

## Civil, Environmental, and Architectural Engineering Independent Study Agreement

The **STUDENT** is responsible for delivering the approved form to the Department's Graduate Program Advisor (e-mail [cvengrad@colorado.edu](mailto:cvengrad@colorado.edu)) before the drop/add deadline in order to be enrolled.

Name: \_\_\_\_\_

CU Student ID #: \_\_\_\_\_

CU email: \_\_\_\_\_

Local phone: \_\_\_\_\_

Major: \_\_\_\_\_

Class standing: ☐ BS/MS ☐ M.S. ☐ PhD

Degree pursuing: \_\_\_\_\_

Cumulative GPA: \_\_\_\_\_

Faculty Advisor: \_\_\_\_\_

Semester: \_\_\_\_\_

Course #: (check an option below)

Section #: (use chart on next page) \_\_\_\_\_

AREN: ☐ 4849 ☐ 5849

Credit hours requested (1-3): \_\_\_\_\_

CVEN: ☐ 4849 ☐ 5849 ☐ 7849

Previous number of Independent Study hours earned:

EVEN: ☐ 4840

Within this major: \_\_\_\_\_ Outside this major: \_\_\_\_\_

### Description and goals of the proposed Independent Study:

**Method of conducting and evaluating the Independent Study (for example, research and reading, written reports, regular meetings and discussions, final paper or report).**

**Indicate any specific assignments and any dates when specific elements are to be finished:**

### Approvals Required:

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Faculty Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Faculty Member's Departmental

Independent Study Coordinator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>Policies governing this Independent Study are noted on the second page.</b>
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## Independent Study Policy & Guidelines

Independent Study is an opportunity for students to earn academic credit for learning outside the formal class structure, under the individual direction of a faculty member. Independent Study is provided to fill an academic need of importance to the student that cannot be filled by the regular curriculum.

### Policies/Eligibility

1. The College allows a maximum of 6 hours of Independent Study degree credit towards the BS, but major departments may be more restrictive. A maximum of 3 hours may be taken in any one semester. ***Prior written approval, via the College's Independent Study Agreement, is required prior to any initiation of course work.***
2. For an undergraduate student to be eligible for Independent Study, a student should have completed a significant portion of his/her undergraduate studies with a very good GPA, and must have some relevant background knowledge and/or experience.
3. Independent study work cannot exceed 25% of the course work requirement for master's degree students.
4. Although the Graduate School prescribes no limit on independent study for doctoral students, major departments may be more restrictive.
5. Graduate level independent study may not be used as an avenue for allowing students to take undergraduate courses in the major department. The department may require a student to take undergraduate major courses as a means of making up deficiencies, but the student should be informed that credits generated in these courses may not be counted in the minimum number required for the degree, but are included in the cumulative GPA.
6. The student is required to complete and sign an Independent Study Agreement. The Independent Study Agreement must be approved and signed by the professor directing it, and by that professor's departmental Independent Study Coordinator. University policy states that only faculty members may sponsor Independent Study.
7. CCHE policy states that a minimum of 25 hours of work-time on the part of the student is required for each 1 semester hour of Independent Study credit.
8. Independent Study is to be enrolled for in the same time frame as all other courses.
9. Independent Study credit will be granted upon satisfactory completion of the project requirements as defined in the Independent Study Agreement.

### Restrictions

University rules do not normally allow Independent Study credit for internship experiences, work-study or hourly pay work done in departments, or for work also compensated by a salary.

### How to Enroll

To enroll, ensure all necessary signatures are acquired on this form, and then submit to the Department's Graduate Program Advisor before the add/drop course deadline.

The Independent Study may not be done retroactively. That is, the agreement for Independent Study is to be completed, signed, and approved by all parties prior to the initiation of the project, and no later than one week prior to the end of the registration period.

Professor Section Numbers					EVEN ONLY
901 AMADEI	913 HUBLER	923 PAK	931 STURE	907 HANNIGAN (ME)	
952 BAKER	942 JAVERNICK-WILL	933 PFEFFER	<b>954 SUMMERS</b>	983 HENZE (ME)	
<b>919 BALAJI</b>	963 JONGEWAARD	928 PORTER	<b>973 THOMAS</b>	936 HERTZBERG (ME)	
964 BEAMER	<b>967 KASPRZYK</b>	915 POURAHMIDIAN	906 TORRES-MACHI	914 LARSON	
<b>948 BIELEFELDT</b>	961 KLEES	<b>945 RAJARAM</b>	922 VASCONEZ	969 MANSFELDT	
959 CHINOWSKY	<b>975 KORAK</b>	944 REGUEIRO	<b>974 WALKER</b>	915 MILFORD (ME)	
<b>982 COOK</b>	940 KRARTI	<b>981 REN</b>	936 WHAM	932 PELLIGRINO (ME)	
953 COROTIS	910 KUCHENRITHER	<b>939 ROSARIO-ORTIZ</b>	968 WUJEK		
905 CRIMALDI	924 LIEL	<b>943 RYAN</b>	950 XI		SECTIONS AVAILABLE TO CEAE & EVEN STUDENTS ARE LISTED IN BOLD
925 DASHTI	<b>902 LINDEN</b>	956 SALVINELLI	920 ZAGONA		
971 GOODRUM	916 LIVNEH	926 SAOUMA	904 ZHAI		
<b>927 GOOSEFF</b>	<b>951 MCKNIGHT</b>	903 SCHEIB	921 ZHANG		
946 HALLOWELL	958 MOLENAAR	<b>929 SILVERSTEIN</b>	937 ZNIDARCIC		
918 HEARN	<b>912 MONTOYA</b>	911 SONG	962 ZUO		
909 HENZE	965 MORRIS	<b>960 STRAUB</b>			
<b>949 HERNANDEZ</b>	<b>941 NEUPAUER</b>	970 SRUBAR			