

Student Financial Services FYE 2022 Dates

Friday, June 10, 2022

- To ensure payment in FY2022, last day to submit paper forms (PAs, NRIs and SSPs) to the PSC (APInvoice@cu.edu) - Deadline 6 p.m.
- To ensure payment in FY2022, last day to provide campus approval for payment vouchers (PV) in Marketplace - Deadline 6 p.m.
- To ensure payment in FY2022 (subject to payment terms), last day to submit vendor invoices to the PSC (APInvoice@cu.edu) - Deadline 6 p.m.

Friday, June 17, 2022

- To ensure payment in FY 2022, last day to provide campus approval for both employee and non-employee travel/expense reimbursements in Concur - Deadline 6 p.m.

Friday, June 24, 2022

- Last day to submit requests to cancel AP Checks to PSC - Deadline noon (12 p.m.)

Monday, June 27, 2022

- Last day to issue Demand Warrants (on a case-by-case basis) by 4:30 p.m.
- Last day to run ACH refund process for FY 2022
- Last day for Batch Refund Warrants for FY 2022
- All CU-SIS refunds including batch check refunds, direct deposit refunds, credit card refunds and demand warrants must be cancelled for FY2022 by 4:30 p.m.

Tuesday, June 28, 2022

- 6 p.m. Deadline for applying departmental approval on JEs and PETs that required secondary approval for 1st close

Thursday, June 30, 2022

- Money received for FY2022 is due in the Office of Cash Management by 4:30 p.m. - Final Feed FY2022
- All checks on hand MUST be distributed by 4:30 p.m.
- All collection payments received by SDM in June must be posted to CU-SIS and PeopleSoft by 4:30 p.m.
- Nelnet web payments including web deposit payments will be turned off by 4:30 p.m.
- Tuition Calc. COF turn off at 4:30 p.m.
- Bursar's Payment Applier runs after web payments turn off, GL Interface runs after Payment Applier is finished
- CU-SIS close for year-end
- Final CU-SIS accounting feed to PeopleSoft

Friday, July 1, 2022

- Direct Deposit Refunds Resume
- Special Refund Check run

Saturday, July 2, 2022

- Student Financials snapshot data is available in Cognos by noon (12 p.m.)



Wednesday, July 6, 2022

- Review Accounting Feed to confirm final JEs are posted for 1st Preliminary Close
- 1st year-end close (Period 12) for PeopleSoft at 6 p.m.
- Invoices for FY 2023 business should NOT be sent to PSC until July 7.

Thursday, July 7, 2022

- USER ALERT: No FY 2022 journals should be approved or manually posted (new fiscal year exemption)
- Journals not posted will be updated to the open adjustment Period

Friday, July 8, 2022

- June 1st Close (Period 12) Reports available on demand in the reporting system after 8 a.m.

Monday, July 11, 2022

- Normal refund schedule resumes

Wednesday, July 13, 2022

- 2nd year-end close (Period 996) for PeopleSoft. All journals must be posted and approved by 6 p.m.
- All Auxiliary CU-SIS receivable allowance adjustments must be posted to PeopleSoft by this date to allow for review by Accounting

Thursday, July 14, 2022

- USER ALERT: FY 2022 journals should be approved or manually posted (New fiscal year exemption)
- Journals not approved will be updated to the open adjustment Period

Friday, July 15, 2022

- June 2nd Close (Period 996) Reports available on demand in the reporting system after 8 a.m.
- All Departments begin reporting errors > \$10,000

Monday, July 18, 2022

- 6 p.m. cutoff for departments to enter JEs, BJs and cash transfers for final close Period 997

Wednesday, July 20, 2022

- Final Campus Close (Period 997) 6 p.m.
- Last day to post manual accruals for all significant items by 6 p.m.

Thursday, July 21, 2022

- USER ALERT: No journals should be approved or manually posted. No 998 entries should be created.

Friday, July 22, 2022

- 3rd Close (Period 997) Reports available on demand in the reporting system after 8 a.m.
- CCO requests departmental balance sheet detail; due back to CCO August 6

Wednesday, July 27, 2022

- Period 998 closes at 3 p.m.

Friday, July 29, 2022

- Bursar's Office provides Campus Controller with AR aging and allowance detail

Friday, August 5, 2022

- Departmental Balance Sheet Support Detail is due back to CCO