



# College of Arts & Sciences

UNIVERSITY OF COLORADO BOULDER

## **Pass/Fail to Graded and No Credit to Credit Petition** *(Petitions requesting a change from Graded to Pass/Fail will NOT be accepted)*

**Submit the Pass/Fail to Graded petition and ALL supporting documents to: [ASpetitions@colorado.edu](mailto:ASpetitions@colorado.edu)**

Filling out the petition does NOT result in automatic approval. Complete the information below to request to change a course from pass/fail to graded or no credit to credit ONLY. There is no way to change a class from graded to pass/fail.

Name: (Last, First)

Student ID:

Major:

Course: Dept Prefix:

Course #:

Section #:

Credit Hours:

Course Title:

Semester/Yr course was taken:

**To change variable-credit hours, pass/fail, and no-credit status after the deadline you must include a typed statement explaining the circumstances that are the grounds for your petition. Your request will be considered on the basis of the information you provide, so it is to your advantage to take the time necessary to state your case clearly and completely and supply any documentation relevant to your argument.**

**Please read carefully and initial the following to indicate that you understand the statement.**

I understand that enhancing my grade point average is not grounds for an exception to the published deadline.

**Student Statement:** I have read and understand all of the information on this petitions. I certify that the information given is correct. I understand that providing false statements or false documentation is a violation of the Honor Code and that any violations will be reported to the Honor Code office.

I understand that the decision reached by the Petition Review Committee is **final**. No appeals will be accepted.

Student Signature:

Date:

*You will be emailed an official decision. As the petitioner, you are responsible for submitting the completed form with attachments to [aspetitions@colorado.edu](mailto:aspetitions@colorado.edu) in a timely manner.*

### **Review committee use only**

Reviewer(s) Initials: \_\_\_\_\_

Date: \_\_\_\_\_

Approved

Denied

Comments: \_\_\_\_\_

Notification: Sent by (initials) \_\_\_\_\_ E-mail sent on: \_\_\_\_\_