



MEETING AGENDA AND MINUTES

February 14, 2018
3:30 PM - 5:00 PM
TLC 215

Action Items (To mark an Action Item completed, select the checkbox (double-click), right-click, and select checkmark.)

- Follow up FCQ not including Tech Skills anymore - Chris will do so before 2/28 meeting
- Determine appropriate Boulder Faculty Assembly Subcommittee and get ITSGB on their agenda - Chris will do so before 2/28 (Brooke and Mackenzie want to go)
- Invite Orrie Gartner and Ray Baum for WiFi discussion on 3/14
- Send an email to OIT Labs people to ask for clarification
- All members should add their phone number into the Google Doc
<https://docs.google.com/document/d/19HnZxtuFTZLozsQb2De33LGVfw2rI5HyHvXvo3SGCWo/edit>

Attendees

Present:

- Brooke Langley
- Dylan Sallee
- Thomas Young
- Alex Curtiss
- Shane Kroening (non-voting)
- Chris Bell (non-voting)
- Sam Cast

Not present (move up when people arrive):

- Mackenzie Lobato
- Virgil Nunan
- John Keller
- Seth Hovestol

Agenda

- 1. Introductions, Settle In, Agenda Review**
- 2. Survey Status**
 - a. Dylan update and review
 - b. See results at: <https://ql.tc/E2JzVa> Access Code: **itsgb**



- c. Next steps (reminder messages, gift card drawings, etc.)
 - i. Sent on Tuesday 2/13 - 3 pm
 - ii. Reminder 1 week later - 11 am
 - iii. Reminder 2 weeks later - 5 am
 - iv. Close after 3 weeks - midnight 3/6
 - v. Gift Card Drawing - after 3/6
 - 1. Delegate to Chris?
 - 2. Or anybody want to participate?
- d. ITSGB Approach to survey results
 - i. Preliminary Results
 - 1. Wifi appears to be the largest student complaint
 - a. Affects learning (Classroom)
 - 2. Computer Labs Concerns
 - a. Highest number students don't use it
 - 3. LMS
 - a. Potentially take a position on encouraging faculty to post grades in LMS

3. Recruitment and Membership

- a. Applicants from Survey
 - i. Review of current process. Stay the same or change?
 - ii. Applications Link: <http://ift.tt/2nlwbfU>
- b. Flyer draft from Brooke
 - i. avcit.colorado.edu/itsgb
 - ii. Thomas and Dylan to work on it further
- c. Further Actions for Recruitment
 - i.

4. Adobe CC Follow review - any updates?

- a. From last meeting:
 - i. Mackenzie will work with Brooke on this topic
 - ii. Brooke and Mackenzie will talk with Mike Viola in the CU System Procurement Service Center (PSC)
 - iii. Will evaluate survey results
 - iv. BFA Subcommittee - Brooke, Mackenzie, and maybe Dylan want to go to it

5. USE Presentation next meeting (2/28)

6. Awaiting Survey Results for further action:

- a. Wifi Performance
- b. Adobe CC
 - i. This group will send an email to CU System Purchasing (Mike Viola) requesting what does he need to hear from us to move this forward?
 - ii. More data - labs analysis
 - iii. Coalition Building
 - 1. BFA committee
 - 2. TAM - Sam
 - 3. Digital Arts
 - 4. Environmental Design
 - 5. Chris can raise the topic with heads of departments
 - a. Do your students use it Adobe CC?
 - b. Interested in making it an optional or required "book?"

7. Review (again ... Re-Review) Our Main Focus for remainder of this year:

- a. <list 'em here>
- b.

8. What else?

9. Review action items from [last meeting](#) (If time allows)

10. Adjourn

