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**Asia Internship Program – Virtual**

**The Tadano Group**

The Tadano Group is a worldwide leader in the manufacture of mobile cranes. Parent company Tadano Ltd. was founded in 1919 and is located in Takamatsu, Japan. With more than 5,000 employees and over 30 business subsidiaries worldwide, the Tadano Group had global consolidated sales of 186 billion JPY (approximately 1.7 billion USD) in fiscal year 2020. This virtual internship is a unique opportunity to experience the intersection of Japanese and American business cultures at a company that makes tangible products used for building the world’s infrastructure.

**Job Description and Responsibilities**

* Through CU Boulder’s Asia Internship Program, Tadano is looking for an intern to work virtually with members of our global team on projects including communications, marketing, compliance, and more.
* English-language reports summarizing the intern’s activities and findings will be expected from time to time.
* The internship program will be coordinated by two CU Boulder alumni currently working for Tadano Ltd. in Japan.
* Note: intern may be asked to sign a confidentiality agreement covering proprietary information that may be disclosed during the internship.

**Dates**

Work Dates: Monday, May 30 to Friday, July 22, 2022

Work Hours: 120 hours total. Work hours will be flexible but monitored via e-mail communications. Regular online meetings will be held (via Google Meet, etc.), but the timing may vary depending on the location and time zones of the project team members. (The intern will be working with employees not only in Japan, but also in the United States, Germany, and other countries)

**Eligibility Requirements**

* Must have completed a minimum of 30 credit hours by start of internship.
* Must have a minimum cumulative GPA of 2.50.
* Given the company headquarters location in Japan, and the subsequent language opportunities, it is recommended that applicants have Japanese language ability equivalent to the N4 level of the Japanese Language Proficiency Test or higher.

**Course Credit**

Interns will receive 3 credits through ASIA 4930. Questions about the credit component can be directed to Steve Rose (see information below).

**Costs**

* Students can apply for Buffs Abroad Scholarships, and may be able to use financial aid.
* Scholarship support available through the Center for Asian Studies, limited to students who have applied for Buffs Abroad Scholarships.
* Please visit the Education Abroad Website for program costs and finances at <http://abroad.colorado.edu/?go=programcosts>.

**Application Procedures**

* Applications are available on the Education Abroad website at <http://abroad.colorado.edu/?go=AIPTokyo>.
* In addition to the application form, students will need to provide a cover letter, resume, transcript, and statement of purpose.
* Students may be interviewed by the supervisor prior to selection.
* **Application deadline is Friday, April 15, 2022.**

**Questions**

* Contact Steve Rose, Assistant Director of Study Abroad, with questions about application procedures or costs: [Steven.Rose@colorado.edu](mailto:Steven.Rose@colorado.edu) or 303-492-2977.
* Contact Danielle Rocheleau Salaz, Executive Director of the Center for Asian Studies, with questions about internship content or the Asia Internship Program: [CAS@colorado.edu](mailto:CAS@colorado.edu) or 303-735-5312.

**Note**

This program may be subject to public health restrictions surrounding the COVID-19 pandemic. Students should follow public health orders for work/businesses if there is any work that will not be done remotely. Visit CU’s [COVID-19 Updates and Resources](https://www.colorado.edu/covid-19) page for current information.