BFA General Assembly
Meeting Minutes
Thursday, September 7, 2023

The Boulder Faculty Assembly held a regular meeting on Thursday, September 7, 2023, via Zoom. BFA Chair Shelly Miller presided over the meeting. Miller welcomed new and returning members and read the CU Land Acknowledgement statement. The meeting convened at 4:00 p.m. and was adjourned at 5:30 p.m.

I. BFA Administrator Appraisal Report on Provost Moore – Fernando Rosario-Ortiz, AAPC Chair

II. The AAPC spent much of last year revising and updating the administrator appraisal process. The new model is based on the Academic Leadership Competency Model. Provost Russell Moore was the first administrator to be reviewed by this new process, and the results were presented to the BFA Executive Committee in May of 2023. Rosario-Ortiz reviewed results and asked representatives to email any feedback to him.The committee plans on creating guidelines to be used for administrator appraisals across campus in the colleges and schools. Feedback from members included:

- Consider increasing the percentage of faculty queried to 30-40% instead of 20%.
- Separate out teaching/clinical faculty responses if possible.

III. BFA-R-1-083023 Campus Libraries Licensing Priorities Resolution
- Robert McDonald, Dean of University Libraries
- Melissa Cantrell, Scholarly Communications Librarian
- Jamie Wittenberg, Asst. Dean Research & Innovative Strategies
- Gabrielle Wiersma, Director Collection Management

Campus Libraries and the BFA Executive Committee introduced a resolution outlining campus priorities to help negotiate licensing agreements with publishers. Representatives were asked to share the resolution with their constituents and send all questions and feedback to: bfa@colorado.edu. The resolution is scheduled for a vote at the October 5, 2023 Assembly meeting.

IV. CU Boulder Campus Building Safety Policy –
- Brian Lindoerfer, AVC Facilities Management
- Garry DeJong, Director of Events and Emergency Management
- Zach Tupper, Asst. Vice Provost Academic Resource Management

Campus is in the final stages of approving a building safety policy for the first time. Representatives were sent a bulleted info sheet on September 21, 2023 and were asked to share with constituents and send feedback/comments to: bfa@colorado.edu.

V. Faculty AY23-24 Contract Pay –
- Robyn Fergus, Chief People Officer
- Kenny Nelson, Asst. Vice Chancellor for HR Shared Services and Employee Relations

Chief People Officer Robyn Fergus spoke to representatives regarding an August payroll calendar issue that resulted in smaller paychecks for many faculty. Representatives were asked to let their colleagues know to contact their unit's HR liaison if interested in an advance pay option to assist with the impact. The BFA will be coordinating with campus HR going forward to improve communication between groups.

- https://www.colorado.edu/hr/newsletter/hr-news/information-faculty-their-august-paycheck

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- https://www.colorado.edu/hr/newsletter/hr-news/pay-schedule-notice-hr-liaisons-september-2023

VI. <u>Boulder Faculty Senate Constitution Reminder</u> – Vicki Grove, BFA Secretary

In October faculty will be voting to approve new constitution for the Boulder faculty senate. Each campus is required to have a faculty senate constitution per Regent Law and the CU system faculty constitution, but Boulder has been out of compliance for many years. Last spring Assembly members voted to send the proposed constitution to the faculty senate for approval this fall. All eligible faculty will receive an e-memo in mid-October that will have a link to a Qualtrics where they can vote. Representatives were asked to notify their constituents of the coming vote and to email any questions to BFA Vice Chair Alastair Norcross at: bfa@colorado.edu

VII. [BFA Fall 2023 Elections](#) – Vicki Grove, BFA Secretary

Internal elections closed on September 7 at 7pm. External elections concluded on September 22, 2023, and final results are listed on the BFA elections webpage.

Meeting Attendance and Documents

<u>Assembly Attendance</u>: *Please see the attached list of meeting attendees*

<u>Meeting Documents</u>: All the below documents can be found in the [Google 2023-24 BFA General Assembly shared folder](#) under the corresponding semester and meeting date.

- AAPC BFA Assembly Update September 2023
- BFA-R-1-083023 Libraries Licensing Priorities.2
- Campus Building Access Discussion
- Building Access Control Policy Proposal – Notes for BFA Reps
- HR Ememo Info for August paycheck
- HR Faculty Contract Pay Schedule Notification 09.27.23