

# A&S Dean's Staff Advisory Committee (SAC) Meeting

September 15, 2020 at 11am-12pm via Zoom

## Agenda

1. Present updated website and solicit feedback
2. Updates from subcommittees, including announcement of suggested bylaws revision & discussion of non-member engagement
3. Confirm what we would like to share about our goals and progress, and in what format, at September 22 A&S Community Meeting
4. Discuss partnership with ASC
5. Decide what questions we may have for Dean White or discussions we'd like to engage in at our October meeting

## Minutes

1. Present updated [website](#) and solicit feedback
  - a. Conducted tour of new SAC website features and updates
  - b. Requested SAC member feedback on updates
  - c. Discussed header image and capitalization consistency
2. Updates from subcommittees, including announcement of suggested bylaws revision & discussion of non-member engagement
  - a. Salaries Subcommittee
    - i. Confirmed SAC website presentation of salaries subcommittee goals are in line with college and campus salaries initiative
  - b. Processes Subcommittee
    - i. Available to support other subcommittees to formalize relationships with non-SAC entities
    - ii. Drafting new member election process, to be presented to SAC at large once completed
    - iii. Discussed non-member participation engagement
      1. Pending ratification of bylaw revisions, non-members will likely be invited to a SAC meeting twice yearly (once a semester)
    - iv. Presented proposed revisions to SAC bylaws
      1. SAC member comment period open until October 23, 2020
      2. Proposed bylaw revisions will be discussed and voted upon at November 12, 2020 SAC meeting

- c. Outreach Subcommittee
    - i. Discussed avenue for sharing SAC information with A&S staff at large, either via A&S Communications team channels or getting access to communicate directly
      - 1. Hurdles (training, cost, etc) to getting SAC access to university communication tools
      - 2. SAC committee agreed to move forward with sending communications through A&S Communications team
  - d. A&S Support Subcommittee
    - i. Subcommittee has been in conversation with A&S about creating support and retention opportunities for new and current A&S staff
      - 1. Potential ideas include onboarding, centralized resource library, academic year milestones calendar, mentorship program
3. Confirm what we would like to share about our goals and progress, and in what format, at September 22 A&S Community Meeting
    - a. Rebecca Allison will present SAC goals for AY2020-2021 and give brief tour of SAC website
  4. Discuss partnership with ASC
    - a. SAC was informed that SAC (among other ex-officio members to ASC) will no longer be invited to attend ASC meetings in compliance with ASC current bylaws
    - b. Discussed opportunities to continue pursuing partnership with ASC, particularly on projects that impact A&S college staff members, such as the implementation of the college strategic plan
    - c. Discussed potential of requesting a standing presentation each Fall semester to the ASC of SAC annual goals
    - d. SAC will need to edit SAC bylaws to remove SAC ex-officio representative to the ASC
  5. Decide what questions SAC may have for Dean White or discussions we'd like to engage in at our October meeting
    - a. Present SAC goals for the year
    - b. Request update on college reorganization
    - c. Request update on college budget cuts
    - d. Request update on college hiring freeze
    - e. Discuss relationships with college entities
    - f. Discuss how staff are doing in the current work model, what may/may not change once in-person work resumes