

Concurrent Registration Form and Policy

Type or print all information. Answer all questions completely. Use blue or black ink.

Last Name		First Name		Middle		SID# (CU Student ID)	
()							
Phone		Email		Home Campus		School(s) or College(s)	
						Major(s)	
Dept Abbr.	Course #	Sect. #	Units/ Hours	Course Title	Host Campus	Home Campus Dean's Signature Required for all Campuses	Select Term Enter Year
							Year_____
							Year_____
							Year_____

Example line

ARSCU	5000	301	3	Advanced principles of art	CUBLD		Year_2014
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1. This form is to be used by degree-seeking students to register through their home campus for courses taught at other University of Colorado campuses.
2. Students may take no more than two courses or six hours (whichever is greater) at other campuses.
3. To use the concurrent registration process, students must be registered for at least one course the entire semester at the home campus, unless they qualify under one of the graduate programs listed below.
4. Registration must be completed before the deadline set by the host campus. *Students will be registered on the 1st day of classes at the host campus, and not earlier.* Concurrent registration can only be conducted during the drop/add period at the host campus; registration will *not* be allowed before or after.
5. Before the **host** drop deadline, a student may drop a course taken concurrently at the home campus registrar's office. After the deadline, a student must secure a host campus drop form and the appropriate signatures and turn the form in to the host campus registrar's office.
6. Tuition and fees are assessed for the total university credit hour load at the home campus at home campus rates. Services at the host campus, including portal access, will not be available until 72 hours after the first day of classes. Students must contact their home campus for their class schedule during this time. Contact the host campus OIT for portal or learning management system issues:
CUDEN/AMC: 303-315-3700 CUBLD: 303-735-4357 CUSPG: 719-255-3536
7. Students may not register concurrently for continuing education courses. Exception: Boulder graduate students registering for the Telecommunications and Engineering Management programs at Boulder Continuing Education.

I have read and understand the policy above: Student Signature _____

Students in the following graduate programs are exempt from enrolling for courses at the home campus.

Program	Campus
Applied Mathematics, PhD	Boulder, Denver
Architecture & Planning, PhD	Boulder, Denver
Civil Engineering, PhD	Boulder, Denver
Computer Science, MS and PhD	Boulder, Denver
Education Administration	Boulder, Denver
Electrical Engineering	Boulder, Colorado Springs, Denver
Geography, MA	Boulder, Colorado Springs
Master of Engineering	Boulder, Colorado Springs, Denver
Mechanical Engineering	Boulder, Denver
Psychology	Boulder, Colorado Springs
Public Affairs	Colorado Springs, Denver

Office use only:

Date class starts _____

Date term starts _____

Class section _____