Viewing Class Rosters in the Faculty Center Action

1. Click the **Class Roster** tab in the **Faculty Center**. This will display the **Class Roster** page.

![Class Roster page](image)

**Figure 1 - Class Roster page**
2. To view a list of all courses for the term, click the **Change Class** button.

3. To view a roster for a particular class, click the icon to the left of the class.
   
   You can customize your view of the class roster by changing the value in the **Enrollment Status** field to view either **Enrolled** or **Enrolled and Wait listed** students.

   If the Combined Section box is checked, you can also select an option for a custom view of the **Combined Section** Roster.

4. The **Enrolled Students** section contains three tabs: Student Details, Program/Plan Details, and Contact Details. To view all information from all three tabs in one view, click the **expandable grid** icon in the upper right-hand corner. Clicking the icon again will shrink the grid.