



Welcome to the Golden Buffalo Battalion Army ROTC Program!

In addition to registering for your classes through your university, you must also complete a ROTC Enrollment packet so that we can enter your information into our management system. Much like the University's system tracks your academics, we will track your ROTC progress.

Below are some instructions and explanations of the enrollment forms included in this packet. Download the forms to your computer to enter your information. Print and sign the completed forms and return to Mrs. Kimberly Hageman (kim.hageman@colorado.edu) by the suspense date communicated to you. Documents can be returned by email.

Preferred format types:

Windows OS preferred.

Adobe Acrobat Reader or Pro Required.

Sports Physical Form:

Print a copy of the DA Form 3425 from the packet and schedule a "sports" physical exam. A MEPS physical is accepted if completed within 24 months.

Explanation of Forms and Instructions:

CC Form 139: The CC Form 139-R is NOT a contract that obligates the Cadet to an Army career. The correct registration information is required for the Cadet to be "loaded" into the ROTC Cadet Command Information System; the information on the 139-R is also used to gather information for the Cadet to Contract; be eligible for benefits.

DD Form 2005 Privacy Act Statement: Is used to authorize us to review and maintain documents containing medical information or history. This document also authorizes us to disclose your medical information to specific interested parties.

CC Form 136-R: Briefing on Government sponsored Benefits for ROTC Cadets (self-explanatory).

CC Form 137-R: Authorizes the ROTC Program to 1) Receive and Release your academic information to parents OR 2) Receive academic information only.

CDT Screening Questionnaires: Answer all questions Yes or No – Helps determine if any medical waivers may be required.

DA Form 3425-R: If a MEPS physical or a completed DA Form 3425 is not included when returning your enrollment packet, provide your exam date. The Qualified MEPS physical and the DA Form 3425 are used to allow you to participate in labs and physical training with ROTC. The DA Form 3425 will need to be taken to your medical provider for a “sports physical.” You will not be reimbursed for this physical. Without a signature STAMP from a Doctor or PA, you will NOT be able to conduct physical training or Labs outside the classroom setting. Once your ROTC enrollment is complete, we will initiate the exam required for ROTC Medical Qualification. You may have already begun the full medical qualification process if you are a National Scholarship winner, please attempt to schedule your exams AS SOON AS POSSIBLE to avoid a delay in Contracting. We will complete a transfer of your in-progress exams once you arrive on Campus.

Dental form: Enter your dentist Information and if you have dental X-rays on file. If you don’t have a dentist, you will need to find one and schedule an appointment for X-rays. We are required to know where your dental X-rays are located to be enrolled in our classes. You are not required to submit copies of your Dental X-rays.

Army Senior ROTC release waiver of liability form: Waives the ROTC Program and the University from any liability related to participation in the ROTC program. If you are under 18, your parents must also read and sign this form. As an enrolled CDT in the ROTC program, you are covered by worker’s comp for on campus ROTC related activities.

We will need a copy of your high school transcripts, birth certificate, social security card, and ACT/SAT scores in addition to the above forms.

Thank you!

Ms. Mechille Zook
Human Resource Assistant (GS-8)
Army ROTC-Golden Buffalo Battalion
Colorado University, Boulder
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