

## College Scholar Awards

September 21, 2021

The College of Arts and Sciences is pleased to offer the College Scholar Award (CSA) program this year. While the number of awards in this cycle will be limited to a maximum of 6 awards (2 per division and contingent on available funds), by our current, pandemic-related budget constraints, we hope that this will signal a gradual return to a more normal mode of supporting our tenured and tenure-track faculty. We will provide one semester of course replacement funds to enable tenured faculty to pursue full time research/creative scholarly activities. The funds will be provided to the recipient's department to fund costs of course replacement that occur during the semester the award recipient is released from teaching. These awards can be used in conjunction with a sabbatical (although sabbatical is not required).

### **A. Eligibility**

The following criteria apply. At the time of application:

1. Applicants must have been full-time tenured faculty members for at least two years in the College of Arts and Sciences.
2. At least four years must have passed since the applicant's last University of Colorado at Boulder sabbatical. If the applicant has not previously taken a UCB sabbatical, they must have held a full-time UCB College of Arts and Sciences appointment for at least four consecutive years.

### **B. Application procedure**

Each applicant should notify their Chair of their intention to apply for a College Scholar Award well before the application deadline. Due to budget constraints, only one application per unit will be considered this year. If a unit has more than one applicant, the unit Chair/Executive Committee should decide which proposal will be forwarded to the College.

Applications are **due by 12 Noon on November 4<sup>th</sup>, 2021** All information and inquiries should be sent electronically, in \*one\* combined PDF (the letter of support should be separate, and sent by the Chair or Executive Committee), to [Anna.Jensen@colorado.edu](mailto:Anna.Jensen@colorado.edu). Applications must include the following, in 12-point font.

1. A concise (750 words or less) description of the proposed activities during the award period, including the title and goals of the project. The description should be general in nature explaining the value, importance and timeliness of the project.

Whenever possible avoid technical details; the description should be understandable to people not experienced in the field. Because your proposal may be evaluated by scholars outside your field, it should be written so it can be understood by faculty in other disciplines

The proposal should explain why the project demands extra time and describe what is exceptional about the project.

Explain how the fellowship will enhance the candidate's research and/or teaching capabilities and potentially impact the candidate's scholarly career.

The proposal should be self-contained: only information in the proposal description can be considered.

Finally, please include a statement explaining whether or not the award will be used in conjunction with a sabbatical.

2. A vitae no longer than 3 pages. If applicable, include the date of previous sabbatical. Provide a list of selected publications and service performed and recognition, honors, awards and/or fellowships. For the past four years, list courses taught and any external funding awards (including source, dates, amount, and your role as PI, co-PI, etc.)

Applications which exceed the page limit will be returned.

3. Applicants must obtain a letter of support from the unit Executive Committee or Chair (no more than two pages) regarding the applicant's project and record of accomplishment including:
  - the applicant's stature in field
  - the importance of the fellowship to the applicant's scholarly career
  - applicant's nature and quality of teaching
  - applicant's current teaching commitment and description of 'normal' teaching commitment
  - information about any previous release time, including sabbaticals, fellowships, course buyouts, etc.

### **C. General information about the CSA process**

- The College Scholar Award must be taken in any one of the four semesters beginning the fall semester after selection.
- The dean will notify the unit Chair of the award recipients.

#### **D. Addition information**

- The CSA program is intended to provide one semester full release that will allow awardees to pursue full time research/creative work.
- Although not required, these awards can be used in conjunction with a sabbatical. When taken in conjunction with a sabbatical these (sabbatical and College Scholar award) should be used in series, not in parallel. It is important to note that in this situation the awardees will want to take the sabbatical the first semester and the college scholar award the second semester. This allows the clock to start ticking on the sabbatical (for when another one is allowable).
- CSA funds are provided through the Leaves & Replacement (L&R) process for one semester of replacement costs while the faculty is released from teaching.
- The unit will use CSA funds to pay for replacement instructor costs during the semester the awardee is released from teaching.
- The award recipient will determine the semester they want to pursue full time research/creative work (no teaching).
- The recipients' unit chair will request replacement instructor funds through the L&R process for the semester the award recipient is released from teaching.
- The unit chair should coordinate with their respective Divisional Associate Dean to identify the CSA replacement funding in their L&R request.
- The awardee will continue to be paid as usual.