



MEETING AGENDA AND MINUTES

December 1, 2017
10:00 am - 11:30 am
UMC415

Action Items (To mark an Action Item completed, select the checkbox (double-click), right-click, and select checkmark.)

- ✓ Make ITSGB an Official Student Organization (Dylan)
- Reach out to Sandra S for Update on USE (Dylan)
- ✓ Create Slack channel for ITSGB (Dylan)
- Work on Survey (Dylan)
- Update Current Members list (Chris/Shane/Dylan)
- Write an email to Brad Buchanan about Adobe (Brooke, Virgil)
- Request List of Software and Procurement Prices (Mackenzie)
- Get meeting times set for next semester - do the first week of the new semester. Do the Doodle (Shane)
- Work on Wifi ask strategy, cc-ing Sam, generate request for comment (Brooke)
 - What is the status of Wifi on campus
 - How do you measure performance
 - What are your current and future plans for improving wifi?
- Next meeting in January at a time to be determined by doodle poll of

Attendees

Present:

- Mackenzie Lobato
- Brooke Langley
- Virgil Nunan
- Dylan Sallee
- Sam Cast
- Alex Curtis
- Chris Bell (non-voting)
- Shane Kroening (non-voting)

Not Present:

Seth
John Keller

Agenda

1. Introductions and Settle In

2. Co-Chair Selection

a. Candidates put your materials here:

https://drive.google.com/drive/folders/1xxOdzWJk_BOuJrW3ois2kN7lCmC7Z6Ag

Submissions due by Thursday 12/7

b. Votes due by 12/15

3. Survey

a. Build - subcommittee formation and input

i. qualtrics.colorado.edu

1. login

- ii. Sub-committee volunteers
 - 1. Dylan
 - 2. Shane
- iii. include recruiting
- iv. possibly include paid incentive from OIT general fund
- b. Roll-out early 2nd semester
- c. Review Last year's write-up:
 - i. LINK

4. ITSGB Timeline and goals for the year

- a. DECISION: The three Primary things ITSGB will focus on for the rest of this school year:
 - i. Adobe CC for students
 - ii. Wifi
 - iii. User Experience
 - iv. Recruitment
- b. RESURRECT lists of possibilities
 - i. Brainstorm:
 - 1. Wifi Slowness and network issue
 - a. Came up via last year's survey
 - 2. Student Printing Service
 - a. Assess satisfaction
- c. From September 21:
 - i. Adobe Creative Cloud for students
 - 1. Ideas: Get # of licenses from Adobe
 - 2.
 - ii. Survey - get it out faster this year
 - iii. Web Express
 - 1. Hard to navigate
 - 2. Bad user interface
 - iv. User experience thing
 - 1. Looking at what the students experience
 - a. Portals (MyCUInfo, D2L)
 - b. Websites (housing & dining, etc.)
 - 2. Make them better
 - a. Create the "unified student experience"
 - 3. As a board, we should be involved
 - 4. We should:
 - a. Request reports, and/or
 - b. Put a person on the committee
 - i. Dylan?
 - v. LMS D2L to Canvas
 - 1. Possibly ask for reports
 - vi. WiFi slowness and general accessibility issues on campus
 - vii. Recruitment
 - 1. Make us an official student organization
 - 2. Student government
 - 3. Greek community
 - 4. Office of student involvement
 - 5. - Get on Buff Connect (Previously Org Sync)
 - 6. A PDF that explains what we do, where we meet, perks, market the group
 - 7. - what we've done in the past, objectives
 - 8. Go to classes
 - 9. CS

10. A&S
11. TAM
12. CUSG - social media chair

d. Recruiting

PSC

Survey

Any

Become an Official Student Org through Center for Student Involvement

5. Adobe CC Update

a. Shane report from Mike Viola - PSC

i. History

1. Justin worked in OIT last year, but no longer exists in OIT.
2. We did not fill his role - goes through PSC.All
3. Justin was working to do a grassroots approach - small order and sell at discounted rate.
4. lol nope - rip. Adobe would only do 4000 minimum.
5. Mike doesn't have much control over this, OIT will decide.

ii. Current

1. Still stuck at number around 4000 licenses (75/year)
2. OIT doesn't have the money atm.
3. A survey is not enough - guessing Adobe realizes we don't have 4000 people using it.
4. We haven't gotten anywhere - Adobe isn't playing ball.

iii. Going Forward

1. We can either forget it, or really go for it and get money from other departments/talk to Adobe.
2. See if departments will require
3. Talk to Adobe and get @colorado.edu users?

6. User Experience

- a. Mackenzie
- b. Working on "Card" system for new user experience
- c. Cards are going to be part of the portal
- d. There can be "third party" cards from different groups

7. Recruitment

- a. Digital Signage
- b. Student involvement Fairs
- c. Survey
- d. Posting to groups/friends
- e. Target - Majors and backgrounds

8. Discuss/Review/Address Action Items from Last Meeting

- a.

9. Adjourn

