



MEETING AGENDA AND MINUTES

February 24th, 2017

8:30 AM - 10:00 AM

TLC 215

Action Items (To mark an Action Item completed, select the checkbox (double-click), right-click, and select checkmark.)

- Virgil: Write Position Statement regarding Adobe (1000 copies to Bookstore)
- Get printing information
- Invite Comm folks for a meeting (printing and our board)
- Virgil: make a LinkedIn group page - invite group members
- Virgil: send out FCQ position statement
 - FCQ
 - FCQ Pilot
 - Office of Data Analytics
 - University of Colorado Faculty Council
- Shane: Confirm that short url for the web page is: oit.colorado.edu/itsgb
- Chris: Make an ITSGB email address
- Chris/Virgil: Change link on website to new application (<https://goo.gl/forms/wl5nv3onjY8Sp6Zc2>)

Attendees

Present:

- Virgil Nunan (co-chair)
- Bharadwaj Thirumal
- John Keller
- Brooke Langley - Junior, ECON major
- Seth Hovestol
- Shane Kroening (non-voting)
- Chris Bell (non-voting)

Not present:

- Soham Shah

Agenda

- 1. 8:30 AM - Introductions and Settle In**
 - a. Welcome Brooke!
- 2. 8:35 AM - Alex Updates**
 - a. Printing Idea
 - i. Upping printing quota loaded onto BuffOne cards from beginning of semester
 - ii. Advertise current printing locations
 1. Locations, web site
 2. Nearest printers
 3. Advertising and Awareness are important, but they're hard
 4. Digital signs
 5. Posters in Res Halls

6. Big Banner in Res Halls at each printer
7. Assure student leaders/common contact people know about Printing and other OIT services
- iii. Discussion:
 1. Shane will bring information to the group next meeting
 - a. Usage?
 - b. Printing centers? locations
 - i. Most used locations (heavy student population)
 - b. LMS
 - i. Update position statement because not all of the criteria can be met
 - ii. RFP was sent out
 1. Similar to what we requested
 - c. Printing
 - i. Very expensive on the University side
- 3. 8:55 - Finish Application Process**
 - a. Marketing/Advertising discussion
 - i. We need a concerted, combined effort for outreach
 1. Greek
 2. Res Hall
 3. Digital Signs
 4. LinkedIn - Virgil will do this
 - a. Create a group
 - b. Picture
 - b. Contact Person for ITSGB Web site
(<http://www.colorado.edu/avcit/governance/it-student-governance-board>):
 - i. Ligea.Ferraro@Colorado.EDU
- 4. 9:40 AM - Discuss/Review/Address Action Items from Last Meeting**
- 5. 9:50 AM - Adjourn**