

How to pay the bill online

- Due to United States privacy laws ([FERPA](#)), parents, family members and others must be authorized as payers by the student (for both domestic and international students) in order to view and pay the tuition and fee bill. This means that your student must give you access to [CUBill&Pay](#) before you can complete this process. This is called authorizing payers. See instructions for students on [How to authorize payers](#).
- Tuition and fee bills are only online in CUBill&Pay.
- Students access CUBill&Pay in [Buff Portal](#) (buffportal.colorado.edu).
- Authorized payers access [CUBill&Pay](#) directly.
- Bills are available mid-month and payment is due the following month on the 5th. See [Billing and Due Dates](#) for more information.
- Learn more about [privacy laws](#).
- Questions? Contact us at bursar@colorado.edu or 303-492-5381. We're happy to help.

Step 1: Students log in to [Buff Portal](http://buffportal.colorado.edu) (buffportal.colorado.edu). (Authorized payers log in to [CUBill&Pay](#), select **View & Pay Accounts** and proceed to [step 4](#).)

example

Log in to **Buff Portal**

CU Login Name

Identikey Password

Check this box to view your [Digital ID Card](#) and reset release approvals before logging into the service. [Learn More...](#)

Trouble signing in? [We can help.](#)

To ensure you end your session with Federated Identity Service, you will need to quit your web browser when you are finished. Leaving your browser open may make you more vulnerable to another user gaining access through your account.

Note: Due to the nature of this authentication page loading dynamically per service, **DO NOT** bookmark the URL in your browser's address bar. Instead, bookmark the service URL (e.g. <https://voicethread.colorado.edu> or <https://qualtrics.colorado.edu>).

Step 2: Locate the Tuition & Fees card. It will be on the main Buff Portal page. Then click **Balance Summary**.

The screenshot displays the Buff Portal interface for the University of Colorado Boulder. The page is titled "Buff Portal" and includes a navigation menu. The main content area is divided into three columns. The left column contains "HOLDS AND TO-DOS" (1 hold, 6 to-dos) and "TUITION & FEES" (Balance Summary, Account Setup, Announcements). The middle column shows a "CLASS SCHEDULE" for Fall 2019 with a grid view. The right column features an "Academic Calendar" with contact information for the Registrar's Office. The "TUITION & FEES" section is highlighted with a red box, and the "Balance Summary" link is also highlighted.

University of Colorado Boulder

example

Buff Portal

HOLDS AND TO-DOS

You have 1 hold(s)

You have 6 to-do(s)

TUITION & FEES

Balance Summary

Account Setup

Announcements

Spring 2020 payment plans are available now.

Spring 2020 bills will be online by January 9.

Payment for tuition & fees is due February 5.

1098T Forms will be available by January 31. Set up CU Guest Access now for family members or others to view/print the 1098T form for their taxes.

CLASS SCHEDULE

Fall 2019

Grid List WAITLISTED

	Thu 12-19	Fri 12-20	Sat 12-21	Sun 12-22	Mon 12-23
8 AM					
9 AM					
10 AM					
11 AM					
12 PM					
1 PM					
2 PM					
3 PM					
4 PM					
5 PM					

Academic Calendar

The academic calendar is the main resource for important dates and deadlines for all things related to course registration, add/drop, withdrawing, financial aid, Colorado Opportunity Fund (COF), tuition and bill due dates, and requirement documentation.

[View academic calendar](#)

[303-492-6970](tel:303-492-6970)

registrar@colorado.edu

[Contact the Office of the Registrar](#)

PROVIDE FEEDBACK

Thank you for testing Buff Portal

Step 3: Click **View/Pay Bill**.

The screenshot shows a mobile application interface for 'TUITION & FEES'. At the top, there is a dark header with a dollar sign icon and the text 'TUITION & FEES'. Below this is a navigation bar with a back arrow and the text 'Balance Summary'. The main content area is titled 'Tuition & Fees' and includes the word 'example' in a large, light gray font. The interface displays two sections of financial information:

Main Campus Balance ⓘ	\$2,196.42
Main Campus payment plan?	Yes
Continuing Ed Balance	\$640.50
Continuing Ed payment plan?	No

Below the table, there are two blue buttons with external link icons: 'VIEW/PAY BILL' (highlighted with a red rectangle) and 'VIEW PAYMENT PLANS'. At the bottom of the screen, there is a 'Financial Aid' section with explanatory text and a 'VIEW FINANCIAL AID' button.

Step 4: You will see options for main campus (CU Boulder Tuition and Fees) and Continuing Education. Click **Pay CU Boulder Tuition and Fees** to pay for main campus classes. Pay for Continuing Education classes separately.

View & Pay Accounts example

CU Boulder Tuition And Fees View Account Details	CU Boulder Continuing Education Tuition And Fees View Account Details
Account Detail Current Balance: \$20,088.22	Current Activity Current Balance: \$0.00
Latest Bill Bill Date: January 9, 2020 Bill Due Date: February 5, 2020 Bill Amount Due: \$20,088.22	Latest Statement <i>No current statement available.</i>
Pay CU Boulder Tuition and Fees	Pay CU Boulder Continuing Education Tuition and Fees
Payment Plans	Payment Plans


Step 5: Enter payment amount and choose a payment method. *(If you pay with a credit or debit card, you will be charged a nonrefundable 2.75 percent service fee for each transaction. We encourage you to pay from a checking or savings account (eCheck) in order to save money and avoid paying the service fee charged by NelNet. Paying with eCheck is secure, fast and free.)* Click **Continue**.

Enter Payment Amount

example

Please enter the amount you want to pay and click **Continue**.

- We encourage payment from a checking or savings account in order to avoid a nonrefundable 2.75 percent service fee (charged by NelNet Business Solutions) for each credit/debit card payment.
- You cannot pay more than your current balance.
- Other fees may apply when transferring money internationally.



Required fields are marked with an *

Payment Amount

Account: CU Boulder Tuition and Fees

Due Date: 02/05/2020

Statement Balance: \$20,088.22

Current Balance: \$20,088.22

Payment Amount*:

Total Amount:

Payment Method*:

[Continue](#)

Step 6: Enter payment information and click **Continue**.

If you are paying with eCheck:

Provide ECheck Information example

This is a secure site. See the privacy policy link at the bottom of the page.

Please enter your eCheck information in the following fields and then click **Continue**.

NOTE: All fields are required. Please be aware that not all payments from brokerage, mutual fund, money market, credit card check, and home equity accounts can be made online. Please check with your bank representative.

For help, please click on the question mark next to a field.

Current Payment

Order Description: CU Boulder Tuition and Fees
Payment Amount: \$20,088.22
Effective Date: 01/23/2020

Account Information

Holder's Name*:
Account Type*:
Routing Number*: ?
Account Number*: ?
Reenter Account Number*:

To save your account information for future use, enter a profile name and click the checkbox.

Profile Information ⓘ

Profile Name: Save Profile

Continue Cancel


If you are paying with a credit/debit card:

Service Fee Notice example

*****READ THIS IMPORTANT FEE INFORMATION*****

Credit and debit card payments are processed by Nelnet Campus Commerce through PaymentSpring. Nelnet Campus Commerce provides third-party transaction processing services, operating under an agreement with your institution to process credit and debit card payments on your behalf. You will be charged a 2.75% Service Fee* for processing your payment. This means that the Service Fee amount is calculated based on 2.75% of your total payment amount. The 2.75% Service Fee is added to your payment and will appear as a separate item on your credit or debit card statement. The Service Fee is not a fee assessed by your institution. The Service Fee is not refundable, even if the payment to which it relates is cancelled, refunded, credited or charged back.

BY USING THIS SERVICE YOU AGREE TO PAY THE SERVICE FEE.



Please enter your credit or debit card information in the following fields and then click the "Continue" button.
NOTE: All fields are required. For help, please click on the question mark next to a field.

Current Payment

Order Description: CU Boulder Tuition and Fees
Payment Amount: \$20,088.22
Service Fee*: \$552.43
Total Amount: \$20,640.65
Effective Date: 01/23/2020

Credit Card Information

Cardholder's Name*:
Card Type*:
Credit Card Number*: Virtual Keypad
Reenter Card Number*: Virtual Keypad
Expiration Date*: -- MONTH -- -- YEAR --

To save your account information for future use, enter a profile name and click the checkbox.

Profile Information ⓘ

Profile Name: Save Profile

Continue Cancel

Step 7: Confirm that the information is correct, note the service fee if you are paying with a credit or debit card and click **Confirm** to make your payment.

If you are paying with eCheck:

Is This ECheck Information Correct?

example

Terms and Conditions

These terms and conditions are designed to provide you information on the services we provide and outline important conditions which apply to using this service. The University of Colorado shall bear no liability or responsibility for any losses of any kind that you may incur as a result of the information you or your payees have supplied to us that is incorrect, incomplete or not timely. Such inaccuracies may result in late, service, and/or return transaction charges assessed to the tuition and fee account, as well as to initiate correcting entries for transactions in error.

Each time you initiate a one-time payment transaction, you authorize the University of Colorado to initiate an automated clearing house (ACH) debit transaction to your checking or savings account. You agree to be bound by any rules your financial institution requires for ACH debit transactions.

By confirming this transaction, you have read and agreed to the Terms and Conditions for internet payments.

- To submit a payment, click **Confirm**.
- To make changes, click **Edit**.
- To cancel a payment, click **Cancel**.

✔ The payment profile has been added successfully!

Current Payment

Order Description:	CU Boulder Tuition and Fees
Payment Amount:	\$20,088.22
Effective Date:	01/23/2020

Profile Information

Profile Name:	BuffaloMama
---------------	-------------

Account Information

Holder's Name:	Buffalo Mama
Account Type:	CHECKING
Routing Number:	307074580 (ELEVATIONS CREDIT UNION)
Account Number:	ending with 6789

I hereby authorize the Merchant, or its Agent, to initiate a debit entry to the account indicated above at the depository financial institution named above and to debit the same to such account. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. Law.

NOTE: Once you submit the above payment, it will be processed on the date indicated. Should you decide to cancel the payment once submitted, you are responsible for contacting your financial institution to request a Stop Payment Order. Please be aware that the Stop Payment Order must reach your financial institution prior to your account having been debited.

Non-Sufficient Funds Statement: Should any check be returned from the bank due to insufficient funds, the face value of the check and a NSF fee will be charged to your account.

Confirm Edit Cancel

If you are paying with a credit/debit card:

Service Fee Notice

example

READ THIS IMPORTANT FEE INFORMATION

Credit and debit card payments are processed by Nelnet Campus Commerce through PaymentSpring. Nelnet Campus Commerce provides third-party transaction processing services, operating under an agreement with your institution to process credit and debit card payments on your behalf. You will be charged a 2.75% Service Fee* for processing your payment. This means that the Service Fee amount is calculated based on 2.75% of your total payment amount. The 2.75% Service Fee is added to your payment and will appear as a separate item on your credit or debit card statement. The Service Fee is not a fee assessed by your institution. The Service Fee is not refundable, even if the payment to which it relates is cancelled, refunded, credited or charged back.

BY USING THIS SERVICE YOU AGREE TO PAY THE SERVICE FEE.

paymentspring
a nelnet company

⚠ Please confirm your information below, and then click the "Confirm" button.

Current Payment

Order Description:	CU Boulder Tuition and Fees
Payment Amount:	\$20,088.22
Service Fee*:	\$552.43
Total Amount:	\$20,640.65
Effective Date:	01/23/2020

Profile Information

Profile Name:	Buffalomama
---------------	-------------

Credit Card Information

Cardholder's Name:	Buffalo Mama
Card Type:	MASTERCARD
Credit Card Number:	ending with 5454
Expiration Date:	11/2023

Confirm Edit Cancel

Step 8: This is your receipt. If you paid with a credit or debit card, you will see two receipts: one for payment of tuition and fees to CU Boulder; and one for the service fee to NelNet.

If you are paying with eCheck:

Payment Receipt example

This is your receipt. 🖨️

Please click the Print icon to generate a printer-friendly version for your records.

✔️ The payment has been submitted by **Ralphie Buffalo**. Thank you.

Confirmation Number:	0000000002
Payment Date:	Jan. 23, 2020 at 11:07 AM, MST
Effective Date:	Jan. 23, 2020
Primary User Id:	XXXXX123
Primary User Name:	Ralphie Buffalo
Account:	CU Boulder Tuition and Fees
Payment Amount:	\$20,088.22
Total Amount:	\$20,088.22
Holder's Name:	Buffalo Mama
Payment Method:	CHECKING ending with 6789
Routing Number:	307074580

📄 Thank you for your payment.

You will be assessed a \$20 returned transaction fee if the payment is returned from your bank for any of the following reasons: insufficient funds, account closed, authorization revoked by customer, payment stopped or stop payment, uncollected funds, or customer advises not authorized. This will result in nonpayment which may cause late and finance charges to be assessed to the student's account.

If you are paying with a credit/debit card:

Payment Receipt example

This is your receipt. 🖨️

Please click the Print icon to generate a printer-friendly version for your records.

✔️ The payment has been submitted by **Ralphie Buffalo**. Thank you.

Confirmation Number:	0000000001
Payment Date:	Jan. 23, 2020 at 7:20 PM, MST
Effective Date:	Jan. 24, 2020
Primary User Id:	XXXXX123
Primary User Name:	Ralphie Buffalo
Account:	CU Boulder Tuition and Fees
Payment Amount:	\$20,088.22
Total Amount:	\$20,088.22
Cardholder's Name:	Buffalo Mama
Payment Method:	MASTERCARD ending with 5454

📄 Thank you for your payment.

✔️ The fee has been submitted by **Ralphie Buffalo**. Thank you.

Confirmation Number:	0000000001
Payment Date:	Jan. 23, 2020 at 7:20 PM, MST
Effective Date:	Jan. 24, 2020
Primary User Id:	XXXXX123
Primary User Name:	Ralphie Buffalo
Account:	Service Fee
Service Fee:	\$562.43
Total Amount:	\$562.43
Cardholder's Name:	Buffalo Mama
Payment Method:	MASTERCARD ending with 5454