

MENTORSHIP PLANNING ROADMAP

Setting and meeting goals

ADVISING PLAN

Mapping out the mentoring relationship

1

2

INDIVIDUAL DEVELOPMENT PLAN

Setting graduate student professional goals

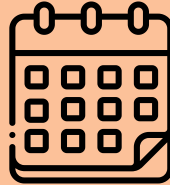
PROGRESS REPORT/ANNUAL EVALUATION

Providing annual feedback to student

3

ADVISING PLAN

Schedule an advising plan meeting with advisor



1

**STUDENT /ADVISOR
COLLABORATION**

ADVISING PLAN SHOULD:

- Spell out student degree plan milestones
- Set norms for advisor-advisee communication
- Align expectations for research requirements



LIVING DOCUMENT

- Revisit at major academic milestones
- Update timeline as needed
- Examine and adjust communication preferences
- See example here

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INDIVIDUAL DEVELOPMENT PLAN (IDP)



Review grant/department IDP requirements
Schedule a meeting with your advisor



STUDENT INITIATED

INDIVIDUAL DEVELOPMENT PLAN (IDP) SHOULD:

- List student's professional goals
- Map out steps for reaching goals
- Allow for self-evaluation of progress
- Include feedback and approval from advisor

2



YEARLY TASK

- Revisit IDP yearly
- Update with completed steps and/or goals
- Examine and adjust future goals
- See example here

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PROGRESS REPORT/ANNUAL EVALUATION

**STUDENT, ADVISOR, OR UNIT
INITIATED**

Doctoral students, schedule a meeting with your advisor



PROGRESS REPORT SHOULD:

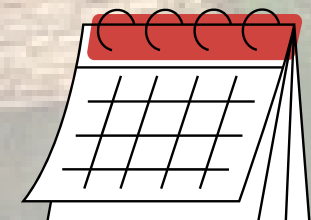
- Show student's completed program milestones
- Detail milestones for upcoming year
- Provide feedback to student



3

YEARLY TASK

- Complete once per year
- Use a program-specific form or the Graduate School's progress report as requested
- If progress is unsatisfactory, complete Academic Recovery Plan



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