

Proposed Revisions of BFA Standing Committee Charges

Academic Affairs Committee

Current charge:

The Academic Affairs Committee shall address matters of academic planning, practices and standards of the Boulder campus, and shall participate in all academic planning, at both the undergraduate and graduate levels, that pertains to the Boulder campus. This includes the areas of admissions, enrollment, financial aid and advising and campus scholarships.

Proposed revised charge:

The Academic Affairs Committee shall concern itself with matters of program review, academic policy, and campus-wide curricula. In addition to its elected or appointed voting members, the committee shall maintain non-voting resource members from—and therefore monitor and liaise with—the Office of Undergraduate Education, the Office of Faculty Affairs, and the Office of Academic affairs.

Administrative Appraisal Committee

Current charge:

Administrator Appraisal Committee oversees the BFA evaluation of administrators during each spring semester. The committee also keeps a current list of the administrators to be appraised and updates evaluation questions and procedures in accordance with the faculty and evaluatees' feedback. There shall be an ex officio member from the Office of Planning, Budget and Analysis, selected with the concurrence of the Executive Committee.

Proposed revised charge:

The Administrator Appraisal Committee shall oversee the BFA faculty evaluation of administrators, update or modify the evaluation questions and procedures in accordance with the faculty and evaluatees' feedback, keep current the list of administrators to be appraised, and report results to the relevant faculty. The Administrator Appraisal Committee shall consist of ten members. Six members shall be elected from the Faculty Senate for staggered, three-year terms, and shall include three members elected from Arts and Sciences representatives and three members elected from non-Arts and Sciences representatives. Two members shall be elected from the Assembly for staggered two-year terms, not to exceed their tenure in the Assembly. Two members shall be elected by the Assembly from candidates nominated by the administration for staggered, two-year terms. There shall be an ex officio member from Institutional Research, selected with the concurrence of the Executive Committee.

Administrative Services and Technology Committee

Current charge:

Administrative Services and Technology Committee This committee is responsible for monitoring and assessing administrative services on campus to ensure that they efficiently and properly meet the

academic goals of the campus. The Committee will address the use of technology in teaching, research, and service, and may serve as an advisory panel to the campus Information Technology Services.

Proposed revised charge:

Administrative Services and Technology Committee shall be responsible for monitoring and assessing administrative services on campus to ensure that they efficiently and properly meet the academic goals of the campus. The Committee shall address the use of technology in teaching, research, and service, and will monitor the expansion of online education to ensure faculty ownership and control of curriculum. The Committee shall serve as a clearinghouse for suggestions from all members of the campus community regarding the effectiveness and improvement of technology for academic purposes. ASTC members may serve on advisory panels to the Office of Information Technology, the Center for Teaching & Learning, and other entities as they impact academic goals. Faculty representation on the ASTC shall be substantially proportional with respect to Colleges and Schools. The Committee shall be composed of eight faculty members with voting privileges and two student members who serve in an advisory capacity. Other members of the committee shall include staff liaisons from the Office of Information Technology.

Diversity Committee

Current charge:

The Diversity Committee shall address issues affecting faculty women and other protected class faculty, including gay, lesbian, or bi-sexual faculty and faculty with physical disabilities. The Diversity Committee shall have a minimum of eight faculty and two student members, and may choose additional members, subject to approval by the Executive Committee, to ensure sufficient membership to address specific issues and concerns as they arise. One or more members of the Diversity Committee shall also serve on the Chancellor's Committee on Women, the Chancellor's Advisory Committee on Minority Affairs, the Chancellor's Committee on GLBT, and other appropriate campus committees. One or more members of the Diversity Committee shall also serve on the Faculty Council Committee on Women, the Faculty Council Ethnic Minority Affairs Committee, the Faculty Council Gay, Lesbian, Bisexual and Transgender Issues Committee, and other appropriate Faculty Council committees.

Proposed revised charge:

The Diversity Committee addresses issues affecting underrepresented faculty of protected classes. Members also serve on the Chancellor's Advisory Committees, as well as appropriate Faculty Council committees. The committee participates actively with the Office of Diversity Equity and Community Engagement (ODECE), as well as the Office of Faculty Affairs.

Committee Composition

The Diversity Committee shall have a minimum of eight faculty and two student members, and may choose additional members, subject to approval by the Executive Committee, to ensure sufficient membership to address specific issues and concerns as they arise.

Administrative Liaison

The administrative liaison for the Diversity Committee is the Office of Diversity, Equity, and Community Engagement.

Interface with other Committees

The Diversity Committee shall interface with the ASC Diversity Committee on a regular basis, with a member of the ASC serving as an additional administrative liaison. As needs or opportunities arise, the Diversity Committee will invite members of other governance bodies and/or their relevant committees to attend Diversity Committee meetings as a non-voting resource member. (e.g., Diversity officers from Schools and Colleges).

Faculty Affairs Committee

Current charge

The Faculty Affairs Committee reviews matters of faculty responsibilities and rights in teaching, research, and service. In particular, the Committee makes recommendations in regard to a comprehensive and continuing system to evaluate faculty teaching, while at the same time giving proper protection to the rights of individuals. The committee will also make recommendations in regard to rewards for teaching and give continuing attention to the role and functions of teaching assistants and teaching associates. Additionally it acts as a clearinghouse for suggestions from all members of the academic community regarding the quality, effectiveness, and improvement of educational processes on the Boulder campus. The Committee is also responsible for periodically reviewing the Professional Rights and Duties of Faculty Members and Roles and Professional Duties of Department Chairs (the PRD) document, and recommending appropriate revisions to the Assembly.

Proposed revised charge

The Faculty Affairs Committee shall address matters of faculty responsibilities and rights in teaching, research, and service. In particular, the Committee shall: make recommendations in regard to a comprehensive and continuing system to evaluate faculty while at the same time giving proper protection to the rights of individuals. The Committee shall be responsible for policy relating to the professional rights and responsibilities of faculty members. It shall periodically review the Professional Rights and Duties of Faculty Members and Roles and Professional Duties of Department Chairs document, and recommend to the Assembly appropriate revisions. The Committee shall monitor the activities of the Vice Chancellor's Advisory Committee, the Research and Innovation Office, and the Privilege and Tenure Committee of the Faculty Council, and their functional successors, as well as any grievance procedures that concern faculty, and make appropriate recommendations to the Assembly on matters of policy relating to the work of these committees.

Instructor-Track Faculty Affairs Committee

Current charge:

The Instructor-Track Faculty Affairs Committee considers issues pertaining to instructors and lecturers, including but not limited to compensation, workload, performance review, promotion, contract renewal, and intellectual freedom. The Committee also periodically reviews Academic Affairs and other campus policies relating to the professional responsibilities of instructor-track faculty. The Committee shall act as a clearinghouse for suggestions and concerns for instructor-track faculty matters.

Proposed revised charge:

The Instructor-Track Faculty Affairs Committee (ITFAC) shall consider issues pertaining to instructors (and where appropriate, lecturers), including but not limited to compensation, workload, performance review, promotion, contract renewal, and intellectual freedom. The Committee shall periodically review Academic Affairs and other campus policies relating to the professional responsibilities of instructor-track faculty. The Committee shall act as a clearinghouse for suggestions and concerns for instructor-track faculty matters.

Committee Composition

The Instructor-Track Faculty Affairs Committee shall have a minimum of seven faculty and may choose additional members, subject to approval by the BFA Executive Committee, to ensure sufficient membership to address specific issues and concerns as they arise. The committee shall consist of at least two BFA members regardless of faculty status, a minimum of three instructors from different disciplines, and at least two tenured or tenure-track faculty.

The Committee may invite, as the need arises, non-voting resource members who have valuable expertise pertaining to the Committee's charge.

Administrative Liaison

The administrative liaison for the Instructor-Track Faculty Affairs Committee is the Office of Faculty Affairs (Vice Provost for Faculty Affairs or his/her designee).

Interface with other Committees and Governance Bodies

The Instructor-Track Faculty Affairs Committee shall interface with the BFA Faculty Affairs Committee on a regular basis, with the chair of ITFAC attending Faculty Affairs Committee meetings as needed in a non-voting resource role.

As needs or opportunities arise, the BFA Instructor-Track Faculty Affairs Committee will invite members of other governance bodies and/or their relevant committees to attend ITFAC meetings as a non-voting resource member. Likewise, BFA ITFAC would welcome the opportunity to attend the meetings of other governance bodies (or their respective committees), in a non-voting resource capacity, should the need or opportunity arise.

Intercollegiate Athletics Committee**Current charge:**

This committee monitors all aspects of the Intercollegiate Athletics Department as they are related to the academic mission of the Boulder Campus, and make recommendations for changes to programs and policies. The committee has representatives from COIA, the campus Faculty Athletic Representative (FAR), and representatives from the Athletics department including student athletes.

Proposed revised charge:

The Intercollegiate Athletics Committee shall monitor all aspects of the Intercollegiate Athletics Department as they are related to the academic mission of the Boulder Campus, and make recommendations for changes to both campus and athletic programs and policies. The Committee shall have as (non-voting) ex-officio members: the Faculty Athletic Representative to the Pac-12 Conference and the NCAA, the campus representative to the Coalition on Intercollegiate Athletics (COIA), the Athletic Director and/or Deputy Athletic Director, the Senior Woman Administrator, the Herbst Academic Center Director of Academics, and the Director of Athletic Compliance (or their designees). Other employees of the Athletics Department and student athletes may be asked to serve as resource personnel for the Committee. Two or more members of the Committee shall serve on any active campus athletics board.

Student Affairs Committee**Current charge:**

The Student Affairs Committee addresses issues pertaining to student affairs, including student judicial affairs, housing, student activities, student government and non-academic services for students.

Proposed revised charge:

The Student Affairs Committee seeks to identify and remove impediments to the success and well-being of all students at the University of Colorado Boulder, to foster a sense of belonging among CU students and to encourage their involvement in and commitment to our campus community, to promote faculty accountability for the development and welfare of our students, and to create partnerships with key administrative, faculty, and student stakeholders on campus and to work collaboratively across lines of difference to institute meaningful reform.

To these ends, the Student Affairs Committee champions the collective interests, rights, and welfare of all CU-Boulder students—striving to enhance all aspects of the undergraduate and graduate experience, and to promote the academic success and the personal and professional development of our students. Accordingly, the issues that fall within the purview of SAC are quite broad, not the least of which include

- ensuring safe and respectful learning environments for students,
- supporting efforts toward inclusive excellence and protecting the interests and opportunities of underrepresented, minority, and at-risk student populations,
- promoting faculty accountability and best pedagogical practices,
- safeguarding the mental health and wellness of CU students,
- striving to improve career and placement services, and
- working to reduce the financial burdens students bear attending CU and living in the Boulder area.

Given the complexity of these issue-areas, SAC works collaboratively with diverse administrative offices, including the Office of Undergraduate Education, the Division of Student Affairs, the Office of Faculty Affairs, and the Graduate School, as well as myriad faculty, student, and administrative stakeholders—such as the BFA Academic Affairs, Diversity, and Faculty Affairs committees, CUSG and UGGS, and Student Conduct and Conflict Resolution, Disability Services, Health and Wellness Services, and the Graduate Teacher Program.

In addition to elected seats held by its voting members, SAC also consists in faculty resource members and administrative liaisons, who serve invaluable (non-voting) advisory roles. While the involvement of faculty resource members may be more intermittent and temporary, depending on the needs and agenda of SAC, the consistent involvement of administrative liaisons—who bring their expertise and institutional knowledge to bear on the issues SAC engages—is essential to the direction and success of our Committee. Consequently, SAC affords permanent administrative liaison positions to the Office of Undergraduate Education, the Division of Student Affairs, the Office of Faculty Affairs, the Graduate School, Disability Services, Health and Wellness Services, University of Colorado Student Government, and United Government of Graduate Students. This list of relevant stakeholders, which SAC should seek the consistent involvement of, is not exhaustive and should be regularly augmented to include those offices and organizations that would better enable SAC to serve its purpose