

A&S Dean's Staff Advisory Committee (SAC) Meeting

May 20, 2021 at 11am-12pm via Zoom

Agenda

1. Updates from Subcommittees
2. Vote in 2021-2022 SAC Leadership
3. Leadership Compensation
4. Surveying Staff
5. Feedback on SAC Becoming Governing Body
6. Employee of the Year Criteria and Selection Process

Minutes

1. Updates from Subcommittees;
 - a. Salaries: No updates
 - b. Processes: Presented proposed bylaws regarding DEI and commitments to relationships (staff, faculty, and student groups across campus)
 - i. New Bylaws article on Commitment to Relationships passed unanimously with friendly in-person edits
 - ii. New Bylaws DEI Statement - committee will review further then take that language to others with more experience in that arena; will add some sections of the language up on the website
 - c. Outreach: No updates
 - d. A&S Support: Publicizing Employee of the Year and getting those on the website
2. Vote in new SAC Leadership:
 - a. Adrienne OConnell and Jessica Baron elected as Co-chairs, Roshanne Ebrahimian elected as Vice Chair - votes affirmed for all leaders
 - b. SAC will consider potential changes to membership/ leadership/ external contributors next year
 - c. SAC will introduce new SAC members and officers at the A&S Community Meeting after SAC's June meeting
 - d. SAC will share updates on subcommittee accomplishments from the year at the A&S Community meeting after SAC's June meeting
 - e. SAC subcommittees requested to develop "reports" to share in June at SAC meeting with Dean White and new members
3. SAC discussed if they should pursue compensation for SAC leadership roles, if SAC members should have reduction of work in units for service on SAC, and/or if SAC service should be part of merit evaluation
4. Discussed potentially surveying staff
 - a. SAC will connect with Bernadette Stewart to ask about the college's needs

5. Recommendations on governing body
 - a. SAC may continue these conversations as a project for next year's committee members
6. Review Employee of the Year award selection criteria
 - a. SAC discussed revising current criteria (outstanding performance in all areas of their job, leadership, service, interpersonal skills)
 - b. SAC members agreed to new criteria - inclusive excellence, innovation, leadership, outstanding job performance; will also include language that nominees do not need to be a manager
 - c. Discussed SAC's internal processes for Employee of the Year