



MEETING AGENDA AND MINUTES

February 28, 2018

3:30 PM - 5:00 PM

TLC Exploratory Collab Space

Action Items (To mark an Action Item completed, select the checkbox (double-click), right-click, and select checkmark.)

- Send Position Statement/Inquiry Regarding FCQ Question ()
- Find Powerful People on Campus that Advocates for Adobe Creative Cloud
 - Get Letters with Info and Statistics
 - Sam - TAM
 - Dylan - ENVD

Attendees

Present:

- Brooke Langley
- Sam Cast
- Dylan Sallee
- Thomas Young
- Shane Kroening (non-voting)
- Chris Bell (non-voting)
- Mackenzie Lobato
- Madison Friedel
- Xiang Lou
- JD Isenhardt
- Alex Curtiss
- Anya Owsenek (not a member, but Alex invited her)

Not present (move up when people arrive):

- Virgil Nunan
- John Keller
- Seth Hovestol

Agenda

- 1. Introductions, Settle In, Agenda Review**
- 2. WELCOME NEW MEMBERS!**
- 3. Survey Status**
 - a. Dylan update and review

- b. See results at: <https://ql.tc/E2JzVa> Access Code: **itsgb**



- c. Next steps (reminder messages, gift card drawings, etc.)
- i. Sent on Tuesday 2/13 - 3 pm - done
 - ii. Reminder 1 week later - 11 am - done
 - iii. Reminder 2 weeks later - 5 am - done
 - iv. Close after 3 weeks - midnight 3/6
 - v. Gift Card Drawing - after 3/6
 1. Delegate to Chris?
 2. Or anybody want to participate?
- d. ITSGB Approach to survey results
- i. Preliminary Results
 1. Wifi appears to be the largest student complaint
 - a. Affects learning (Classroom)
 2. Computer Labs Concerns
 - a. Highest number students don't use it
 3. LMS
 - a. Potentially take a position on encouraging faculty to post grades in LMS

4. Updates from Last meetings Action Items:

- a. Follow up FCQ not including Tech Skills anymore - Chris will do so before 2/28 meeting
- b. Determine appropriate Boulder Faculty Assembly Subcommittee and get ITSGB on their agenda - Chris will do so **after** 2/28 (Brooke and Mackenzie want to go)
(no action yet)
- c. Invite Orrie Gartner and Ray Baum for WiFi discussion on 3/14
(chris still to do, but ITSGB should plan on it)
- d. Send an email to OIT Labs people to ask for clarification
 - i. Invite them to a meeting for a conversation
 1. Students don't use the computer labs
 2. How does OIT manage labs?
 3. What is the budget and funding like?
 4. Do we track usage based on types of students, majors, grade, etc.?
 5. Advertising lab locations
 6. Public vs private (major specific)?
 7. Ideas
 - a. Tables for plug-ins, charging
 - b.
- e. All members should **add/check** their phone number into the Google Doc
[CLICK HERE](#)

5. Recruitment and Membership

- a. Applicants from Survey
 - i. Review of current process. Stay the same or change?

- ii. Applications Link: <http://ift.tt/2nlwbfU>
- b. Flyer draft from Brooke
 - i. avcit.colorado.edu/itsgb
 - ii. Thomas and Dylan to work on it further
- c. Further Actions for Recruitment
 - i.

6. Adobe CC Follow review - any updates?

- a. From last meeting:
 - i. Mackenzie will work with Brooke on this topic
 - ii. Brooke and Mackenzie will talk with Mike Viola in the CU System Procurement Service Center (PSC)
 - iii. Will evaluate survey results
 - iv. BFA Subcommittee - Brooke, Mackenzie, and maybe Dylan want to go to it
 - v. SAM is meeting with Matt the TAM director, and asking for faculty letter of support. Meeting on Monday at 2:00pm
 - vi. Possibly bring on UCD

7. USE Presentation (Sandra Sawaya and Lou Ordorica from OIT)

- a. Project Web site: <https://www.colorado.edu/unified-experience/>
- b. Goal: Improve student experience
- c. Groups:
 - i. Policy
 - ii. quick wins (single sign-on seamless handoff)
 - iii. user experience standards and best practices
 - iv. aa
 - v. Stakeholders on
 - vi. Resource Center
- d. Fall 2018 - Beta Version Launch of new “Student Portal”
- e. Some ideas that came up in the discussion:
 - i. Customizable “home page” by student
 - ii. Mobile capable
 - iii. Using Google’s “Material” framework
 - iv. Lots of other great ideas that I missed ... anyone else want to fill them in? ... also Sandra took lots of notes as well.

8. Awaiting Survey Results for further action:

- a. Wifi Performance
- b. Adobe CC
 - i. This group will send an email to CU System Purchasing (Mike Viola) requesting what does he need to hear from us to move this forward?
 - ii. More data - labs analysis
 - iii. Coalition Building
 - 1. BFA committee
 - 2. TAM - Sam
 - 3. Digital Arts
 - 4. Environmental Design
 - 5. Chris can raise the topic with heads of departments
 - a. Do your students use it Adobe CC?
 - b. Interested in making it an optional or required “book?”
 - 6. Additional feedback from Sam that he didn’t want to interrupt to share:
 - a. Hamburger nav is questionable for web site (good for mobile)

- b. Cards concerns - maybe 2x2 on mobile so you don't have to scroll so far down

9. Review (again ... Re-Review) Our Main Focus for remainder of this year:

- a. <list 'em here>
- b.

10. What else?

11. Review action items from [last meeting](#) (If time allows)

12. Adjourn

