SYLLABUS - IPHY 3415, HUMAN ANATOMY LAB

LAB COORDINATOR  Steven L Hobbs, steven.hobbs@colorado.edu
Office Hours: Ramaley N189, Wednesday & Thursday 9:00 – 10:00 AM

COURSE WEB PAGES  http://www.colorado.edu/intphys/iphy3415/index.html
http://www.pearsonmylabandmastering.com/northamerica/

REQUIRED MATERIAL

OPTIONAL SUPPLEMENTAL TEXTS
Human Anatomy, Media Update, 7E. Marieb, Malatt and Wilheim

LAB PRACTICALS & QUIZZES
270 points are based on exams and quizzes as follows:
240 points  4 Midterm Practical Exams (60 each)
15 points   Muscle Actions & Movement In-Class Quiz
10 points   Mastering A&P Online Quizzes
5 points    Syllabus and Schedule Quiz (Due Sunday of 1st Week, 11:59 PM)

Practical exams can only be taken on the scheduled dates. See the syllabus for these dates.

GRADING
Final grades are assigned based on the % of total points as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>93.40%</td>
</tr>
<tr>
<td>A-</td>
<td>90.00%</td>
</tr>
<tr>
<td>B</td>
<td>86.70%</td>
</tr>
<tr>
<td>B-</td>
<td>80.00%</td>
</tr>
<tr>
<td>C</td>
<td>76.70%</td>
</tr>
<tr>
<td>C-</td>
<td>70.00%</td>
</tr>
<tr>
<td>D</td>
<td>66.70%</td>
</tr>
<tr>
<td>D-</td>
<td>60.00%</td>
</tr>
<tr>
<td>F</td>
<td>0% - 59.99%</td>
</tr>
</tbody>
</table>

Re-Grades: TA’s will only consider re-grades through the end of the next class period after graded exams are returned, or 24 hours after the last exams are graded and made available to students.

Exam Exemptions: No exams will be “dropped”. However, a student may be exempt from one exam if documentation is provided within two days of the exam, and qualifying reasons exist (see below). However...

IF A STUDENT TAKES AN EXAM AND RECEIVES A SCORE, ANY OPPORTUNITY TO BE EXEMPT FROM THE EXAM, EVEN FOR QUALIFYING REASONS IS FORFEITED.

Qualifying: Documented severe acute illness or injury, family emergency (death or serious illness), extreme acts of nature, severe accidents or other extreme circumstances beyond your control.

Non-Qualifying: Weddings, vacations, bachelor(ette) parties, ski trips, athletic competitions, research conferences, work obligations, court dates, jury duty, incarceration, or anything fun.

QUIZZES
Weekly online quizzes through MyLab Mastering A&P exist for every day of new material. All quizzes are available on the first day of the semester. Quizzes are due at 11:59 PM on the Sunday prior to the classes that cover the quiz material. An additional quiz on the syllabus and schedule is due on Sunday of the first week. Each quiz can only be attempted once for credit. However, within a quiz attempt, individual multiple choice quiz questions can be attempted twice and will incur a 50% penalty per incorrect answer. Short answer questions can be attempted multiple times without penalty. Please keep in mind that computers, not humans, grade the quizzes. Write-in answers must be spelled perfectly and presented exactly as written in the lab manual, or in Pal 3.0.

Each day of new material is represented by two quizzes, A and B. Students will be assigned to group A or B at the beginning of the semester. The purpose of these assignments is to give students a subset of material to focus on prior to class. However, students will have access to A and B versions of all quizzes. At the end of the semester,
the best score for each quiz, A or B, will be used for grade calculations.

The penalty for submitting a quiz after the deadline is 10% per hour late. **Quiz exemptions or due date extensions will not be granted for ANY REASON.** This includes sickness, emergencies, Internet failures, other computer problems, technical problems related to your Mastering A&P account and all reasons that might otherwise qualify a student for an exam exemption. In lieu of quiz exemptions, the lowest two quiz scores will be dropped from student grade calculations.

Problems related to your MyLab Mastering A&P account should be directed to the Pearson technical support group, which can be accessed via the Support link at the bottom of every page on Mastering A&P. Your TA and the lab coordinator are unable to help with technical computer issues or issues with MyLab Mastering A&P. Quizzes will vary in the number of questions and difficulty, but all quizzes are equivalent in point value. Quiz scores will be converted into percentages. Each student’s quiz average will multiplied by 10 to calculate their quiz points.

**LABORATORY POLICIES AND CONDUCT**

The Human Anatomy laboratory uses prosected human cadavers. This experience serves as a valuable teaching tool, and is one afforded to few people. Students are expected to show respect and dignity toward the cadavers. Viewing of the cadavers is limited to those enrolled in, or teaching the Human Anatomy course. Students are not permitted to bring friends, or anyone else into the lab. If any student treats the cadavers with disrespect, defaces the cadavers in any way, or removes human anatomical specimens from the laboratory, a failing grade will be given for the course. Absolutely no photography is allowed in the lab. Violation of this policy may result in expulsion from the course0 and/or a failing grade.

Eating or drinking in lab is **not** permitted when the cadavers or cadaver tissues are exposed.

**DISABILITIES & SPECIAL TESTING ACCOMMODATIONS**

Accommodations for students with learning disabilities are possible pending evaluation from Disability Services, and an approval letter is provided to your TA prior to an exam. For evaluation, contact Disability Services: 303-492-8671, Center for Community N200, [http://www.colorado.edu/disabilityservices](http://www.colorado.edu/disabilityservices). Because all exams take less than one hour, and the entire class period lasts 3 hours and 50 minutes, the exams for students with accommodations will occur during the regular class period following the regularly scheduled exam.

**ACADEMIC INTEGRITY**

All students are expected to abide by the academic standards outlined in the University of Colorado Honor Code at [www.colorado.edu/academics/honorcode](http://www.colorado.edu/academics/honorcode). Violations of this policy may include: cheating, plagiarism, academic dishonesty, fabrication, lying, bribery, and threatening behavior. All incidents of academic misconduct shall be reported to the Honor Code Council (honor@colorado.edu; 303-735-2273). Students who are found to be in violation of the academic integrity policy will subject to both academic sanctions from the faculty member and non-academic sanctions (including but not limited to university probation, suspension, or expulsion).

**Discussing exam material after you have taken a practical is cheating!!** Your TA will not give out any answers until all lab sections have completed the exam.

**RELIGIOUS OBSERVANCES**

Campus policy regarding religions observations requires that faculty make every effort to reasonable and fairly deal with all students who, because of religious observations, have conflicts with scheduled exams, assignments or required attendance. Please notify the instructor within the 1st week of class of any conflict(s).

**SEXUAL HARASSMENT**

The University of Colorado at Boulder Discrimination and Harassment Policy and Procedures, the University of Colorado Sexual Harassment Policy and Procedures, and the University of Colorado Conflict of Interest in Cases of Amorous Relationships policy apply to all students, staff, and faculty. Any student, staff, or faculty member who believes s/he has been the subject of sexual harassment or discrimination or harassment based upon race, color, national origin, sex, age, disability, creed, religion, sexual orientation, or veteran status should contact the Office of Discrimination and Harassment (ODH) at 303-492-2127 or the Office of Student Conduct (OSC) at 303-492-5550. Information about the ODH, the above referenced policies, and the campus resources available to assist individuals regarding discrimination or harassment can be obtained at [http://www.colorado.edu/odh](http://www.colorado.edu/odh).