



Form Submitted By: _____

Name: _____ Campus Email: _____ Date: _____

Hiring Unit: _____ Unit Number: _____

Secondary Unit (if split appointment): _____

Secondary Unit Number: _____

Position Information

Academic Rank: _____

Is this request for Temporary (1 year budget) or Continuing Budget (2 years or more):

Position Number: _____ Position Discipline/Field: _____

Requested % of time: _____

Anticipated Start Date: _____

Position Comments/Commitments

Salary, start-up funds, and space are the responsibility of the Unit or Division unless otherwise indicated and approved below.

Does this Position Request Replace a vacated position ☐Yes ☐No

Please provide vacated PN (If applicable): _____

Estimated Salary Range (min-max): _____

Moving Allowance: _____ (Department funding only)

Source of Funds to Support Position: _____

Space Commitment:

NOTE: Building and Room Number must be indicated for RAF consideration.

Building Name: _____ Room Number: _____

Other commitments/remarks regarding hire
