Boulder Faculty Assembly
UNIVERSITY OF COLORADO **BOULDER**

BFA Bylaws Committee Notice of Motion
BFA Shared Faculty Governance Advisor Seat
BFA-M-1-013125

Whereas: The Chair of the Boulder Faculty Assembly benefits greatly from the mentoring and advising of an individual with experience and knowledge of the administrative, fiscal, and other functionings of the university;

Whereas: an advisory role of this nature should be held by faculty senate member who is not a current administrator, but who has served in decision-making role(s) impacting faculty, staff, and students at CU Boulder;

Whereas: providing continuity, institutional memory, and strategic vision for faculty shared governance in conjunction with staff and student shared governance bodies is critical between BFA officer terms;

Whereas: the role of this individual is broader in scope and with different duties than those of the BFA coordinator;

Let it be resolved that the BFA create a new position to fulfill this important responsibility, the ***UCB Faculty Shared Governance Advisor.***

Let it be further resolved that the BFA Bylaws include the position of UCB Faculty Shared Governance Advisor in Article III Sections 1 and 6 of the Bylaws. Let the Bylaws reflect this position as follows:

The UCB Faculty Shared Governance Advisor shall advise the BFA Chair and officers on strategic planning and help set the agenda for BFA Executive Committee and Assembly meetings. The UCB Faculty Shared Governance Advisor shall also be knowledgeable on matters that have to do with the Boulder Faculty Senate Constitution; BFA Bylaws and Standing Rules; the CU Faculty Senate Constitution and relevant Regent Laws and Policies (e.g., Article 5, etc.). See the corresponding sections of the BFA Standing Rules for further details related to this position.*

Submitted by BFA Bylaws Committee : January 31, 2025
Approved for submission to Assembly by the BFA Executive Committee: February 3, 2025
Submitted to the BFA General Assembly: February 7, 2025
Scheduled for Assembly vote on: March 7, 2025

Boulder Faculty Assembly (BFA)
Norlin Library, E-138 – UCB 184
University of Colorado Boulder
Boulder, CO 80309

T. 303-492-6271
E. bfa@colorado.edu
W. www.colorado.edu/bfa

*UCB Faculty Shared Governance Advisor proposed seat duties and responsibilities and position requirements to be added to the corresponding section of the BFA Standing Rules

Responsibilities:

Advise BFA Chair & Officers on strategic planning; help with meeting topic planning

Be knowledgeable on matters that have to do with the Boulder Faculty Senate Constitution, BFA Bylaws, and BFA Standing Rules; the CU Faculty Senate Constitution and relevant Regent Law & Policy (i.e., Article 5, etc.)

Collaborate with the BFA Chair on communications to the BFA and UCB Faculty Senate

Keep BFA Chair appraised of system and Board of Regents' business impacting Boulder faculty

Coordinate with BFA Chair and advise in the oversight of BFA budget and budget management as well as Excellence Awards processes

Attend BFA Executive and Assembly meetings as a voting member

Serve as a Boulder campus representative on CU Faculty Council

Serve on BFA Bylaws Committee

Serve as contact point for campus college and school shared governance groups

Term and Required Qualifications

- 3-year term with option to run for a second term
- Position is open to tenure-track and teaching professors at rank of associate or higher
- Member of the Boulder Faculty Senate – 5 years minimum
- Minimum of 3 years' service on BFA or on a BFA standing committee

Preferred Qualifications

- Has been a Boulder Faculty Senate member for 10 years or more
- Has served on a campus faculty council and/or system faculty council
- Has served as a department chair or associate chair, associate dean, program/center director, etc. or equivalent relevant experience (including but not limited to budgetary, staff, and faculty oversight; curriculum approval; lab and/or research grant oversight; etc.)