Environmental Studies Internship Opportunity Form

Organization: __Eco-Cycle______________________________

Address: __PO Box 19006_______________________________

City: ___Boulder________________________ State: _CO___ Zip: __80308_______

Contact person: __Randy Moorman, Director of Community Campaigns_____________

Email: __randy@ecocycle.org________________________ Phone: (303) 444-6634 Ext. 131___

Number of interns requested for:
   Spring _____1____  Summer __________  Fall __________

Nature of project(s) and skills required:

The Campaigns Department at Eco-Cycle is looking for an intern to create a business plan for our Zero Waste Events program during a one semester project for credit. Each year we offer Zero Waste Event services (Zero Waste stations, hauling, staffing, planning) for public events in Boulder County. While this program is a valuable and important service to the community, it is not currently economically sustainable for Eco-Cycle, a non-profit. We would like an intern to analyze our profit and loss sheets to create a business plan that will make the program sustainable. Key components to be evaluated are number of events and pricing for services. We will provide training and mentoring to the intern of Zero Waste systems (recycling, composting, reuse), operations and costs.

We are looking for an undergraduate who has a business background/interest and therefore the skills to develop a business plan. The intern should be knowledgeable in business bookkeeping and accounting (profit and loss and balance sheets) and be able to provide budget suggestions that will make our Zero Waste Events program more sustainable economically for the organization.