CU VPN

If you are attempting to connect to creative.colorado.edu from **off campus**, you must first download and install a **VPN client**, and then connect to **CU's VPN** (**Virtual Private Network**)

If you are **on campus**, either on a CU lab computer or your own computer, you **do not** need to connect to CU VPN before connecting to creative.colorado.edu

DOWNLOAD CISCO ANYCONNECT FROM OIT:

http://www.colorado.edu/oit/services/network-internet-services/vpn#any-connect

- Download the correct version of Cisco AnyConnect for your computer's operating system
- Once installed, type "**vpn.colorado.edu**" (without quotes) into the text field next to the Connect button
- Click Connect
- On the next screen, you will be prompted to enter a **username** and **password**. The username and password you enter will be your **CU Identikey** username and password.
- Click OK

After a few moments, Cisco AnyConnect should minimize itself to the upper-right of the menu bar (Mac) or lower-right of the task bar (Windows)

Once minimized, you are now **connected** to CU's VPN. This means that your off-campus computer or device is now connected to CU's network, as if you were physically on campus.

You are now able to connect to *creative.colorado.edu*, from off campus, using an FTP client of your choice. (See following pages)

Once you have finished working on the creative.colorado.edu server, you are free to **disconnect** from CU's VPN. To **disconnect** from CU VPN, simply right-click the Cisco AnyConnect icon and choose either the **Disconnect** or **Quit** option.

PASSWORD CHANGING

CU VPN and creative.colorado.edu use your CU Identikey username and password to log in. If you need to **change** your Identikey password or if you have **forgotten** your password, you may change or update that information here: https://identikey.colorado.edu/

FTP CLIENTS

An FTP (**File Transfer Protocol**) client is a software application that allows a user to transfer files to and from a remote computer or server. An FTP client will be **necessary** in order to connect to creative.colorado.edu.

There are many FTP clients available for download and all of them should allow a user to connect to creative.colorado.edu. This document will cover a selection of commonly used FTP clients, but please note that this list is not exhaustive.

FETCH (MAC ONLY, FREE FOR CU AFFILIATES)

DOWNLOAD FETCH FROM OIT:

http://www.colorado.edu/oit/software-hardware/site-licenses/fetch

- Under the "How to get it" section, click the link for, "**DMG Installer**"
- Fetch is **free** for CU students. Before downloading, you will be prompted to enter your CU Identikey username and password, to ensure that you are affiliated with the university
- Once installed, run the application. On your first use of Fetch, you will be asked to **register** the program by entering a **license key**. A link the license key can be found underneath the "DMG Installer" link.

CONNECTING TO CREATIVE.COLORADO.EDU WITH FETCH

Enter the following information into Fetch.

- **Hostname:** creative.colorado.edu
- **Username:** Identikey username
- **Connect Using:** SFTP
- **Password:** Identikey password
- Click Connect

ALL FILES MUST BE UPLOADED INTO THE PUBLIC_HTML FOLDER TO BE VIEWABLE ONLINE WITHIN A WEB BROWSER

CONNECTING TO SERVER

CYBERDUCK (WINDOWS & MAC, FREE)

DOWNLOAD CYBERDUCK:

https://cyberduck.io

- On the left-hand side of the page, download the correct version or Cyberduck for your computer's operating system

CONNECTING TO CREATIVE.COLORADO.EDU WITH CYBERDUCK

Follow these steps in Cyberduck

- Click, "**Open Connection**" in the upper left corner
- Change FTP (File Transfer Protocol) to SFTP (SSH File Transfer Protocol)
- **Server:** creative.colorado.edu
- **Username:** Identikey username
- **Password:** Identikey password
- Click Connect

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FILEZILLA (WINDOWS & MAC, FREE)

DOWNLOAD FILEZILLA:

https://filezilla-project.org

- Click, "Download Filezilla Client"
- Next, click, "Download Now: Sourceforge"
- **During installation, click "SKIP" for any special offers**

CONNECTING TO CREATIVE.COLORADO.EDU WITH FILEZILLA

Enter the following information into the empty fields at the top of Filezilla.

- **Host:** sftp://creative.colorado.edu
- **Username:** Identikey username
- **Password:** Identikey password
- Click Quickconnect

The left side of the Filezilla interface represents your local files. The right side of the interface represents your files on the server.

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