CU IT Student Governance Board
University of Colorado **Boulder**

<u>**MEETING AGENDA AND MINUTES**</u>
September 16th, 2016
2:00 PM - 3:30 PM
TLC 215

Action Items *(To mark an Action Item completed, select the checkbox (double-click), right-click, and select checkmark.)*

- ❏ Follow up with bookstore
    - ❏ Availability and numbers of rental
    - ❏ Shane and Bharadwaj
- ✓ Follow up with Faculty Governance – Adobe for all – Chris
    - ❏ Perhaps faculty survey
    - ✓ Attend faculty governance meeting
        - ❏ Goals:
            - ❏ Making the connection
            - ❏ Seeing their priorities
- ✓ Get information on surveys of faculty related – Chris
    - ❏ *Chris has sent an email to Mark Werner's group asking about this and inviting him to the next meeting*
    - ❏ Do faculty use D2L efficiently?
    - ❏ How educated are faculty on the use of technology in the classroom?
- ✓ Student survey – Chris will publish one based on last year and share with group
    - ✓ Alex Alvarez will lead redesign of survey
    - ✓ *Chris has copied last year's survey, saved it as "CU-Boulder Student Technology Survey [Fall 2016]" and shared it with all members of the group*
        - ❏ Log into *cuboulder.colorado.edu* to see that it is shared with you
        - ❏ If you cannot see it, let Chris know (cbell@colorado.edu)
- ✓ Address recruiting and attendance by accepting the invitation for a design challenge from the ATDT group
    - ✓ Chris will schedule a Design Challenge Invitation
    - ✓ *Chris has sent an email to Sandra Sawaya*
- ✓ Report to OIT Networking group on slowness in C4C
    - ✓ *Chris sent an email to Ray Baum*

Attendees

Present:
- ● Baradwaj Thirumal – Graduate Student, Computer Science
- ● Dylan Sallee – Freshman, Computer Science
- ● Alex Alvarez – Senior, Finance and Marketing
- ● Shane Kroening – OIT, Non-voting Member, General Desktop Support
- ● Chris Bell – OIT, Non-voting Member, Coordinator
- ● Seth Hovestol – Junior, Computer Science (Very Late)

Agenda

1. **2:00 PM - Introductions and Settle In**
    a. What is your name, major, interest in the group?

b. Those who could not make it today include Virgil Nunan from CUSG and Seth who will be late

2. 2:15 PM - What does the ITSGB do and what are the group artifacts?
  a. Background discussion and official mission
  b. Our official web page (Public Facing):
    Note the official minutes and decisions are published here
  c. Our Google Group page (sign in with CUIdentikey@colorado.edu)
  d. Our Google Docs working folder
    i. This is where we write agenda/minutes
    ii. Everyone should feel free to get in and edit this as we go
    iii. It's group note taking at its finest!
    iv. A week or so after the meeting is done, we'll publish out the meeting to PDF and this is the set-in-stone version that goes to our web page

3. 2:25 PM - Where have we been, where are we going?
  a. Key accomplishments from past years
    i. Student surveys
      1. 2015
      2. 2014
      3. Response rate ~15%
    ii. Position statements
      1. Wi-Fi
      2. Strategic plan recommendations – 2016
      3. Request for Transparency Report – October 30, 2015
  b. Remaining business from last school year
    i. Loaner laptops and lab usage
      1. VDI – login to virtual environment, allowing program access remotely
      2. Request for Lab Metrics – still pending
    ii. Further action on Laptop Position (see minutes from last time)
      1. Requirement on campus?
      2. Encourage laptop registration?
    iii. Adobe: Request for comment from the Faculty IT Governance Committee
      1. Preexisting Student Discount $19.99/month => $180/year assuming 9 months
      2. To some students with justification?

4. 2:45 PM - Priorities and plans for this year
  a. Re-do ITSGB student survey
    i. Increase response rate
    ii. Improve responses
    iii. Sorority
    iv. Residence halls
    v. CU Requirement for Student Laptop – Analysis
      1. How many have a laptop
      2. If you don't have a laptop
        a. Do you feel it is a disadvantage to you?
        b. Why/what…
  b. Faculty – review faculty use of technology in teaching and recommend next steps to improve their efficiency and capabilities with technology in the classroom
    i. Faculty need training, they need to have an interest in technology
    ii. There should be a central repository for grade that can be checked at any time
    iii. Provide tech resources to faculty
      1. Help them engage students

2. Use technology for teaching
    iv. Careful not to push technology for technology's sake
  c. Advise on Desire2Learn (D2L) replacement – Aisha Jackson
    i. Future report from Aisha
    ii. Volunteer from this group to serve as liaison?
      1. Dylan Sallee
      2. Alex Alvarez
      3. Bharadwaj Thirumal
    iii. Schoology?
    iv. [Examples of LMS](#) and their specific aspects
    v. Note CS using Moodle – Why?
  d. Increase methods/ways for students to be able to comment to group
    i. Web form?
    ii. Tabling
    iii. Flyer messages
  e. OIT is paying attention to students more than ever
    i. Student Technical Services – Shane Kroening
  f. ITSGB Recruiting and Representation?
    i. We'll schedule a Design Challenge Invitation

5. 3:25 PM - Discuss/Review/Address Action Items from Last Meeting
6. 3:30 PM - Adjourn