Amanda Amazing

 3333 Rocky Road ◼ Denver, CO 80000 ◼ Cell: 303-333-3333 ◼ Amanda.amazing@colorado.edu

Education

**University of colorado at boulder- Leeds school of business**  May 2016

Bachelor of Science in Business Administration with an emphasis in Finance and Marketing

Cumulative GPA: 3.39

* Relevant Courses: Introduction to Business, Business Statistics, Accounting and Financial Analysis, Introductory Finance, Fundamentals of Marketing

Honors and Awards

Highest Academic Honors Award 2008-2012

Academic All-State First Team, Soccer 2010-2012

National Honor Society Award 2010-2012

Leadership and Activities

**KAPPA KAPPA GAMMA FRATERNITY,** Boulder, CO Spring 2014- Present

*Event Chairman*

* Manage a $28,000 budget and allocate funds to various events and activities; approve expenditures and reconcile accounts
* Plan and coordinate # events per year; delegate tasks, coordinate logistics, catering, venue and activities
* Oversee a committee of # to ensure all events run smoothly; utilize strong interpersonal and communication skills to ensure all events run smoothly and successfully

**FUTURE BUSINESS LEADERS OF AMERICA,** Highlands Ranch, CO 2009-2012

* Competed against schools across Colorado in simulated business situations; created business plans and presented information in a team environment

**NATIONAL CHARITY LEAGUE,** Denver, CO 2007-2012

* Led a team of volunteers in planning various fundraising and philanthropic events, for 50-500 people; dedicated over 100 hours to deserving organizations

**FELLOWSHIP OF CHRISTIAN ATHLETES,** Highlands Ranch, CO 2007-2012

* Coordinated the Annual Dinner and Auction Fundraiser attended by 300 people which raised $10,000; secured donations and auction items by soliciting businesses; created catalog and designed space

Experience

**BTO FROZEN YOGURT,** Highlands Ranch, CO Summer 2013

*Associate*

* Provided a high level of service to customers in a busy location; restocked products and ensured cleanliness of the store; handled all financial transactions
* Strengthened multitasking skills assisting over 50 people per hour during peak times

**COHN MARKETING COMPANY**, Denver, CO March-Aug. 2011

*Intern*

* Gained a strong understanding of the process of developing brands and company imaging; participated in meetings and provided input and opinions on various strategies
* Utilized social media outlets such as Twitter, Facebook, and LinkedIn to promote campaigns and efforts

Skills and Additional Information

* Proficient with Microsoft Word, Excel, PowerPoint and Visio
* Proficient/Conversational in Spanish, Proficient/ Conversational in French
* Club Soccer Elite team player, 2007-2012
* High School Varsity Soccer Letter, 2010-2012 and Team Captain, 2012???
* Completed over 200 community service hours through the National Honor Society