

University Memorial Center Board Agenda
October 19, 2023
UMC 245

Board Members: Montez Butts (UMC Director), Ana-Karina Potcoava (chair, v), Rebekah Jeffery (secretary, ex-o), Hilary Brenneman (v), Jason Potter (v), Tre Kelly (vice chair, v), Laraine Irizarry (v), ~~Ethan Patel (v)~~, Ruairhì Payne (NightRide Rep), Morgan Fritzler (E-Center Rep), Gianna Guido (Tri-Exec Rep), Keenan Powell (CUSG Rep at Large)

Zoom Link: <https://cuboulder.zoom.us/j/99646414018>

Passcode: UMCBoard1

I. Call to Order

- a. 5:04 p.m.

II. Approvals

- a. Minutes 10/05 Approved

III. Open Hearing

IV. KVCU Radio 1190 Representative

- a. Radio 1190 has been operating out of the UMC basement for 25 years.
- b. They are proposing to expand the glass display case in the back staircase (between the Alferd Packer Grill and the downstairs Book Store entrance) to expand the radio station area, which can increase usage of the UMC in the evenings.
 - i. This would also get word about KVCU out into the campus community as well.
 - ii. They would have a fully equipped stage that's able to be rapidly equipped to be used for public events within KVCU in a live seating area.
 - iii. The basement of the UMC will be refurbished in the next couple of years to revamp the HVAC system, which would upturn KVCU; however, if they were able to turn this area into a broadcast area, they would be able to operate out of there while the building is being remodeled.
 - iv. Usable at any time, day or night. Guests can leave the glass window open so that people walking around the building can understand everything that goes into running a radio show.
 - v. This project would be completely compatible with the plans to renovate the downstairs dining area.
 - vi. Total cost \$125-150k.
 - 1. They would expand the display case into an ADA-compliant space so that a wheelchair-bound person could operate the booth.

2. The glass would be completely soundproof so that business as usual can operate within and without the booth.
3. They need to revamp the space to make it completely usable for things such as their microphones.
 - a. They would bring some of their current equipment up to the new booth, if approved.
4. Funding would come from CMCI and CUSG.
 - a. We would have to run this pitch by a few other people to understand the full scope of this project.
- vii. Project would be completed by 2024 by the earliest.
- viii. Montez will follow up with KVCU on the Board's behalf.
 1. Decision will be made at a later meeting.

V. Directors Report

- a. Interviews are happening this week for the new assistant director.
- b. Halloween party in room 306 11 a.m.-1 p.m. on 10/31.
- c. Campus Rec Center will be hosting their anniversary on Oct. 25 from 2-4 p.m.
- d. RSO offices: another office has become vacant and one specific student organization is really pushing for space in the near future.

VI. Chair's Report

- a. Fall fest prep is rapidly approaching.
 - i. Some catering options have been approved.
 - ii. Live music/DJing?
 1. Live music student bands would be fun!
 2. Asking KVCU to DJ might be another option.
 - iii. Scavenger hunt is spread across 10 different offices at the moment.
 1. Only one place to get a punch card, on the first floor.
 2. You must have a minimum of 5 punches out of the 10 to get a raffle card.

VII. CU NightRide

- a. NightRide has hired many new employees, some of whom are solo driving at this point.
- b. They ran service through the Stanford game, making some adjustments to game day policies to ensure drivers' safety.
 - i. For example, they parked the cars on East campus the night before and did all their safety and service checks there to avoid the scrambling on central campus.
- c. New shift manager and employee development coordinator have been hired.
- d. Once these things are finished up, they will be able to transition to some bigger projects that have been on the back burner for the time being.

VIII. Student Veterans' Association

IX. Center for Student Involvement

X. Environmental Center

- a. They are looking to fill 2 voting member spots.
 - i. Applications are due next week.
- b. E Center has been involved in Ralphie's Green Stampede at the football games.

XI. CUSG

a. Executive

- i. They are working on hosting a healing retreat, open-form event on Nov. 16 from 5-7 p.m. in the Aspen room for students of marginalized identities.
- ii. They are hoping to get around a survey for disabled students to see how their experience at CU is and how their experience can be approved.

b. Legislative

- i. They have had thoughts about whether or not to renew the contract with Starbucks.
 - 1. Starbucks gives employees certain benefits that other vendors may not.
 - 2. Worried about not having coffee in the UMC.
 - a. UMC Board and Conference Services very much prefer that there be a coffee option in the UMC.
 - 3. Would it be possible for vendors to come in and bring samples of their coffee for students to try and express their preferences?

XII. Feedback

- a. Conference Services: Accessibility options in the UMC
 - i. Gender-neutral bathrooms
 - ii. Quiet room
 - iii. Lactation room
 - 1. Key must be checked out at reception, in exchange for a photo ID, which will be returned once the key has been returned.
 - iv. Assistive devices for hearing and sight
 - v. Guide dog relief area?
 - vi. Emotional support animal policy?
 - 1. Service animals specifically trained to perform a task are allowed but emotional support animals are not allowed.
 - vii. Wheelchair lift to the stage?

XIII. Old Business

- a. Building Tour with Todd Anderson 11/02 5-6:15 p.m. - in person

XIV. Retreat

- a. **Scholarship Committee**
- b. **Art Committee**

- c. **Space Allocation**
- d. **Bylaws**
- e. **Three Team Committees**

XV. New Business

- a. Space allocation for Muslim Student Association
 - i. Montez was thinking room 129A would work well.
 - ii. Motion to vote for giving the MSA room 129A to use as an RSO for the rest of the academic year.
 - 1. Jason- yes
 - 2. Tre- yes
 - 3. Loraine- yes
 - 4. Hillary- yes
 - 5. Keenan- yes
 - iii. Space Allocation committee will work on short-term allocation of unoccupied building spaces within the building for this academic year.

XVI. Adjournment

- a. 6:13 p.m.

Robert's Rules Reminders:

1. *Chair: "We are in line for a motion..."*
2. *Member 1: "Move to [motion] by [type of vote]"*
3. *Member 2: "Second [motion made above]"*
4. *Chair and All Members: Discussion*
5. *Chair: Organize Vote*