

How to enroll in a payment plan for the tuition and fee bill

For complete information about monthly payment plans, see [Payment Plans](#).



Step 1: Students log in to [Buff Portal](http://buffportal.colorado.edu) (buffportal.colorado.edu.) (Authorized payers log in to [CUBill&Pay](#), select **Payment Plan** and go to [step 3](#).)

University of Colorado Boulder example

Federated Identity Service

Log in to Buff Portal

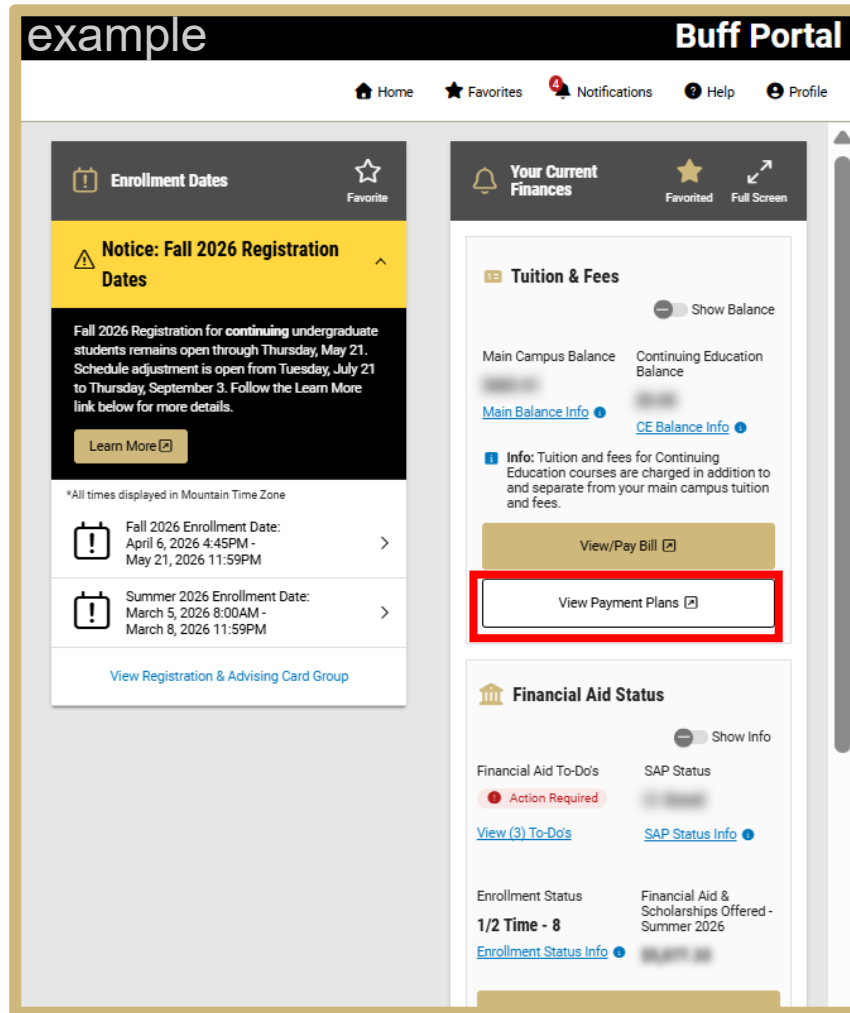
IdentiKey Username (example: chbu1234)

IdentiKey Password

[Log In](#) [Advanced Settings...](#)

[Need help logging in?](#)
Quit or close all browser windows to exit completely.
DO NOT bookmark this page! Bookmark the service homepage after logging in.

Step 2: Locate the Your Current Finances card. It will be on the main Buff Portal page. Click **View Payment Plans**.



Step 3: Click **Payment Plan**.

The screenshot shows a web interface for managing accounts. On the left is a sidebar with navigation links: Message Board, Payment Methods, Authorize Payers, User Preferences, **View & Pay Accounts** (highlighted), Transaction History, **Payment Plan** (highlighted with a red box), and Messages. The main content area is titled 'View & Pay Accounts' and contains two account cards. The first card is for 'CU Boulder Main Campus Tuition And Fees' with a current balance of \$9,468.44 and a bill due date of December 05, 2025. The second card is for 'CU Boulder Online/Continuing Education Tuition And Fees' with a current balance of \$1,526.94 and a note that no current statement is available. Both cards have a 'Pay Account Activity' button. At the bottom, there is a list of important notices regarding student fees and payment deadlines.

example

View & Pay Accounts

Account Name	View Account Details
CU Boulder Main Campus Tuition And Fees	View Account Details
Account Detail	
Current Balance:	\$9,468.44
Latest Bill	
Bill Date:	November 12, 2025
Bill Due Date:	December 05, 2025
Amount as of Bill Date:	\$9,468.44
Pay Account Activity	

Account Name	View Account Details
CU Boulder Online/Continuing Education Tuition And Fees	View Account Details
Current Activity	
Current Balance:	\$1,526.94
Latest Statement	
No current statement available.	
Pay Account Activity	

- Visit [Mandatory Student Fees and Other Fees and Charges on the University Bill](#) for details about Student Fees.
- Please note that payments must be received by 11:59 p.m. on the bill due date. Postmarks and post-dated checks are not honored, and there is no grace period.
- Paying late may result in a late fee of \$5-\$50 and finance charges of 1% on the unpaid balance.
- A \$20-\$30 fee is assessed for returned payments, regardless of the amount. See [Returned Payments](#).
- [Paying Late](#)
- For dispute rights concerning tuition and fee charges, please visit [Tuition Appeals](#).

Step 4: Choose a plan and click **Sign Up for New Payment Plan**. If you are enrolled in Continuing Education classes, sign up for the CE payment plan separately (or pay that bill in full, if you wish.) If a plan is blocked, it means that you are not enrolled in classes; or you owe less than \$250 on your tuition bill. If no plans are available, then the enrollment period for payment plans has closed.

Payment Plans example

Nelnet Campus Commerce may be able to provide you with the opportunity to budget your payments over time.

Advantages

- Low, one-time enrollment fee for each Payment Plan
- Budget payments into smaller, monthly installments
- Automatically deduct your payment from the account you designate during the enrollment process.

Available Payment Plans

To enroll in a new payment plan, select a Payment Plan from the options below and click the "Sign Up for New Payment Plan" button.

Active Payment Plans

To view the detail of an active plan and to change the payment method for your plan, click the agreement id link for that particular plan.

Available Payment Plans

- CU Boulder Main Campus Spring 2026 (\$30.00 Non Refundable Enrollment Fee)
- CE Boulder Spring 2026 (\$30.00 Non Refundable Enrollment Fee)

Sign Up for New Payment Plan

Step 5: Amounts on the Budget Worksheet may be filled in with actual amounts from your tuition bill. If not, you can enter an estimate for planning purposes and the payment plan will be adjusted later when your actual bill is calculated. See [Tuition and Fee Rate Sheets](#) for help entering amounts. Click **Continue**.

Budget Worksheet example

If you are estimating your tuition bill and need help, please visit the appropriate campus help page:

- [CU-Boulder](#)
- [CU-Boulder Continuing Education](#)
- [CU-Denver](#)
- [CU-Colorado Springs](#)

CU Boulder Main Campus Spring 2026

Charges	Values	Credits	Values
Tuition	<input type="text" value="7,116.00"/>	Scholarships	<input type="text" value="0.00"/>
Mandatory Fees	<input type="text" value="845.00"/>	Grants	<input type="text" value="0.00"/>
Optional Fees and Health Insurance	<input type="text" value="0.00"/>	Loans	<input type="text" value="0.00"/>
On-Campus Room and Board	<input type="text" value="9,234.00"/>	Payments	<input type="text" value="0.00"/>
CU Book Store Charges	<input type="text" value="600.00"/>	Other	<input type="text" value="0.00"/>
Other	<input type="text" value="0.00"/>		
Payment Plan Balance			17,795.00

Step 6: You may see more than one option here, depending on how early you sign up. Pick the option that works for you. Then choose a security question and fill in the answer. Then choose a payment method and click **Continue**.

Payment Plan Options
example

Please select a payment plan option.

Options

SELECT	TOTAL BALANCE	ENROLLMENT FEE (DUE TODAY)	NUMBER OF INSTALLMENTS	FIRST INSTALLMENT MONTH	PAYMENT DATE	INSTALLMENT AMOUNT
<input type="radio"/>	\$9,468.44	\$30.00 ⓘ	4	January	5th	\$2,367.11
<input type="radio"/>	\$9,468.44	\$30.00 ⓘ	3	February	5th	\$3,156.15

* Once actual charges have posted to the student account, or if charges or credits change on your student account, you will receive email notification if your remaining payment plan budget needs to be adjusted to match your student account balance. Your remaining installments may be rebalanced as well. Your student account balance must be paid in full by the last installment of the term.

Payment Processing

- Each installment will be automatically deducted from the account you authorized while enrolling in this payment plan.
- You will be sent a reminder email message before your installment is automatically deducted.
- Installments will be automatically deducted. If a payment date falls on a weekend, the payment will be scheduled for processing the next business day.

Security

Security Question*:

Security Answer*:

(The Security Answer can only contain letters, numbers, spaces and common punctuation/symbols.)

Why is this information being collected? Since this payment plan is administered by Nelnet Campus Commerce, when you call to inquire about your Payment Plan you may be required to provide the answer you enter here to verify you are the plan's responsible party.

Payment Method

Payment Method:

NOTE: This account will be used for all payments due today as well as all monthly automatic deductions. The payment profiles used can be changed up until the time the scheduled payment is processed. Changes made after the payment is processed will be effective for the next scheduled payment plan payment.

Previous Continue Cancel

Step 7: If you pay with a credit or debit card, **you will be charged a nonrefundable 2.85 percent service fee** for each transaction and you will see the disclosure below. We encourage you to pay from a checking or savings account (eCheck) in order to save money and avoid paying the service fee charged by Nelnet. Paying with eCheck is secure, fast and free. You can click **Previous** to change the payment method or click **Continue**.


You will see this page if you chose credit/debit card as your payment method

Payment Plan Service Fee example

Credit and debit card payments are processed by Nelnet Campus Commerce through PaymentSpring. Nelnet Campus Commerce provides third-party transaction processing services, operating under an agreement with your institution to process credit and debit card payments on your behalf.

You will be charged a 2.85% Service Fee* for processing your payment. This means that the Service Fee amount is calculated based on 2.85% of your total payment amount. The 2.85% Service Fee is added to your payment and will appear as a separate item on your credit or debit card statement. The Service Fee is not a fee assessed by your institution. The Service Fee is not refundable, even if the payment to which it relates is cancelled, refunded, credited or charged back.

BY USING THIS SERVICE YOU AGREE TO PAY THE SERVICE FEE.



Click the "Continue" button.

[Previous](#) [Continue](#)

Step 8: If you pay with a credit or debit card, enter your credit card information and hit **Continue**.

Required fields are marked with an *

Credit Card Information

Cardholder's Name*:

Credit Card Number*: [Virtual Keypad](#)

CVV2 Code*:

Expiration Date*:

example

Step 9: Please note the amount you will be charged today (\$30) for the enrollment fee. Enter the payment information for method you chose and click **Continue**.

If you are paying with eCheck:

If you are paying with a credit/debit card:

Provide ECheck Information

example

Please provide your eCheck information in the fields below. Click the "Continue" button when you have completed all fields.

The profile you create will be used each month to auto debit the bank account you specify. Since this will be a recurring installment, a profile must be established to support the processing of each monthly payment plan installment. You can change the bank account information for the monthly payment plan installments at any time prior to the date that the scheduled debit will occur each month. Select Payment Profiles from the menu to modify your Payment Plan profile.

For help, please click on the question mark next to a field.

NOTE: All fields are required.

Amount Due Today: Amount deducted from your eCheck account today. This transaction should appear on your account within 1-4 days.

Enrollment Fee:	\$30.00
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The following payment information will be used for all payments due today as well as all monthly automatic deductions. Profiles used for payment plans can be changed up until the time payment is processed. Changes made after the payment is processed will be effective for the next scheduled payment plan payment.

Account Information

Holder's Name*:

Account Type*:

Routing Number*: ?

Account Number*: ?

Contact Information

Daytime Phone*:
e.g. (555) 555-1212x123 OR +31 42 123 4567

Email Address*: ?

Contact Information

Daytime Phone*:
e.g. (555) 555-1212x123 OR +31 42 123 4567

Email Address*: ?

Enter a profile name to save your account information for future use.

Profile Information ?

Profile Name:

Provide Credit Card Information

example

Please provide your Credit Card information in the fields below. Click the "Continue" button when you have completed all fields.

The profile you create will be used each month to auto debit the credit card you specify. Since this will be a recurring installment, a profile must be established to support the processing of each monthly payment plan installment. You can change the credit card information for the monthly payment plan installments at any time prior to the date that the scheduled debit will occur each month. Select Payment Profiles from the menu to modify your Payment Plan profile.

For help, please click on the question mark next to a field.

NOTE: All fields are required.

Amount Due Today: Amount charged to your Credit Card today

Enrollment Fee:	\$30.00
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The following payment information will be used for all payments due today as well as all monthly automatic deductions. Profiles used for payment plans can be changed up until the time payment is processed. Changes made after the payment is processed will be effective for the next scheduled payment plan payment. Profiles that are used for payment plans can be changed up until 4:30 PM on the day the payment is scheduled to be processed. Changes made after 4:30 PM will be effective for the next scheduled payment plan payment.

Credit Card Information

Cardholder's Name: Mama Buffalo

Card Type: MASTERCARD

Credit Card Number: 5*****5454

Expiration Date: 09/2027

Billing Address Information

Address 1*:

(optional) Address 2:

City*:

For U.S. Address

State*:

Zip*:

Contact Information

Evening Phone*:
e.g. (555) 555-1212x123 OR +31 42 123 4567

Email Address*: ?

Enter a profile name to save your account information for future use.

Profile Information ?

Profile Name:

Step 10: Confirm that the information is correct, note the estimated installment amount and click **Continue**.

If you are paying with eCheck:

Is This Payment Plan Information Correct?

Please verify the information below and then click the "Continue" button.

✔ The payment profile has been added successfully!

Amount Due Today: Amount deducted from your eCheck account today. This transaction should appear on your account within 1-4 days.

Enrollment Fee: **\$30.00**

The following payment information will be used for all payments due today as well as all monthly automatic deductions. Profiles used for payment plans can be changed up until the time payment is processed. Changes made after the payment is processed will be effective for the next scheduled payment plan payment.

Profile Information

Profile Name: mamabuff

Account Information

Holder's Name: Buffalo Mama
 Account Type: CHECKING
 Routing Number: 11111111 (ELEVATIONS CREDIT UNION)
 Account Number: ending with 6789

Contact Information

Daytime Phone: 111-111-1111
 Email Address: mama.buffalo@colorado.edu

Remaining Payment Schedule Summary For CU Boulder Main Campus Spring 2026

PLAN	ESTIMATED* BALANCE (ADJUSTED)	FIRST INSTALLMENT DATE	INSTALLMENTS	ESTIMATED* INSTALLMENT AMOUNT
CU Boulder Main Campus Spring 2025	\$27,300.00	Jan 05 2026 (Sun)	4	\$6,825.00

* Once actual charges have posted to the student account, or if charges or credits change on your student account, you will receive email notification if your remaining payment plan budget needs to be adjusted to match your student account balance. Your remaining installments may be rebalanced as well. Your student account balance must be paid in full by the last installment of the term.

NOTE: We will automatically deduct each installment from the account you authorize when enrolling in this payment plan. Each deduction will occur on the day indicated and prior notification will be emailed to you. If a scheduled installment date falls on a weekend the automatic deduction will occur the next business day.

If you are paying with a credit/debit card:

Is This Payment Plan Information Correct?

Please verify the information below and then click the "Continue" button.

Amount Due Today: Amount charged to your Credit Card today

Enrollment Fee: **\$30.00**

The following payment information will be used for all payments due today as well as all monthly automatic deductions. Profiles used for payment plans can be changed up until the time payment is processed. Changes made after the payment is processed will be effective for the next scheduled payment plan payment.

Profile Information

Profile Name: Moms cc

Credit Card Information

Cardholder's Name: Mama Buffalo
 Card Type: MASTERCARD
 Credit Card Number: ending with 5454
 Expiration Date: 09/2027

Billing Address Information

Address 1: 123 Buffalo Roam Road
 Address 2:
 City: Boulder
 State: CO
 Zip: 80303

Contact Information

Email Address: mama.buffalo@colorado.edu

Remaining Payment Schedule Summary For CU Boulder Main Campus Spring 2026

PLAN	ADJUSTED BALANCE	FIRST INSTALLMENT DATE	NUMBER OF INSTALLMENTS	INSTALLMENT AMOUNT
CU Boulder Main Campus Spring 2026	\$9,468.44	Jan 05, 2026	4	Installment \$2,367.11 Service Fee \$67.46 Payment * \$2,434.57

* The service fee is included in the payment amount.

* Once actual charges have posted to the student account, or if charges or credits change on your student account, you will receive email notification if your remaining payment plan budget needs to be adjusted to match your student account balance. Your remaining installments may be rebalanced as well. Your student account balance must be paid in full by the last installment of the term.

NOTE: We will automatically deduct each installment from the account you authorize when enrolling in this payment plan. Each deduction will occur on the day indicated and prior notification will be emailed to you. If a scheduled installment date falls on a weekend the automatic deduction will occur the next business day.

Step 11: Read the Payment Plan Terms and Conditions. We recommend printing the Terms and Conditions so you can refer to them later. Check the box to accept the terms and click **Confirm** to activate the agreement.

Message Board

Payment Methods

Authorize Payers

User Preferences

View & Pay Accounts

Transaction History

Payment Plan

Messages

Payment Plan Terms And Conditions

Please read and agree to the terms and conditions below, and then click the "Confirm" button.

Terms And Conditions

PAYMENT PLAN AGREEMENT TERMS AND CONDITIONS

In this Payment Plan Agreement (Agreement) you, your and Plan Owner mean the student, parent or other person entering into a payment plan with respect to services provided to the student. This Agreement with SUNY Delhi (Institution) provides the terms and conditions for payment of amounts you owe related to attending the Institution. **BY SIGNING BELOW, YOU AGREE TO THESE TERMS AND CONDITIONS AND AGREE THAT YOU HAVE READ THESE STATE-SPECIFIC DISCLOSURES AS APPLICABLE FOR YOUR PAYMENT PLAN.**

PROMISE TO PAY: You promise to pay the Institution the total amount owed on a payment schedule in the Truth In Lending Disclosure provided to you. You may make changes to classes, financial aid or other goods or services offered by the Institution, which will affect the amount you owe to the Institution and your student account balance; however, such changes will only affect or adjust the amount and payments you owe to the Institution under the payment plan established in this Agreement to the extent authorized and approved by the Institution.



Itemization of the Amount Financed of \$9,468.44

Amount to be paid on your account: \$9,468.44

Prepaid finance charge: \$30.00

I, _____ guarantee that I am an authorized signer on the account provided in this Agreement. I authorize Nelnet Campus Commerce to process payment(s) from my account as indicated on this Agreement for the dollar amount above in order to meet my financial obligation to my educational Institution. I understand that I may print a copy of this authorization for my records.

Click here to accept the terms and conditions of this Payment Plan Agreement. Then click the Confirm button below to activate this Payment Plan Agreement.

Your payment plan is now active. This receipt shows the paid Enrollment Fee and your estimated installment amount. You will receive an Agreement Notification by email. The installment amount will be automatically deducted from your account or debited to your credit or debit card.

To participate next semester, you must re-enroll.

If you have questions, please call Nelnet Payment Plan Customer Support at 1-888-470-6014.

Payment Plan Receipt
example

This is your receipt. [← Back to Payment Plans](#)

Enrollment Fee

Confirmation Number:	11111111
Payment Date:	Dec 16, 2025 at 5:20 PM, MST
Effective Date:	Dec 17, 2025
Primary User Id:	11111111
Primary User Name:	Ralphie Buffalo
Account:	PAYMENT_PLAN_CUBLD
Account Subtype:	2251
Payment Amount:	\$30.00
Total Amount:	\$30.00
Cardholder's Name:	Mama Buffalo
Payment Method:	MASTERCARD ending with 5454
Billing Address Info:	123 Buffalo Roam Road Boulder, CO 80303
Contact Info:	mama.buffalo@colorado.edu (e-mail)

AGREEMENT ID #107033

PLAN	ADJUSTED BALANCE	FIRST INSTALLMENT DATE	NUMBER OF INSTALLMENTS	INSTALLMENT AMOUNT						
CU Boulder Main Campus Spring 2026	\$9,468.44	Jan 06, 2026 (Mon)	4	<table style="width: 100%; border-collapse: collapse; font-size: x-small;"> <tr><td>Installment</td><td style="text-align: right;">\$2,367.11</td></tr> <tr><td>Service Fee</td><td style="text-align: right;">\$67.46</td></tr> <tr><td>Payment *</td><td style="text-align: right;">\$2,434.57</td></tr> </table>	Installment	\$2,367.11	Service Fee	\$67.46	Payment *	\$2,434.57
Installment	\$2,367.11									
Service Fee	\$67.46									
Payment *	\$2,434.57									

* The service fee is included in the payment amount.¹ Once actual charges have posted to the student account, or if charges or credits change on your student account, you will receive email notification if your remaining payment plan budget needs to be adjusted to match your student account balance. Your remaining installments may be rebalanced as well. Your student account balance must be paid in full by the last installment of the term.