

# How to authorize the College Opportunity Fund stipend

The College Opportunity Fund (COF), created by the Colorado Legislature, provides a stipend to eligible undergraduate students paying in-state tuition. The stipend pays a portion of total in-state tuition for eligible undergraduate students who attend a Colorado public institution or a participating private institution. Eligible undergraduate students must be admitted and enrolled at a participating institution to use the stipend for eligible undergraduate classes. The stipend is paid on a per-credit-hour basis to the institution. The credit hour amount is set annually by the General Assembly.

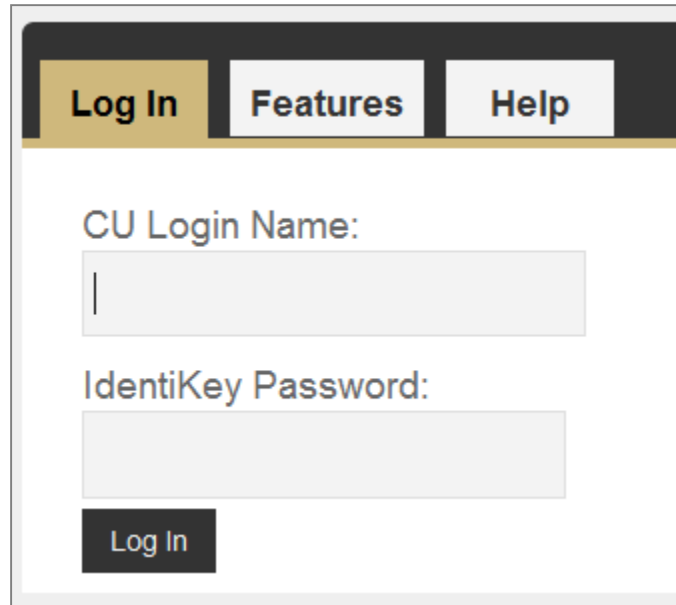
**First, make sure that you've completed the application on the [College Assist website](#). You cannot authorize the stipend until you have applied.**

It will take 2-7 days from the time you apply until you can authorize (during this time, College Assist sends your COF information to CU).

For more information, visit [College Opportunity Fund](#).



Step 1: Students log in to [MyCUInfo](#). This task can only be completed by students.




The screenshot shows a web interface for logging in. At the top, there is a dark navigation bar with three buttons: "Log In" (highlighted in gold), "Features", and "Help". Below this, the main content area is white. It contains the text "CU Login Name:" followed by a light gray input field with a vertical cursor. Below that is the text "IdentiKey Password:" followed by another light gray input field. At the bottom left of the form area is a dark gray button with the text "Log In" in white.

Step 2: Some students may need to select the **Student** tab. Then select the **Billing Information** tab and click **College Opportunity Fund for In-State Undergraduates**.

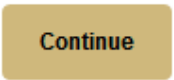
The screenshot shows a web interface for a student's account. At the top, there is a navigation bar with 'Student' (circled in red), 'CU Resources', and a gear icon. Below this is a secondary navigation bar with 'Academics / Schedule', 'Billing Information' (circled in red), 'Financial Aid', and 'Dates and Deadlines'. The main content area is divided into two columns. The left column contains several buttons: 'View & Pay Accounts', 'View Student Health Plan Selection', 'Authorize Others to View and Pay Your Bill', 'Direct Deposit of Tuition and Fee Refunds', and 'View Payment Plans'. The right column displays account balances: 'Main Campus Balance: \$0.00' and 'Continuing Ed Balance: \$0.00'. Below these, there is a note: 'Check your bill or payment plan for specific details. If you complete transactions that impact the balance such as payment, health insurance selection, drop/add, etc., then the balance will update in 24 hours.' Further down, it states: 'Spring 2018 payment plans are available now.' and 'Spring 2018 bills will be available by January 11.' At the bottom of this section, it says 'Payment is due February 5.' To the right of the main content is a box titled 'HAVE A QUESTION?' with contact information for the Main Campus Bursar's Office (Phone 303-492-5381, Email bursar@colorado.edu, Online Main Campus Bursar's website) and the Continuing Ed Bursar's Office (Phone 303-492-2212, Email cebursar@colorado.edu, Online Continuing Ed Bursar's website). At the bottom of the page, there is a section titled 'Other Billing Services' containing a list of links: 'College Opportunity Fund for In-State Undergraduates' (circled in red), '1098T Form: View and Print Your Tax Form', 'Confirmation Deposit For Returning Students', 'CU Money Sense: Student Financial Wellness Program', and 'Authorize Aid to Pay Other Charges'.

Step 3: If you have been enrolled on more than one CU campus, select **CU Boulder** for COF Institution.

COF Authorization/Review > Select COF Institution example

 Menu

SELECT	CAREER ▲	INSTITUTION ▲
<input checked="" type="radio"/> Select	Undergraduate	CU Boulder
<input type="radio"/> Select	Undergraduate	CU Denver


 Continue

Step 4: Click **Update Authorization**. (You may need to scroll down.)

TERM	TERM ELIGIBLE	COF TERM AUTHORIZATION	ENROLLED HOURS	COF ELIGIBLE HOURS	STIPEND AMOUNT	UPDATE AUTHORIZATION
Spring 2017	Eligible	Lifetime Authorization	12.00	12.00	900.00	<a href="#">Update Authorization</a>
Fall 2016	Eligible	Lifetime Authorization	12.00	12.00	900.00	
Summer 2016	Eligible	Lifetime Authorization	0.00			example

Step 5: Select **Lifetime Authorization** (recommended) and click **Submit**.

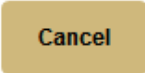
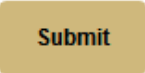
COF Authorization > Update Authorization example

 Menu

1 STEP 1      2 STEP 2      3 STEP 3      4 STEP 4


**Lifetime Authorization**     Term Authorization     Refused Authorization

TERM	TERM ELIGIBLE	COF TERM AUTHORIZATION	ENROLLED HOURS	COF ELIGIBLE HOURS	STIPEND AMOUNT
Spring 2017	Eligible	Lifetime Authorization	12.00	12.00	900.00
Fall 2016	Eligible	Lifetime Authorization	12.00	12.00	900.00
Summer 2016	Eligible	Lifetime Authorization	0.00		

Step 6: Click **Confirm**.

COF Authorization > Confirm Authorization Update example

 Menu

1  
STEP 1

2  
STEP 2

3  
STEP 3

4  
STEP 4

You have selected the following COF Authorization option:  
Lifetime Authorization  
Press Confirm if this is correct. Press Go Back to change your authorization selection.

Back CONFIRM

Step 7: This process is complete. The stipend will appear on your student account in 24-48 hours.

The screenshot displays a web interface for 'COF Authorization'. The breadcrumb trail at the top reads 'COF Authorization > COF Authorization Updated'. The word 'example' is visible in the top right corner. A navigation menu is located in the top right. Below the breadcrumb, a progress bar shows four steps: STEP 1, STEP 2, STEP 3, and STEP 4. Steps 1, 2, and 3 are highlighted in a dark gold color, while STEP 4 is in a light gray color. A red oval highlights the message 'Your selection has been successfully submitted' located below the progress bar. At the bottom right, there are two buttons: 'COF Inquiry Page' and 'Continue to Enroll'.