

Civil, Environmental, and Architectural Engineering

Graduate Independent Study Agreement

The STUDENT is responsible for delivering the approved form to the Graduate Advising Team (ceaegrad.advising@colorado.edu) before the add deadline to be enrolled.

Name: _____

CU Student ID#: _____

CU Email: _____

Degree Level: M.S. PhD

Major: _____

Advisor(s): _____

Independent Study Course Information

Instructor Name: _____

Semester for Registration (ex. Fall 23): _____

Course #: (Check option below)

of Credits (1-3): _____

AREN 5849

Previous # of Independent Study hours earned:

CVEN 5849

Within this major: ____ Outside this major: ____

Description and goals of the proposed Independent Study:

Method of conducting and evaluating the Independent Study (for example: research and reading, written reports, regular meetings and discussions, final paper or report, etc.).

Indicate any specific assignments and any dates when specific elements are to be finished:

Independent Study Policy & Guidelines

Independent study is an opportunity for students to earn academic credit for learning outside the formal class structure under the individual direction of a faculty member. Study is provided to fill an academic need of importance to the student that cannot be filled by the regular curriculum.

Policies/Eligibility

1. The number of allowable independent study credits for any student cannot exceed 25% (rounded to the nearest whole number) of the total credits required for a master's degree program. Although the Graduate School prescribes no limit on independent study for doctoral students, departments may be more restrictive. Connect with your faculty advisor to discuss.
2. Graduate level independent study may not be used as an avenue for completing undergraduate courses in the major department. The department may require a student to take undergraduate major courses as a means of making up deficiencies, but the student should be informed that credits generated in this scenario may not be counted in the minimum number required for the major but ARE included in the cumulative GPA.
3. The student is required to complete and sign an Independent Study Agreement. The Independent Study Agreement must be approved and signed by the professor instructing it. University policy states that only faculty members may sponsor Independent Study.
4. CCHE policy states that a minimum of 25 hours of work-time on the part of the student is required for each one semester hour of Independent Study credit.
5. Independent Study is to be enrolled in for the same time frame as all other courses.
6. Independent Study credit will be granted upon satisfactory completion of the project requirements as defined in the Independent Study Agreement.
7. The Independent Study may not be done retroactively. That is, the agreement for Independent Study is to be completed, signed, and approved by all parties prior to the initiation of the project and no later than one week prior to the end of the registration.

Restrictions

University rules do not normally allow Independent Study credit for internship experiences, work-study, or hourly pay done in departments, or work also compensated by salary.

How to Enroll

Complete this form with all necessary signatures via the online workflow. The form will be automatically routed to the Graduate Advising Team for final review, signature, and registration.

Approvals Required

I understand and confirm that this registration in Independent Study meets requirements set forth on this document.

Student Signature: _____

Date: _____

Faculty Advisor Signature: _____

Date: _____

Associate Grad Chair Signature: _____

Date: _____

CEAE Grad Advising Signature: _____

Date: _____