IMPORTANT: You must be concurrently enrolled in, or previously have taken, IPHY 3410 Human Anatomy lecture. If not, you will be administratively dropped from the lab.

Lab Coordinator: Adam R. Hayes
Office location: Ramaley N1B58
Office phone: 303-492-0137
E-Mail address: Adam.Hayes@colorado.edu
Please feel free to contact me with any questions you have about the course.

Required Texts:
Human Anatomy – 5th edition, Marieb & Mallatt & Wilhelm
PAL 2.0 CD-ROM (included with the Marieb text)

Suggested Supplemental Texts:
The Anatomy Coloring Book

Evaluations: A total of 290 points are available during the semester. The breakdown is as follows:

Lab Practical 1 = 60 points
Lab Practical 2 = 70 points (includes muscle origin, insertion, and action)
Lab Practical 3 = 60 points
Lab Practical 4 = 60 points
Lab Quizzes = 40 points (4 quizzes x 10 points each)

A=93.4%-100%  A-=90%-93.39%  B+=86.7%-89.99%  B=83.4%-86.69%  B-=80%-83.39%
C+=76.7%-79.99%  C=73.4%-76.69%  C-=70%-73.39%  D+=66.7%-69.99%
D=63.4%-66.69%  D-=60%-63.39%  F=<60%

NOTE: There will be no make-up exams for any of the lab practicals. The will be no extensions given to quiz deadlines.

Lab quizzes will be administered via CULearn. Please be sure you can access your CULearn account at the beginning of the semester (culearn.colorado.edu).

The use of incompletes will adhere to the College of Arts and Sciences rules: “An IF is given only when students, FOR REASONS BEYOND THEIR CONTROL, have been unable to complete course requirements. A substantial amount of work must have been satisfactorily completed before approval of such a grade is given.”
Laboratory Policies and Conduct
The Human Anatomy laboratory uses prosected human cadavers. This experience serves as a valuable teaching tool, and is one afforded to few people. It is expected that all students will show respect and dignity toward the cadavers. **If any student treats the cadavers with disrespect, defaces the cadavers in any way, or removes human anatomical specimens from the laboratory, a failing grade will be given for the course.**

If a student is found to have removed laboratory property of any kind e.g., photo atlases, models, model index books, etc, a failing grade will be given for the course.

Viewing of the cadavers is limited to those enrolled in or teaching the Human Anatomy course. No one is permitted to bring persons not enrolled in the course into the lab.

**NO** eating or drinking is permitted in the laboratory. Please step outside of the lab rooms for a snack or a drink.

Disabilities
If you qualify for special testing accommodations because of a disability, please submit to Adam Hayes a letter from Disability Services by Friday, September 3\(^{rd}\) so that your needs may be addressed. Disability Services determines accommodations based on documented disabilities. (303-492-8671, Willard 322, www.colorado.edu/disabilityservices)

Academic Integrity
All students are expected to abide by the academic standards outlined in the University of Colorado Honor Code. If you are unfamiliar with the Honor Code, you can find it at www.colorado.edu/academics/honorcode. Violations of this policy may include: cheating, plagiarism, academic dishonesty, fabrication, lying, bribery, and threatening behavior. All incidents of academic misconduct shall be reported to the Honor Code Council (honor@colorado.edu; 303-735-2273). Students who are found to be in violation of the academic integrity policy will be subject to both academic sanctions from the faculty member and non-academic sanctions (including but not limited to university probation, suspension, or expulsion). **Discussing exam material after you have taken a practical is cheating!!** Your TA will not give out any answers regarding the practical until the following lab period---no matter how hard you beg!

Religious Observances
Campus policy regarding religious observations requires that faculty make every effort to reasonable and fairly deal with all students who, because of religious observations, have conflicts with scheduled exams, assignments or required attendance. Please notify your graduate TA and Adam Hayes by Friday, September 3\(^{rd}\) of any conflict(s).

Discrimination and Harassment
The University of Colorado Policy on Discrimination and Harassment applies to all students, staff, and faculty. Sexual harassment is unwanted sexual attention. It can involve intimidation, threats, coercion, or promises or create an environment that is hostile or offensive. Harassment may occur between members of the same or opposite gender and between any combination of members in the campus community: students, faculty, staff, and administrators. Harassment can occur anywhere on campus, including the classroom, the workplace, or a residence hall. Any
student staff or faculty member who believes s/he has been sexually harassed or discriminated against in any way should contact the Office of Discrimination and Harassment (ODH) at 303-492-2127 or the Office of Judicial Affairs at 303-492-5550. Information about the ODH and the campus resources available to assist individuals who believe they have been harassed can be obtained at: http://www.colorado.edu/odh.

**Classroom Behavior**

Students and faculty each have responsibility for maintaining an appropriate learning environment. Students who fail to adhere to behavioral standards may be subject to discipline. Faculty have the professional responsibility to treat students with understanding, dignity and respect, to guide classroom discussion and to set reasonable limits on the manner in which students express opinions. For more information on campus policies, see http://www.colorado.edu/policies/classbehavior.html, and http://www.colorado.edu/studentaffairs/judicialaffairs/code/html#student_code.

COURSE WEB PAGE: http://www.colorado.edu/intphys/iphy3415