

How to authorize Federal Aid to pay all university charges

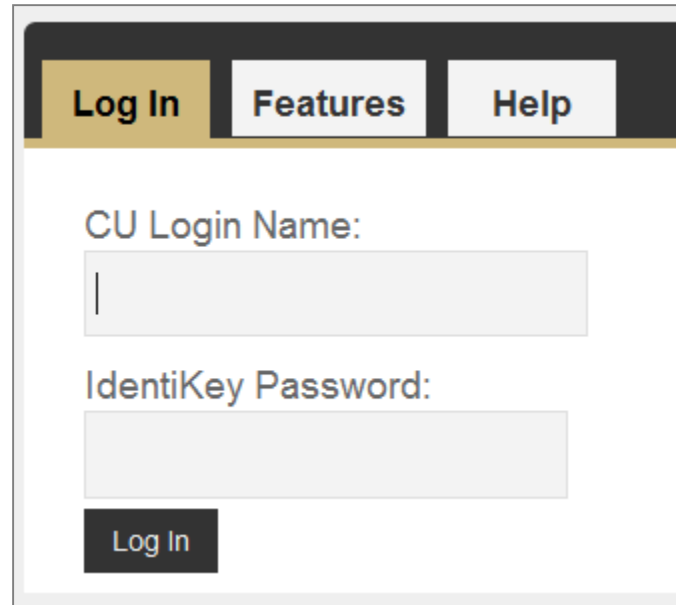
Title IV Authorization

For new students, Federal Title IV financial aid funds, such as federal student loans and the Pell Grant, are limited to pay for tuition, fees, and on-campus room and board charges only. However, with your permission, this aid can pay for other types of university charges (i.e. health insurance, parking fees, optional student fees, and textbooks).

If you do not authorize your aid to pay additional charges, your financial aid will pay toward your tuition, fees, and on-campus room and board. Any remaining aid will be refunded to you, even if you still owe the university money. We highly recommend you complete this process to expedite and streamline paying your university bill.



Step 1: Students log in to [MyCUInfo](#). This task can only be completed by students.



The screenshot shows a login interface with a dark header bar containing three buttons: "Log In" (highlighted in gold), "Features", and "Help". Below the header, the text "CU Login Name:" is followed by a light gray input field with a vertical cursor. Below that, the text "IdentiKey Password:" is followed by another light gray input field. At the bottom left of the form area is a dark gray "Log In" button.

Step 2: Some students may need to select the **Student** tab. Then select the **Billing Information** tab and click **Authorize Aid to Pay Other Charges**.

The screenshot shows the top navigation bar with the 'Student' tab highlighted in red. Below it, the 'Billing Information' tab is also highlighted in red. The main content area displays account balances, a 'HAVE A QUESTION?' section with contact information, and a list of 'Other Billing Services' where 'Authorize Aid to Pay Other Charges' is circled in red.

Student CU Resources ⚙

Academics / Schedule **Billing Information** Financial Aid Dates and Deadlines

View & Pay Accounts
View Student Health Plan Selection
Authorize Others to View and Pay Your Bill
Direct Deposit of Tuition and Fee Refunds
View Payment Plans

Main Campus Balance: \$0.00
Continuing Ed Balance: \$0.00

Check your bill or payment plan for specific details. If you complete transactions that impact the balance such as payment, health insurance selection, drop/add, etc., then the balance will update in 24 hours.

Spring 2018 payment plans are available **now**.
Spring 2018 bills will be available by **January 11**.
Payment is due **February 5**.

HAVE A QUESTION?
Main Campus Bursar's Office
Phone 303-492-5381
Email bursar@colorado.edu
Online [Main Campus Bursar's website](#)
Continuing Ed Bursar's Office
Phone 303-492-2212
Email cebursar@colorado.edu
Online [Continuing Ed Bursar's website](#)

Other Billing Services

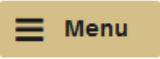
- College Opportunity Fund for In-State Undergraduates
- CU Money Sense: Student Financial Wellness Program
- 1098T Form: View and Print Your Tax Form
- Confirmation Deposit Fee Returning Students
- Authorize Aid to Pay Other Charges**

Step 3: Click **Grant Permissions**.

The screenshot shows a web interface with a breadcrumb trail 'Account Services > Student Permission' and a page title 'example'. A 'Return To Student Center' link is in the top right. Below the breadcrumb is a 'Menu' button. A light blue message box contains an information icon and the text 'No student permission information on file.'. At the bottom right, a 'Grant Permissions' button is circled in red.

Step 4: Read the agreement and click **Select** and **Next** at the bottom.

Account Services > Student Permission example

 Menu

1 STEP 1 **2** STEP 2 **3** STEP 3

IF YOU ARE RECEIVING FINANCIAL AID PLEASE READ AND TAKE APPROPRIATE ACTION. NO ACTION IS REQUIRED IF YOU ARE NOT A FINANCIAL AID RECIPIENT.

The Department of Education has federal regulations that authorize CU to administer Title IV financial aid funds. Title IV funds are financial aid you may receive in your financial aid package from the university and include:

Select a permission form and click next to continue with the agreement process or click cancel.

SELECT	PERMISSION FORM	DESCRIPTION
<input checked="" type="radio"/> Select	PERMISSION	Allow aid to pay other charges

Cancel Next

Step 5: Check the box that you have read the agreement and click **Submit**.

Account Services > Student Permission example [Return To Student Center](#)

Menu

1 STEP 1 2 STEP 2 3 STEP 3

I authorize the university to apply my Title IV financial aid funds toward any university charges as previously described that may appear on my account.

Allow aid to pay other charges

The agreement is dated: 03/29/2017 Yes, I have read the agreement

Previous Cancel Submit

Step 6: This process is complete. Your federal financial aid will now pay all charges on your university bill at the time of disbursement each semester.

The screenshot shows a web interface for 'Account Services > Student Permission'. The page includes a breadcrumb trail, a 'Return To Student Center' link, a 'Menu' button, and a progress indicator with three steps. Step 1 is 'STEP 1', Step 2 is 'STEP 2', and Step 3 is 'STEP 3'. A green confirmation message states 'Your permission form has been accepted.' and a 'View Student Permission' button is located at the bottom right.