



# Boulder Faculty Assembly

UNIVERSITY OF COLORADO **BOULDER**

BFA BPC Reimagined Ad-hoc committee Notice of Motion  
***Motion to Update the Budget & Planning Committee Charge***  
BFA-M-1-022425 – *revised 04.14.25*

**Whereas**, the Boulder Faculty Assembly (BFA) Budget & Planning Committee (BPC) has been dormant for AY2024-2025; and

**Whereas**, the BFA BPC Reimagined ad-hoc committee has met throughout the year to discuss improved ways that faculty can meaningfully participate in campus budget matters and ~~academic resource management; campus planning;~~

**Whereas**, ~~the ad-hoc committee proposes a revised charge for the BFA budget & Planning committee, with an updated charge and title (Budget, Finance, and Academic Resource Management) reflecting the expanded focus areas of the committee;~~

**Be it resolved** that the Boulder Faculty Assembly approve this ~~revised~~ committee ~~charge~~.

*At the April 3, 2025 Assembly meeting members voted to extend the vote on this motion to the May 1, 2025 meeting in order for representatives and their constituents to have additional time to consider proposed amendments and additional feedback.*

*The items in **red font** on this document represent proposed changes by the BFA officers and the Geography department faculty submitted April 1, 2025. A final document reflecting any new changes will be created with ten or more days in advance of the May 1<sup>st</sup> meeting to allow members full consideration.*

*During the period for faculty review, feedback from several departments (including Mathematics, Applied Math, Computer Science, and Physics) a request to keep the committee name as **Budget & Planning**, along with the items noted in red, BFA ExCom voted to “approve” this revised version for Assembly consideration.*

*Submitted by BFA BPC Reimagining Committee: February 24, 2025*

*Approved for submission to Assembly by the BFA Executive Committee: March 3, 2025*

*Submitted to the BFA General Assembly: March 6, 2025*

*Revised based on representative feedback and approved by the BFA Executive Committee: April 14, 2025*

*Approved by Assembly Representatives on May 1, 2025 with: 52 votes in favor and 2 abstentions*



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## **BFA Budget, ~~Finance, and Academic Resource Management (BFARM)~~ & Planning Committee (BPC)**

### **Charge and Membership**

#### Committee Overview and Charge

The committee shall maintain a broad focus on education, faculty direction, and on conveying information and ideas from faculty to the Administration in areas such as budget and finance, academic resource management, faculty compensation, space use (in particular academic buildings and research infrastructure), graduate student support, as well as reviewing special academic programs that require budget allocation and are considered beneficial to the campus by the BFA. The ~~BFARM~~ **BPC** shall also regularly query and educate faculty on committee practices and needs, providing best practices and advice for faculty concerns as they relate to budget, finance, and resources.

Additionally, the committee shall focus on the following items during the listed timelines *at a minimum and more frequently as deemed appropriate by the committee*:

- Review the Campus Budget model every 5 years or on the campus timeline and provide feedback to the Administration.
- Focus on the use of General Funds and reserves for items important to faculty.
- Review the Campus Supplementary Fund allocation model every 3 years and provide faculty feedback to the Administration.
- Review campus budget projections each Spring semester, Census, and True-up Fall semester.

At the start of each academic year, the committee shall outline the planned committee work based on the above to the BFA Chair/Officers and the Executive Committee and schedule updates for both groups on this work. The BFA Chair/Officers may also assign additional relevant issues based on current campus issues that arise. The BFA Chair/Officers shall ensure the ~~BPC BFARM~~ Chair is a member of ARMAC and provides the BFA with updates on ARMAC decisions once a semester.

As part of long-term efforts by the committee, ~~BFARM-BPC~~ shall:

- Address faculty concerns about the Administration's responsiveness to faculty governance input on budget issues
- Seek a more determinative role for faculty in some budget decisions
- Improve the committee's focus, preparation, and effectiveness on key areas



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## Membership

The committee shall consist of a minimum of five and maximum of eight faculty senate members. At least two members shall be BFA representatives. Seats are for one 3-year term. Membership shall be inclusive of all colleges/schools and ranks in order to represent a campus-wide perspective. It is preferred that members have experience in one or more of the following areas on campus:

- Large grant management (e.g. sciences) or small grant management (e.g. humanities, social sciences)
- Budget management within a unit, college, or school, or lab
- Have served on a unit's salary committee
- Have served as a center director, department chair or a former dean
- Research in financial economics, business law, organizational/business ethics, or human resource management

Additionally, the committee shall maintain non-voting administration liaison members from the campus' Budget & Fiscal Planning office and from Academic Resource Management under Academic Affairs. The committee may choose additional members, subject to approval by the Executive Committee, to ensure sufficient and diverse membership to address specific issues and concerns as they arise. There shall be non-voting seats for campus faculty council budget committee chairs (such as the ASFS budget committee) and a Boulder member of the CU Faculty Council Budget & Finance committee.

## Member duties and responsibilities:

- Must be willing to undergo yearly training on the campus budget and planning
- Take part in a one-hour training on the Budget model, upcoming changes, and academic resource planning at the start of the academic year.