

Undergraduate Student Employee of the Year: Scoring Rubric

Student Employee of the Year nominations will be evaluated by a committee using this scoring rubric.

Criteria	Excellent (3 pts) Nominator provided comprehensive and compelling details with examples illustrating how the student's contributions far surpassed the criteria listed.	Good (2 pts) The nominator provided specific details and examples about how the student's contributions met the criteria listed.	Fair (1 pt) The nominator provided specific details and examples of the student's contributions but did not clearly relate them to the listed criteria.
Professionalism & Reliability The student demonstrates responsibility, dependability, is open to feedback, and committed to personal or professional growth.	Student demonstrates outstanding qualities in this area	Student shows above-average qualities in this area	Student meets expectations in this area
Meaningful Impact The student creates a lasting, positive influence on their team, department, university or community.	Student demonstrates outstanding qualities in this area	Student shows above-average qualities in this area	Student meets expectations in this area
Collaboration & Communication The student is adaptable when working with others, communicates clearly, and builds positive connections within their work environment.	Student demonstrates outstanding qualities in this area	Student shows above-average qualities in this area	Student meets expectations in this area
NSEA Category Refer to the categories to assign a score for this	Student demonstrates outstanding qualities in this area	Student shows above-average qualities in this area	Student meets expectations in this area

area. Transfer that score to this row to include it in the overall score.			
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NSEA Categories

NSEA categories	Excellent (3 pts) Nominator provided comprehensive and compelling details with examples illustrating how the student's contributions far surpassed the criteria listed.	Good (2 pts) The nominator provided specific details and examples about how the student's contributions met the criteria listed.	Fair (1 pt) The nominator provided specific details and examples of the student's contributions but did not clearly relate them to the listed criteria.
Community Service Student employee makes a distinctive contribution to the community through impactful work that is lasting even after the job is complete and inspires others to serve the university and beyond.	Student demonstrates outstanding qualities in this area	Student shows above-average qualities in this area	Student meets expectations in this area
Diversity & Inclusion Student employee embodies empathy, compassion, and commitment to DEI efforts while promoting diverse perspectives in projects, discussions, and problem-solving.	Student demonstrates outstanding qualities in this area	Student shows above-average qualities in this area	Student meets expectations in this area
Leadership Student employee inspires and motivates others by fostering trust, embracing leadership and innovation, and demonstrating a passion for mentoring and training peers.	Student demonstrates outstanding qualities in this area	Student shows above-average qualities in this area	Student meets expectations in this area
Technology & Innovation Student employee uses technology to improve productivity and decision-making while generating	Student demonstrates outstanding qualities in this area	Student shows above-average qualities in this area	Student meets expectations in this area

innovative and impactful ideas that are new, better, or unique.			
Critical Thinking Student employee excels in multitasking, employs sound and inclusive judgement in decision-making, and effectively analyzes diverse information to address problems comprehensively.	Student demonstrates outstanding qualities in this area	Student shows above-average qualities in this area	Student meets expectations in this area