Policy and Research Analysis Intern

If you are looking to expand your knowledge of local, state, and federal energy policy, improve your research and writing skills, and are passionate about making a difference in the world, apply to the internship program at Clean Energy Action (CEA).

About Clean Energy Action
Clean Energy Action is accelerating the transition to a post-carbon society built on clean, safe, renewable energy. Our team of experts works with activists, politicians, and prominent community members to advance a clean energy agenda through education, research, and legislation. CEA is a 501(c)(3) nonprofit organization that aims to achieve its goals through “Citizen Power” by inspiring, training, and empowering citizens to advocate for a world built on resilient renewable energy technology.

Internship Description
The Policy and Research Analysis Intern will be responsible for conducting research regarding the energy industry, energy policy and emerging energy technology. The research analyst will perform research tasks on projects that aim to dig deeper into these fields in order to produce results that will inform citizens and ratepayers on their energy. The research analyst will work in teams or individually on projects through which they will gain a broader understanding of local, state and federal energy issues and develop valuable research tools.

Specific Duties
- Perform extensive research to gain knowledge and insight into energy realm
- Perform research tasks to uncover information regarding energy policy
- Help track changes to energy policies and goings on with Xcel, the Public Utilities Commission (PUC), and Boulder’s municipal utility effort
- Draft website articles on findings for posting on our website, which will be submitted for review and editing prior to posting to the media team
- Network with local energy activists and policy actors through attending seminars, conferences, and hearings
**Preferred Qualifications**

- Interest in sustainability, energy policy, and renewable energy technology
- Familiarity with the Clean Energy Action’s vision and mission statements.
- Ability to quickly learn and discuss all forms of energy while accurately representing CEA’s position on each topic.
- Must have excellent written communication and computer skills
- Proficiency with Word, Excel, Google Docs and Wordpress
- In progress to complete a Bachelors degree
- Must be able to be self-guided and produce desirable results

**Contact Information**

To apply, please send resume and writing sample to Steven Winter at steven.winter@cleanenergyaction.org with the subject line “Policy and Research Analysis Internship, [season].” Writing sample should be 1-3 pages.