BFA General Assembly
Meeting Minutes
Thursday, October 5, 2023

The Boulder Faculty Assembly held a regular meeting on Thursday, October 5, 2023, via Zoom. BFA Chair Shelly Miller presided over the meeting. The meeting convened at 4:00 p.m. and was adjourned at 5:30 p.m.

I.   Address to Faculty – Phil DiStefano, Chancellor

The Chancellor spoke with faculty regarding his recently announced retirement as Chancellor at the end of the academic year. He also updated members on enrollment, student success, and on plans for the first Boulder campus fundraising campaign. Discussion included the following items:

- Climate change and work campus is doing to meet 2030 goals
- Titles and contracts for Instructional, Research, and Clinical faculty (IRC)
- Members also thanked the Chancellor for his years of service to the campus

II.   Digital Accessibility Office Update –
- Konstantin Tovstiadi, Director & Digital Accessibility Officer
- Mike Williamson, Asst Director, Digital Accessibility Office
- Elizabeth Romero-Fuerte, AVP/AVC Academic Tech. & Student Success

The Digital Accessibility Office (DAO) is part of the Office of Integrity Safety and Compliance which houses CU PD, Flight Operations (drones), Integrity & Compliance, and Digital Accessibility. Their office provides instructor resources and guidance regarding compliance with the campus digital accessibility policy by providing trainings, resources and more. Discussion included:

- Expansion of classroom capture to include on demand in upcoming year
- Working with OIT on more tools/apps to help scan materials for accessibility

III.   BFA-R-1-083023 Campus Libraries Licensing Priorities Resolution -
- Robert McDonald, Dean of University Libraries
- Melissa Cantrell, Scholarly Communications Librarian
- Jamie Wittenberg, Asst. Dean Research & Innovative Strategies
- Gabrielle Wiersma, Director Collection Management

Representatives voted to approve the measure with 46 votes in favor; 0 opposed; and 1 abstention.

IV.   Academic Calendar Reform Proposal –
- Katherine Eggert, Sr. Vice Provost for Academic Planning and Assessment
- Kristi Wold-McCormick, Campus Registrar

Current calendar poses multiple issues that campus constituencies have asked to be addressed:

- Shorten instructional days from 73-70 which equalizes MTWRF class time,
- Create midsemester wellness day & increase finals reading days to 2,
- Adjust spring break timing to better match with local school districts,
- Create a day for residence hall moveout between finals & commencement.

Input is being gathered across campus and constituencies. Representatives (and/or their colleagues) are asked to use the QR code in the slides to send feedback or send emails to bfa@colorado.edu.

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The first calendar year change would be fall 2025. The Chancellor will make the decision regarding adoption of a new academic calendar.

Discussion included:

- Impact of fall break travel in terms of climate action plan and possibility of remainder of semester going online to reduce climate impacts.
- Federal guidelines have changed to allow for different interpretations of credit hours
- Concerns regarding overhaul of lab curriculum in order to adjust to proposal. It was noted that Academic Affairs would be working closely with classes with labs.
- Concern regarding Tuesdays as mid-semester break impacts Monday instruction.

V. [BFA Grievance Advisory Committee](#) – Jennifer Hendricks, GAC Chair

Hendricks reviewed the charge of the GAC which was revised in 2022 in order to provide resources for faculty involved in grievance procedures. Representatives are asked to ensure their colleagues are aware of the committee and the role it plays in helping faculty navigate campus processes. Questions can be directed to Jennifer directly at: Jennifer.hendricks@colorado.edu or to bfa@colorado.edu (which will forwarded to her).

Meeting Attendance and Documents

Assembly Attendance: *Please see the attached list of meeting attendees*

Meeting Documents: All the below documents can be found in the [Google 2023-24 BFA General Assembly shared folder](#) under the corresponding semester and meeting date.

- Academic calendar proposal AY2025-26 example
- Oct. Assembly Academic calendar proposal slides
- Digital Accessibility Office Slides Oct. Assembly
- BFA-R-1-083023 Libraries Licensing Priorities.2
- Stanford Football Game – Academic Affairs e-memo