Notice of a Change in Academic Standing

Dear Arts & Sciences Student,

I am writing to notify you that, as a result of your cumulative grade point average dropping below a 2.000 this past semester, you have been placed on academic probation. Academic probation is an indication that you likely need to evaluate your approach toward academic success and identify the factors that are helping or hindering you. This can be a positive thing, allowing you to reconsider your academic goals and work with renewed energy toward their achievement. If you believe a mistake has been made and you are receiving this notice in error, please contact your Academic Advisor immediately by e-mail or phone.

Succeeding in college is not easy. It is not uncommon for students to face obstacles as they pursue their degrees. Nor is it uncommon for students in this situation to feel confused, frustrated, angry, scared and even hopeless. On academic probation, you are still able to register for main campus classes, participate in activities, and access CU resources. Academic probation is noted only on internal records, not on official transcripts. In short, you have an opportunity and the support to get back on track.

Your immediate goal in the coming term is to create a plan for academic success. In addition to continuing in main campus classes next semester, you have several other options available to you. The enclosed “Options and Resources” sheet provides more details on these options and opportunities for support. We cannot recommend highly enough that you connect with your academic advisor as soon as possible. Your advisor can help you identify your goals, strengths, and challenges, explain college policies, and assist you in getting your academic career back on the path of success.

The College of Arts and Sciences supports your effort to return to academic good standing. This means reaching a 2.000 cumulative GPA by the end of next semester. If you do not reach this minimum you may be subject to scholastic suspension, which will make you ineligible to enroll in main campus classes during fall or spring semesters at any of the campuses of the University of Colorado until you are reinstated by the College of Arts and Sciences.

It is easy to disregard a letter like this but please do not. The sooner you identify the academic and external challenges you are facing, the sooner you will be able to resolve them. I encourage you to discuss your situation and options with a family member or another trusted mentor. Our office does not notify your parents or guardians of changes in academic status so you should do so, if appropriate.

Wishing you a strong and successful semester ahead,

Sincerely,

Assistant Dean

CC: Dean's file
OPTIONS FOR ARTS AND SCIENCES STUDENTS ON ACADEMIC PROBATION

1. If you are confident you can earn a term grade point average of 2.000 or higher in the Spring 2017 semester (completing no fewer than 12 credit hours) you may choose to continue to take main campus CU Boulder classes. This is recommended particularly if you are living in campus housing.

2. You may take Boulder Evening, Online Credit, and Applied Music classes offered through the Division of Continuing Education. These grades will be calculated into your CU GPA. Visit http://ce.colorado.edu for complete course information or to schedule an appointment with an academic advisor.

3. You may take summer session or Continuing Education summer courses at any of the three campuses of the University of Colorado. These grades will be calculated into your CU GPA. Summer Session classes at CU Boulder are “open portal” and may be taken by any student, regardless of academic standing.

4. You may choose to remain out of CU Boulder Main Campus classes. If you believe you will continue to encounter circumstances that contributed to your academic difficulty, taking a break from academics and focusing on those external issues is a worthwhile option. If you stay out of CU Boulder day classes for one full academic year, when you return, you will have two full semesters to raise your cumulative GPA to a 2.000.

5. You may take courses at another academic institution. Transferable course work will be applied as appropriate toward graduation requirements but grades received in these courses will not be calculated into your CU GPA.

Reinstatement
If your cumulative CU Boulder grade-point average is at or above a 2.000 at the end of either a term completed via the Division of Continuing Education and Professional Studies or summer term, please notify the Academic Advising Center at 303-492-7885 so we can remove you from probation status.

Readmission
Undergraduate students who do not enroll in CU Boulder courses for up to four consecutive semesters and wish to return to CU Boulder may complete a Readmit Undergraduate Packet: http://www.colorado.edu/admissions/apply/forms.
Academic Resource List

Academic Advising Center website: http://colorado.edu/advising
The Academic Advising Center website allows students to find out who their advisor is, make appointments with their advisor, and get information about declaring majors and minors.

Academic Advising Resource Center
Located in Woodbury 109, Peer Advisors and other advising staff are available Monday-Friday, 8AM-5PM, to answer general questions related to degree audits, majors/minors/certificates, using the course registration system and connecting with other resources and opportunities on campus.

CU Boulder Bounce Back Program: This free 10-week class is for students on or near academic probation, academic recovery or those who are in Continuing Education working towards reinstatement. Students will learn academic skills including time management, effective study habits and coping with test anxiety, while rebuilding confidence in a supportive environment alongside others in the same situation. Advanced sign-up and a meeting with a Bounce Back staff member is required. For information, go to: http://www.colorado.edu/health/workshops.

Counseling and Psychological Services (CAPS): http://www.colorado.edu/health/counseling
Located in the Center for Community S440, professional counselors offer confidential, on-campus mental health and psychiatric services for a variety of concerns such as academics, anxiety, body image, depression, relationships, substance use and more.

Disability Services: www.colorado.edu/disabilityservices,
Located in the Center for Community N200, this office provides support for students with special needs so they can participate fully in the university environment. Services include special technologies, a writing lab, screening and testing, and help with accommodations on campus and in the community.

Professors' Office Hours
All instructors hold office hours for the students in their classes. We highly encourage students to meet with each instructor at the very beginning of each term - before the class becomes challenging – to make the most of this beneficial opportunity.

Student Academic Services Center (SASC): http://sasc.colorado.edu
Located in Fleming 141, SASC offers free time management and study skills workshops, tutoring and group study sessions and mathematics and writing courses. They also offer workshops on problem solving skills, exam preparation and test taking skills throughout the semester.

Student Computing Classes and Support, OIT: http://www.colorado.edu/oit/support-training or 303-735-HELP
The office of information technology offers courses in Excel, PowerPoint, website creation, and general computer survival. They also offer drop-in and call-in assistance for students experiencing computer issues.

Writing Center: www.colorado.edu/pwr/writingcenter.html
Located in the Norlin Library, Room E-111, the Writing Center provides free advice on writing assignments. An appointment is necessary; anyone can have up to 60 minutes of consultation per week.

The Center for Student Involvement: http://www.colorado.edu/involvement/
CU-Boulder has hundreds of on-campus activities you can take part in, including more than 300 academic, political, social, religious, and recreational organizations and clubs. These groups give you the chance to find your place at CU-Boulder by exploring your interests, meeting new people, building your resume and making connections for your career.

Career Services: http://www.colorado.edu/career/
Located in the Center for Community N352, Career Services offers resources and opportunities for everyone at CU; from first year freshmen to alumni. Explore career interests, examine strengths and interests, workshop resumes and more. Students who begin working with Career Services in their early years at CU typically report feeling more confident and better connected to their majors.
Academic Assessment Worksheet

This worksheet will help you determine the number of hours of “B” grades you will need to raise your cumulative grade point average up to a 2.0.

For reference, we have included a sample partial transcript and hours of “B” calculation for Mr. Ralph E. Buffalo.

You can access your transcript and grade point information for this calculation through MyCUIInfo (https://mycuinfo.colorado.edu/).

<table>
<thead>
<tr>
<th>YOUR DATA</th>
<th>RALPH’S DATA</th>
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<tr>
<td>1. From transcript enter QUAL UNITS (i.e. all hours attempted for grades at CU)</td>
<td>94 hrs</td>
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<tr>
<td>2. Multiply by 2.0 (ie. the value of a “C” grade)</td>
<td>x 2 x 2</td>
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<tr>
<td>QUAL PTS you would have earned IF you had a C average (2.0) in all work you attempted</td>
<td>188.0 pts</td>
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<tr>
<td>3. From transcript enter the “QUAL PTS” you actually earned</td>
<td>- 180.5 pts</td>
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<tr>
<td>4. Subtract to get the number of hours of grades of “B” needed to bring your cumulative GPA to a 2.0</td>
<td>7.5 hrs</td>
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SAMPLE TRANSCRIPT
Ralph E. Buffalo
123-45-6789

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<td>D-</td>
<td>2.1</td>
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<td>C</td>
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ATT 13 EARNED 12.0 GPAHRS 12.00 GPAPTS 21.00 GPA 1.750

CUMULATIVE CREDITS:
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