Leeds Academic Advising Milestones

**Required Advising**
Leeds students are required to attend either group or individual academic advising each semester of their first two years.

1. **Understand Your Leeds Degree**
   - Group advising
   - Using the registration system
   - Reading your Degree Audit
   - Planning classes for next semester

2. **Explore Your Options**
   - Group advising
   - Revisiting your Academic Roadmap
   - Getting involved in Leeds & CU
   - Mentoring opportunities
   - Exploring study abroad options
   - Exploring summer classes
   - Planning classes for next semester

3. **Narrow Your Focus**
   - Group advising
   - Explore your Areas of Emphasis and ways to customize your degree
   - Registering for next semester
   - Ways to plan ahead:
     - Consider study abroad options
     - Research certificates & minors

4. **Customize Your Graduation Plan**
   - Individual advising
   - Declaring Area of Emphasis
   - Building a customized graduation plan with your Area of Emphasis advisor

5-8. **Regular meetings**
Continue to meet with your Assigned Advisor regularly to ensure you are on-track

**4-year Graduation Milestones**
To graduate in 4 years, Leeds students must complete specific milestones each semester.

1. **Semester 1**
   - BADM 1250 - First Year Seminar
     - Explore options in Leeds – Areas of Emphasis and certificates
     - Draft 4-year Roadmap
     - Self-exploration – understand strengths, interests, abilities
   - 15 credits completed

2. **Semester 2**
   - Complete the following by the end of the first year:
     - BCOR 1015 The World of Business
     - BCOR 1025 Statistical Analysis in Business
     - BCOR 1030 Communication Strategy
     - ECON 2010 Principles of Microeconomics
     - MATH 1112 Mathematical Analysis in Business
   - 30 credits completed

3. **Semester 3**
   - BCOR 2201 Principles of Marketing
     - BCOR 2202 Principles of Organizational Behavior
     - BCOR 2203 Principles of Accounting 1
     - BCOR 2204 Principles of Financial Management
     - BCOR 2205 Intro to Information Management and Analytics
     - BCOR 2206 Principles of Operations Management
   - 45 credits completed

4. **Semester 4**
   - BCOR 2301 Business Law
     - BCOR 2302 Business Ethics and Social Responsibility
     - BCOR 2303 Principles of Accounting 2
     - BCOR 2304 Strategic Thinking
     - BASE 2104 BCOR Applied Semester Experience
   - 60 credits completed

5. **Senior check-out appointment**
Meet with your Assigned Advisor before registering for your last semester

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**Assigned advisor**
Leeds students have an assigned advisor based on their year in school or their declared area of emphasis. First-year students are assigned a first-year advisor. Beginning in the second year, students will be assigned to a specific Area of Emphasis advisor once they declare. Second-year Open Option students will remain with their first-year advisor until they declare.

**Group advising**
Academic Advisors offer a series of workshops in the weeks leading up to the registration period. In order to remove the Academic Advising Required registration hold, students must attend at least one workshop. Within the first month of the semester, students will receive an email with the workshop schedule and other details.

**Individual advising**
In order to remove the Academic Advising Required registration hold, students must schedule and attend an individual appointment with the Academic Advisor for their Area of Emphasis. Within the first month of the semester, students will receive an email with details.