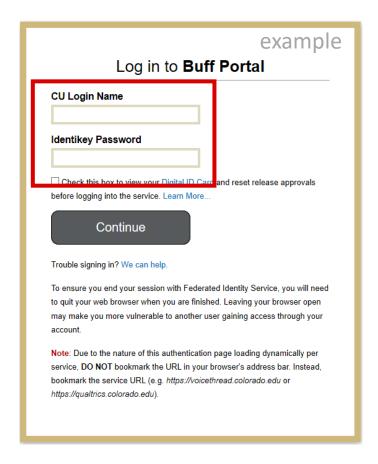
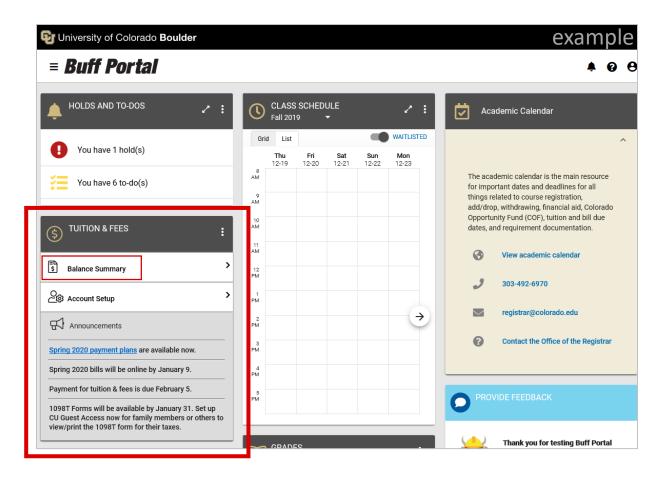
How to pay the bill online

- Due to United States privacy laws (<u>FERPA</u>), parents, family members and others must be authorized as payers by the student (for both domestic and international students) in order to view and pay the tuition and fee bill. This means that your student must give you access to <u>CUBill&Pay</u> before you can complete this process. This is called authorizing payers. See instructions for students on <u>How to authorize payers</u>.
- Tuition and fee bills are only online in CUBill&Pay.
- Students access CUBill&Pay in <u>Buff Portal</u> (buffportal.colorado.edu).
- Authorized payers access <u>CUBill&Pay</u> directly.
- Bills are available mid-month and payment is due the following month on the 5th. See Billing and Due Dates for more information.
- Learn more about <u>privacy laws</u>.
- Questions? Contact us at <u>bursar@colorado.edu</u> or 303-492-5381. We're happy to help.

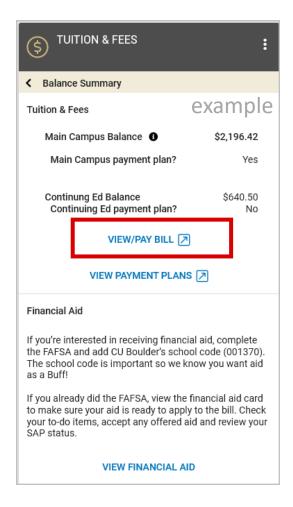
Step 1: Students log in to <u>Buff Portal</u> (buffportal.colorado.edu). (Authorized payers log in to <u>CUBill&Pay</u>, select **View & Pay Accounts** and proceed to <u>step 4</u>.)



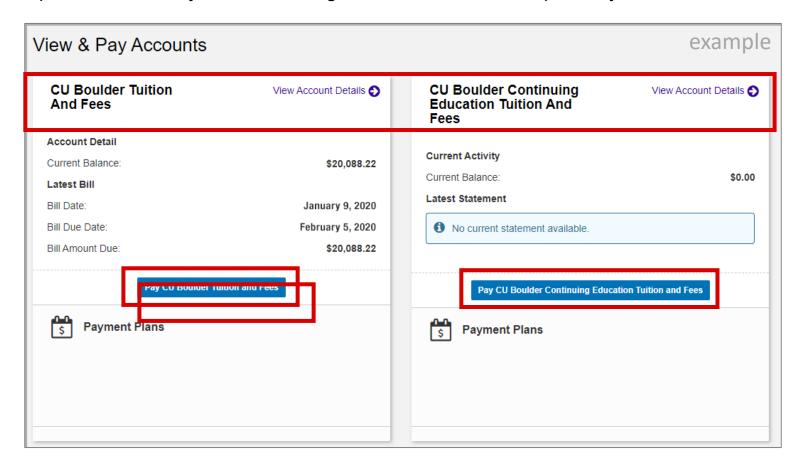
Step 2: Locate the Tuition & Fees card. It will be on the main Buff Portal page. Then click **Balance Summary**.



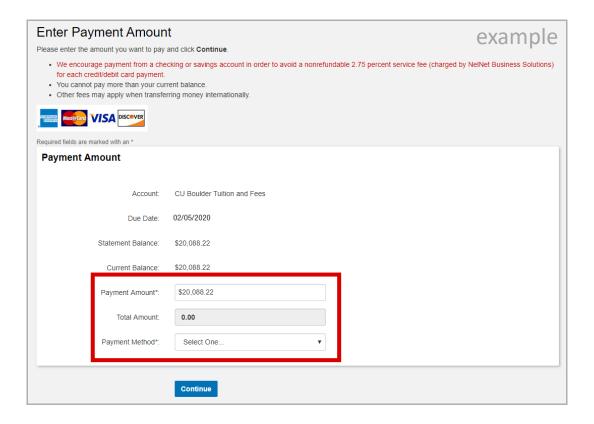
Step 3: Click View/Pay Bill.



Step 4: You will see options for main campus (CU Boulder Tuition and Fees) and Continuing Education. Click **Pay CU Boulder Tuition and Fees** to pay for main campus classes. Pay for Continuing Education classes separately.

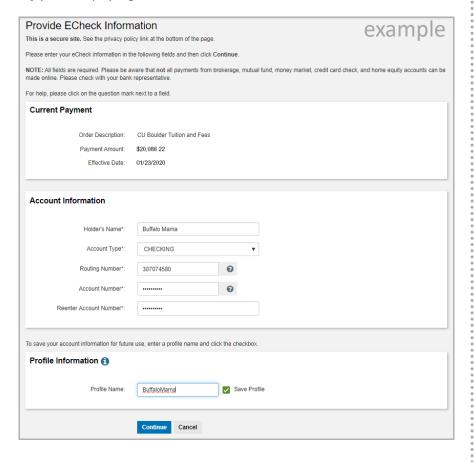


Step 5: Enter payment amount and choose a payment method. (If you pay with a credit or debit card, you will be charged a nonrefundable 2.75 percent service fee for each transaction. We encourage you to pay from a checking or savings account (eCheck) in order to save money and avoid paying the service fee charged by NelNet. Paying with eCheck is secure, fast and free.) Click Continue.

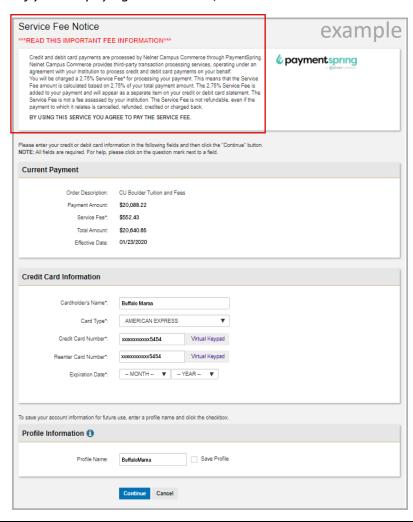


Step 6: Enter payment information and click **Continue**.

If you are paying with eCheck:

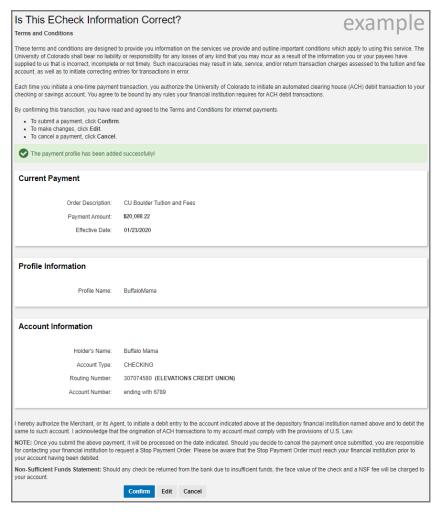


If you are paying with a credit/debit card:

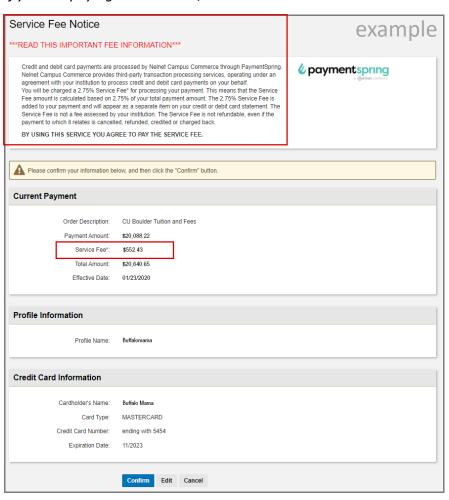


Step 7: Confirm that the information is correct, note the service fee if you are paying with a credit or debit card and click **Confirm** to make your payment.

If you are paying with eCheck:



If you are paying with a credit/debit card:

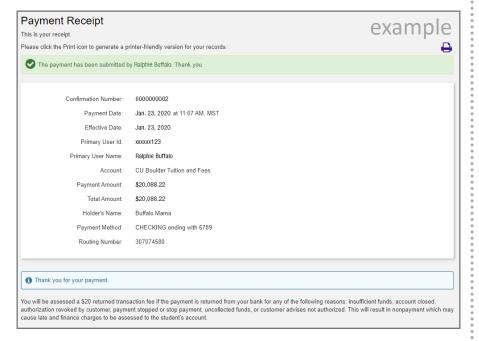




Step 8: This is your receipt. If you paid with a credit or debit card, you will see two receipts: one for payment of tuition and fees to CU Boulder; and one for the service

fee to NelNet.

If you are paying with eCheck:



If you are paying with a credit/debit card:

