Friday 12/7/01
Machine shop: open till 10:30
Clean up (VACCUUMM) Room 160 at 10:30
ITLL closes at 11 pm

Saturday 12/8/01
ITLL card access starts at 8 am
Projects must be checked in with Prof. Hertzberg by 11. At this time, freeze your hardware development. No additional credit will be given for progress past this time. During the expo, your poster and your hardware will be evaluated.

Keep your project staffed continuously from 11 to 3pm. Maybe wear a group t-shirt or hats to identify you with your project and poster. Be friendly to judges and the public: offer information.
11-12 noon. Eat lunch and look at other projects.
12-2 Judging.
1-3 Public access
Be sure to cast your vote for People’s Choice.
2:45 Awards ceremony
3:00 till it’s done: CLEANUP. Everybody is required to stay until the building is clean.

Monday 12/10/01
Group interviews. Consensus on course, instructor and TA strengths and areas for improvement.
Team Survey. This is your opportunity to evaluate your partners’ performance. These comments will be used in the course grade computation. Survey form will be available on the web and will be due on Wednesday.

Wednesday 12/11/01 LAST DAY
Project oral reports start promptly at 1 pm. 10 minutes per group. Provide stapled slide hardcopy to prof.
Final written reports due at 1 pm
Group and individual design logs due at 1 pm
2 pm Skills Survey
2:20 Faculty Course Questionaire. This goes in Prof Hertzberg’s employment file. Constructive comments welcome.
2:40 Turn in toolboxes, locks and keys. Clean out lockers.
Bye! Have a great break!
Grades posted on PLUS system Dec 20th at earliest.