How to pay the bill online

- Due to United States privacy laws (FERPA), parents, family members and others must be authorized as payers by the student (for both domestic and international students) in order to view and pay the tuition and fee bill. This means that your student must give you access to CUBill&Pay before you can complete this process. This is called authorizing payers. See instructions for students on How to authorize payers.

- Tuition and fee bills are only online in CUBill&Pay.

- Students access CUBill&Pay in Buff Portal (buffportal.colorado.edu).

- Authorized payers access CUBill&Pay directly.

- Bills are available mid-month and payment is due the following month on the 5th. See Billing and Due Dates for more information.

- Learn more about privacy laws.

- Questions? Contact us at bursar@colorado.edu or 303-492-5381. We’re happy to help.
Step 1: Students log in to Buff Portal (buffportal.colorado.edu). (Authorized payers log in to CUBill&Pay, select View & Pay Accounts and proceed to step 4.)
Step 2: Locate the Tuition & Fees card. It will be on the main Buff Portal page. Then click **Balance Summary**.
Step 3: Click **View/Pay Bill**.
Step 4: You will see options for main campus (CU Boulder Tuition and Fees) and Continuing Education. Click **Pay CU Boulder Tuition and Fees** to pay for main campus classes. Pay for Continuing Education classes separately.
Step 5: Enter payment amount and choose a payment method. *(If you pay with a credit or debit card, you will be charged a nonrefundable 2.75 percent service fee for each transaction. We encourage you to pay from a checking or savings account (eCheck) in order to save money and avoid paying the service fee charged by NelNet. Paying with eCheck is secure, fast and free.)* Click **Continue**.
Step 6: Enter payment information and click **Continue**.

**If you are paying with eCheck:**

- Provide ECheck Information
  - Current Payment:
    - Order Description: CU Boulder Tuition and Fees
    - Payment Amount: $20,000.02
    - Effective Date: 09/29/2020
  - Account Information:
    - Holder's Name: Buffalo Mama
    - Account Type: CHECKING
    - Routing Number: 307074650
    - Account Number: 
    - Reenter Account Number: 
  - To save your account information for future use, enter a profile name and click the checkbox.
  - Profile Information
    - Profile Name: BuffaloMama

**If you are paying with a credit/debit card:**

- Service Fee Notice
  - Credit and debit card payments are processed by Nelnet Campus Commerce through PaymentSpring. Nelnet Campus Commerce provides third-party transaction processing services, operating under an agreement with your institution to process credit and debit card payments on your behalf. You will be charged a 2.75% Service Fee for processing your payment. This means that the Service Fee amount is calculated based on 2.75% of your total transaction amount. The Service Fee is not tax deductible by your institution. The Service Fee is not refundable, even if the payment to which it relates is cancelled, refunded, credited or charged back.
  - By using this service you agree to pay the Service Fee.

- Credit Card Information:
  - Cardholder's Name: Buffalo Mama
  - Card Type: AMERICAN EXPRESS
  - Credit Card Number: 
    - Reenter Credit Card Number: 
  - Expiration Date: 

To save your account information for future use, enter a profile name and click the checkbox.

Profile Information
- Profile Name: BuffaloMama
Step 7: Confirm that the information is correct, note the service fee if you are paying with a credit or debit card and click **Confirm** to make your payment.

**If you are paying with eCheck:**

**If you are paying with a credit/debit card:**
Step 8: This is your receipt. If you paid with a credit or debit card, you will see two receipts: one for payment of tuition and fees to CU Boulder; and one for the service fee to NelNet.

If you are paying with eCheck:

If you are paying with a credit/debit card: