University Theater Building, Mainstage
Technical Systems Description and Procedures for ACDF Regional March 2004

The mainstage at the University Theatre is a proscenium style stage with an apron. It has a double-purchase counterweight system; there is a motorized 2-foot wide light bridge immediately upstage of the fire curtain. There is a house curtain.

The Stage, dressing rooms, and warm-up studio

The main consideration for you will be the size of the stage, as it is somewhat smaller than most. It is recommended that you tape out the dimensions, including the locations of the wings, in your rehearsal studio. See the GROUND PLAN PDF for exact layout.

The performance area of the stage is 28 ft. wide (the width of the proscenium) by 25 ft. deep (light line to LAST LEG). This is accomplished by using approx. 5’ of the 16’ apron, which results in a non-symmetrical wing layout. There are 3 wings created, but the first one is not all the way downstage. A crossover is provided through the scene shop, located immediately behind the upstage wall. Crossovers take approx. 10-12 seconds.

The height of the proscenium is 18 ft. The apron measures 16 ft, plasterline to downstage edge on centerline. The apron will not be lit, nor will it have a dance floor covering.

Masking consists of black legs and borders, a blue scrim/blue cyc (double hung on the furthest upstage pipe), and a black scrim, which may be flown out. A dark red house curtain is deadhung downstage of the proscenium arch, and will be closed between dances.

The stage floor is suspended softwood, with a masonite top layer. It will be covered with a black Rosco “Performance” floor.

Dressing rooms are located one level down and below the seating area of the theatre, and consist of a unisex make-up area located immediately adjacent to small male and female dressing rooms. Access to the stage is from the small dressing rooms to a pair of spiral staircases which lead to either side of backstage.

The large dance studio located in the dance wing will be available in the evenings only for warm up and as a holding area to alleviate pressure on the dressing rooms. It is approx. a 90 second walk (indoors) from the stage.
Audio

Audio playback will need to be done with one of two formats: Compact Disc or Mini-Disk. Record each dance on a separate disc, and be sure they are clearly labeled with the name of the school, the name of the dance, and the total number of tracks if more than one. Be sure to bring at least one back up copy of each as well, esp. in the case of CD’s burned on a computer. No live mixing of any sound sources, esp. microphones, is possible, due to time constraints. There will be separate level control for the house and backstage monitors.

Lighting Overview (UPDATED 12/1/03)

Lighting will be provided by a house plot broken down as follows:

There will be extensive individual channel control of all side light and toplight instruments.

5 on deck sidelight washes: 2 shins, 1 mid, and 2 head-highs.

2 of these (1-shin and 1 head high) will be available for your own color choices:
however you must bring your own color; frame size is 6.25” x 6.25”, and there are 8 lights per wash, (4 per side). Do not put it in frames.

2 toplight washes: Par64’s in R83 (dark blue) & 1Kw Fresnel’s with color scrollers

2 frontlight washes.

12 downlight specials in no color (focused straight down, approx. 8’ wide at the deck)

4-color cyc lighting will be available.

Followspots will not be available.

The lighting desk is an ETC Expression 3.

Additional paper work including the full plot, magic sheet and cue sheets with channel/level boxes will be available for download on the web site by December 1st. Our preference will be to load cues into the desk prior to your arrival for the spacing/technical rehearsal. All cue sheets must be received no later than March 1st, 2004. If we do not receive cue sheets by that date, your only option will be to choose from a selection of looks which will have been pre-programmed by the lighting director. No exceptions to this rule will be allowed.

Scenery/Props

No scenic elements which are required to be flown will be allowed, due to limited space in the fly gallery.

Use of free standing scenic elements which are completely self supporting may be possible. Wing space storage is non-existent, however there is a small amount of floor space available in the adjacent scene shop.

Prop tables will be set up in the wings if the need arises.

If you intend to use scenery you must contact the Festival Production Director Bob Shannon to discuss specifics before your arrival.
TECH/SPACING PROCEDURES

Each company will be given 20 minutes onstage with full running crew, during which time all spacing, color changing, sound level setting and cueing must take place. Additional details concerning where and when to report for your onstage time as well as additional concert information will be provided in your information packet which you will receive when you check in at the festival. Some of this info, including your specific time, will also be available on the website prior to your arrival, so check it before you leave.

For each of the two adjudication concerts (Thursday & Friday), tech/spacing rehearsal times will be scheduled as follows: 9am – 12noon & 1:30 - 4:30. The concerts will begin at 7:30pm. Feedback sessions will take place the following day at Noon.

Additional onstage time will be provided on Saturday beginning at 11am for dances selected for the Gala Concert. Curtain time for the Gala is 7pm.

Each school will provide a stage manager who will be responsible for the calling of the cues for the dance, and supervising all technical aspects during the rehearsal period.

The festival crew will include: Lighting Director, Stage Manager, 2 deckhands for color changes, 1 curtain operator, 1 flyrail operator, Sound Board Operator, Light Board Operator

CONTACTS:

beginning: December 1st, 2003
FESTIVAL PRODUCTION DIRECTOR: BOB SHANNON
(303) 492-3136 robert.shannon@colorado.edu

beginning: January 2nd, 2004
FESTIVAL LIGHTING DIRECTOR: CRAIG BUSHMAN
(no phone messages, but he will call you if you contact him via e-mail first)
bushming@earthlink.net