

OPPORTUNITIES
PREPARE
EXPLORE
EXPERIENCE

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COLLEGE TO
CAREER PATHWAY



Career Services
UNIVERSITY OF COLORADO **BOULDER**

STEP ONE

EXPLORE OPPORTUNITIES

- Use Career Services resources to *explore future career options*.
- Explore academic options and narrow down your interests with the *Majors Card Sort* or *What Can I Do With This Major* tools.
- Create or update your resume using *VMock*.
- Learn how to build professional skills that will appeal to future employers and make a plan for developing these skills through the *Skills for Success program*.
- Join a *student organization* or *volunteer* to further explore your interests and develop your skills.
- Complete the *YouScience* assessment and review your top recommended careers and majors.
- Create a profile on *Handshake* to explore internships and part-time jobs and stay informed about events and workshops.

STEP TWO

START SEEKING PROFESSIONAL EXPERIENCE

- Gain professional experience through a job simulation (such as *Forage*), a part-time job or job shadowing. Attend a *workshop* or explore online resources, such as *Handshake* or *FirstHand*, to find opportunities.
- Attend *events* that feature alumni and employers to learn more about the world of work.
- Practice for interviews with *InterviewStream*. You can share your recording with trusted advisors for on-demand feedback.
- Make a profile on *LinkedIn* and use VMock's *Aspire* tool to optimize your profile. Stop by Career Services to use the *free photo booth* and add a headshot to your profile.
- Connect with CU Boulder alumni on the *Forever Buffs Network*.
- Build career-relevant skills* by taking on a leadership role in a student organization, getting a part-time job or internship or participating in programs that build skills. Know what job you want? *Request a personalized skills report* to find out what skills employers want when hiring that role.
- Consult with Career Services if you are considering medical school, law school or other graduate school options to learn about timelines and preparation.
- Grow your professional network through *informational interviews*.

WHERE WILL YOU ROAM?

STEP THREE

EXPAND YOUR PROFESSIONAL EXPERIENCE

- ❑ Apply for internships and other experiences using *Handshake*.
- ❑ Participate in *workshops* to learn how to tailor your resume and cover letter to highlight your skills and create your search strategy.
- ❑ Revise your resume using *VMock*. Remember to feature relevant skills for the work you want, and upload your resume to *Handshake*. Make sure your profile is visible to employers.
- ❑ Attend *career fairs and employer events* in your field of interest.
- ❑ Continue building your professional network. Identify professional organizations and associations using *What Can I Do With This Major* or *FirstHand* related to your career interests.
- ❑ Check in on your Skills for Success skill-building plan. Are you building a balance of both *foundational and technical skills*? Do you know which skills are required for the career you'd like? If you need a refresher or an update to your plan, request a *skills report* to see which skills you should be building now and learn how to *build career-relevant skills*.

STEP FOUR

FINISH STRONG

- ❑ Start your full-time job search six to nine months before graduation. By starting early, you can break down the big task of finding a job into smaller, manageable tasks.
- ❑ Attend Career Services' *workshops* to clarify your job search strategy and find out how to highlight your skills in the job search.
- ❑ *Talk with potential employers* throughout your final year at CU Boulder, and attend *career fairs* and employer-related events.
- ❑ Gather examples of how you *use your professional skills* for interviews and resume bullet points.
- ❑ Polish your resume with *VMock* and, and work on your interview skills with *InterviewStream*.
- ❑ Connect with Career Services if graduate or professional school is your next step after graduation to *plan your application process*.



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Career Center for Community, S440 & N450
303.492.6541 | colorado.edu/career