

COLLEGE OF ARTS AND SCIENCES
Application for Senior Instructor Differentiated Workload

Name and Rank of Applicant

Unit

Date of last Differentiated Workload

Term of Request:

FALL 20__ SPRING 20__

Checklist:

- Applicant is a Sr. Instructor
- Applicant has 6 years of service since the last differentiated workload term. Faculty with appointments of less than 100% (but at least 50%) time are eligible for this benefit on a pro-rated basis.
- Differentiated workload plan form attached
- Department Chair/Director statement form attached
- Current vita attached

Senior instructors who have completed six years (twelve semesters) in rank (at 50% time appointment or more) as either an instructor promoted to senior instructor or as a senior instructor will be eligible to apply for a differentiated workload for one semester. The differentiated workload will reduce the formal teaching responsibilities of the senior instructor to one 3-credit course (or its equivalent) for that semester. The purpose of this workload adjustment is to allow the senior instructor time to update his or her pedagogy or instructional skills, or to develop new curriculum or instructional technology activities into courses. The faculty member on differentiated workload is expected to remain on campus and serve the campus full-time as defined by the workload agreement. Application for a differentiated workload assignment is made to the unit chair or director and approved in writing by the dean.

Applicant

Date

Chair/Director

Date

Dean

Date

- (4) Describe how your plan will contribute to the educational experience of the students.

STATEMENT BY DEPARTMENT CHAIR OR PROGRAM DIRECTOR

Please assess the Differentiated Workload Plan and indicate below, using as much space as necessary, how you propose to cover the teaching assignments of this faculty member for the semester.

Chair/Director

Date