

Drafting the Peer Observation Letter

When writing your feedback, please address these and/or other relevant observations.

Review of Syllabus/Canvas/Other Course Materials

- Did the syllabus and materials clearly describe expectations, requirements, and assessments for the course? Do the materials demonstrate attention to inclusivity, goal orientation, and scholarship? (Scholarly Inclusive Goal Oriented)

Technical Aspects/Classroom Mechanics

- Resources/Activities selected for the class (e.g., board work, slides, handouts, etc.) were educationally valuable, well executed, and beneficial for the students. (Scholarly)
- The instructor's activities were well organized, structured, and made good use of time. (Goal Oriented)
- Instructor's communication was respectful, accurate, and appropriately thorough (e.g. information written on board, in hand-outs, tone in responding to students). (Inclusive)
- Active Learning (if applicable). The instructor chose active learning strategies that suited the class size/structure, and followed departmental guidelines. (Scholarly Inclusive)

Targeted Pedagogy

- Content. The instructor chose interesting, relevant examples to support student learning. (Scholarly Inclusive)
- Motivation. The instructor provided context and worked to make the material relevant to students (e.g., by connecting it to other subjects, giving examples, real-world applications). (Scholarly Inclusive Goal Oriented)
- Depth. The instructor demonstrated deep subject knowledge when delivering content and answering questions. (Scholarly)
- Reasoning. The instructor highlighted the ideas behind the content and encouraged students to practice and increase their reasoning ability. (Scholarly)

Student Engagement

- Students appeared to be on task and engaged in learning. (Scholarly Inclusive)
- Many students participated and appeared comfortable engaging with peers/the instructor. (Inclusive)
- Many different students responded to the instructor's questions and activities. (Scholarly Inclusive)

Additional considerations

- What did the instructor do well? (Continuous Improvement)
- What could the instructor do to improve their teaching? (Continuous Improvement)
- What observations do you have on your interactions with the instructor? (Continuous Improvement; Coaching)

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