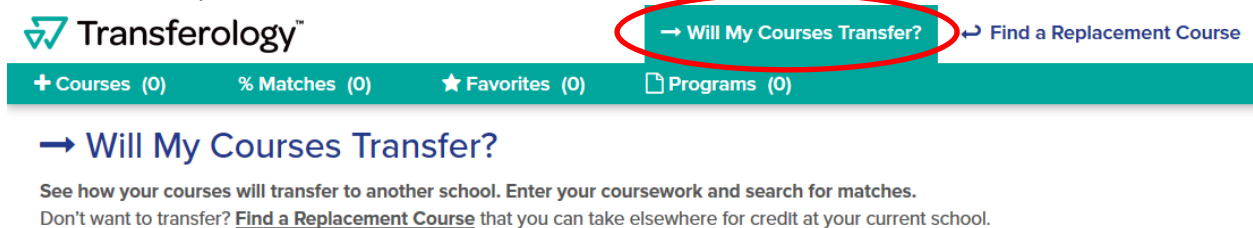


## Transferology Instructions - How to see if a course is pre-approved

Follow these instructions if you have identified a specific course that you want to take at another school, and want to know if it's already approved for transfer to CU Boulder.

In the example below, a student wants to take the course CIVE 313 from Colorado Mesa University, and wants to know if it's approved for transfer to CU Boulder.

- 1) Go to [www.transferology.com](http://www.transferology.com) and log in, or create an account if you don't already have one.
- 2) Click on "Will My Courses Transfer?"



- 3) In the "School Name" field, start typing the name of the school where you want to take the course, and select it from the drop-down list that appears. If the school isn't listed in Transferology, use the CEAS Transfer Credit Review Form.

The screenshot shows the search form on the Transferology website. At the top, there are three tabs: "Courses", "Standardized Exams", and "Military Credits". Below the tabs, there is a section titled "School Name" with a text input field containing "Colorado Mesa University". The "School Name" label and the input field are circled in red.

- 4) In the "Department" field, start typing the department code of the course you want to take, and select it from the drop-down list that appears. If the department isn't listed in Transferology, use the CEAS Transfer Credit Review Form.

The screenshot shows the search form on the Transferology website. At the top, there are three tabs: "Courses", "Standardized Exams", and "Military Credits". Below the tabs, there is a section titled "School Name" with a text input field containing "Colorado Mesa University". Below this, there is a section titled "Taken" with two dropdown menus: "Fall" and "2018". Below the "Taken" section, there is a section titled "Department" with a text input field containing "CIVE - CIVIL ENGINEERING". The "Department" label and the input field are circled in red.

5) A list of courses will appear for the school/department you have selected. Click the + symbol next to the course you want to take. If the course isn't listed, use the CEAS Transfer Credit Review Form.

Course	Title	Hours	
CIVE127	Engineering Drawing for Civil Engineering	3	+
CIVE212	Introduction to Geomatics	3	+
CIVE313	Theoretical Fluid Mechanics	3	+
CIVE397	Structured Research	3	+

6) If you want to search for multiple courses, repeat this process. The course(s) you've selected will show in the "My Courses" section on the right-hand side of the screen. When you're done adding courses, click "Search for Matches."

### My Courses

Search for Matches

Colorado Mesa University				
CIVE313	THEORETICAL FLUID MECHANICS	Fall '18	3	

7) Start typing "University of Colorado Boulder" into the search field at the top of the page, then click on the "% Match" box next to CU Boulder.

[clear filters](#) [Looking for a particular school?](#)

university of colorado b|

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100%

Match

**University Of Colorado Boulder** ☆

Boulder, CO

4 year, Public - [View Full Profile](#)

- 8) The results for your class will appear. There are three possible results for each course:
- **Match** – the course has been evaluated and given an equivalent CU Boulder course number. Do not use the CEAS Transfer Credit Review Form – contact your advisor if you need more information. See #9 below.
  - **Miss** – the course is non-transferrable. Do not use the CEAS Transfer Credit Review Form.
  - **Maybe** – the course has not yet been reviewed. **Use the CEAS Transfer Credit Review Form.**

- 9) For courses listed as “Match,” the CU Boulder course equivalent will be listed. If the CU Boulder equivalent is accepted toward your degree, the course is approved for transfer.

**1 Match**

The matches below indicate specific courses you may be awarded after completing and transferring, assuming you earned a passing grade in the transferred course. Matches may change depending upon your major.

**Courses from:**  
**Colorado Mesa University**

- CIVE313 THEORETICAL FLUID MECHANICS 2018 → **CVEN3313**

If you don't know whether the CU Boulder equivalent is accepted toward your degree, you can contact your advisor for more information. Some courses may be accepted by CU Boulder generally, but will not count toward your degree. Other courses may be accepted at your department's discretion. You should always talk to your advisor before taking a course if you're unsure if it will be accepted toward your degree.

Here's an example of a course that is listed as a match, but should not be taken before talking to your advisor:

**1 Match**

The matches below indicate specific courses you may be awarded after completing and transferring, assuming you earned a passing grade in the transferred course. Matches may change depending upon your major.

**Courses from:**  
**California Polytechnic State University-San Luis Obispo**

- EE307 DIGITAL ELECTRONICS AND INTEGRATED CIRCUITS 2018 → **ECEN4999TC** ⓘ

[Expand all notes](#)

**Important! Even if the course is approved to transfer and to count toward your degree, you should be aware of the following:**

- You must get a C- or higher for CU Boulder to accept the course for transfer. Your department may require a C or higher for the course to count toward your degree.
- You are responsible for making up any difference in semester credit hours between the CU Boulder course and the transfer course. Be especially cautious when taking a class on a quarter system, as these will be converted to semester hours when the class is transferred.
- You must petition to waive the In-Residence Credit Requirement if you will be within 45 credits of graduation when you take the transfer course.