

University Memorial Center Board Minutes

Tuesday January 15th, 2013

UMC 245- 5:30 pm

Attendance: *Tiffanie B. (v), Lily A. (v), Debbie C. (v), Joyce K. (v), Derik L. (v proxy for Ben P.), Qinyue Y. (v proxy for Matt R.), Danielle V. (v proxy for Tyler R.), Heather S. (ex-o), Shane H. (ex-o), Sarah S. (ex-o), Carlos G. (ex-o), Peggy Tucker-Ortega (guest), Andrea Zelinko (guest), Jimmie Baker (guest)*

I. Call to Order at 5:30pm

II. Approvals

- a. Tuesday December 11th, 2012 Minutes
- b. Tuesday January 15th, 2013 Agenda
 - i. Move to bundle: Joyce, 2nd: Lily, Acclim.: Shane
 - ii. Move to approve bundle: Shane, 2nd: Derik, CQ: Lily, Acclim: Shane
 1. Motion passed

III. Open Hearing - none

IV. Chair's Report – Tiffanie initially discussed the need to acquire more ex-officios for the Board and mentioned that Naveen has resigned from the Board because of other commitments and that Ben P. may also need to leave the board because of PhD program timing conflicts.

- a. Real Choices Office Space: Student group that had space revoked because they violated University policy. Reapplied for office space.
 - i. Carlos- attorneys for both parties met and came to agreement that the group must meet the University requirements to gain space back. The group has met those requirements. Recommendation that we reconsider space before Space Allocation Committee meets.
 - ii. Mission of group: generally “pro-life” but provides alternative education as well
 - iii. Motion to approve office space for Real Choices: Shane, 2nd: Moon, Acclim: Danielle
 1. Motion passed
- b. Scholarship Committee Volunteers
 - i. Andrea is staff support from UMC
 - ii. Student volunteers: Tiffanie, Danielle, Moon
 - iii. Still need volunteer for chair
- c. Volunteers for Wok n’ Roll space Committee
 - i. Student volunteers: Derik, Shane and Robin
- d. Computer Lab Update
 - i. Options for furniture presented on 1/29
 - ii. Macs vs. PCs - we will need to recommend which platform to use
- e. Volunteer for Student Involvement Fair

- i. Tuesday 1/29 from 11-2 PM
- ii. Sign-up sheet available next week

V. Director's Report

a. Budgets

i. Capital Request

- 1. Total amount requested: \$135, 786
- 2. 9 items proposed
 - a. A/C unit for outdoor tent
 - b. Sprinter Van appropriate for small catering runs and staff transportation
 - c. Catering buffet upgrade to have consistent set for medium size events
 - d. Replace failing 80 qt. mixer in kitchen
 - e. Recoat balconies in 425 and 235
 - f. 2 hard drives for servers at bargain price
 - g. Smoker for kitchen to offer more menu options
 - h. 5th floor patio furniture replacement
 - i. New A/V equipment to meet needs
- 3. Motion to approve capitol request: Lily, 2nd: Debbie, Call to Question: Danielle, Acclimation: Debbie
 - a. Motion approved

ii. Enhancement Requests

- 1. UMC Student Organization Coordinator position
 - a. Help maintain/ strengthen student groups
 - b. Annual salary around \$40,000, total budget is \$80,868
- 2. EPO: Junior Events Planner
 - a. Lots of pressure on current staff, need more staff to support the growing need
 - b. Annual salary around \$30,000, total budget is \$44,445
- 3. CU NightRide:
 - a. Cost split between enhancement request and SOR if needed
 - b. Need additional vehicle and staffing
 - c. Not a 1 time request
 - i. Need to replace vehicles yearly
 - d. Complaints on wait time. Only solution is additional vehicle. Ideal vehicle would be van, but it is fuel inefficient; hybrid Camry is alternative option. Beyond 8 vehicles NightRide would need to get new dispatching system. Total request is \$48,731 and vehicle portion is \$26,000+GA/IR
- 4. PC: Film Series funding
 - a. Funding has diminished

- b. Provides entertainment and alternate activities for students
 - c. Purpose of film series is to show feature films and sneak previews. Budget is \$14,776
 - d. Also split cost w/ SOR for projector at \$95,000+GA/IR
5. UMC SOR (Student Operating Reserve) Request
- a. Night Ride for the van at \$26,000+GA/IR
 - b. Movie projector replacement at \$95,000+GA/IR
 - i. Film industry is shifting to digital
 - ii. 30,000 attendees each year
 - iii. Big investment, but films will be cheaper to get w/ new technology
 - iv. w/ in 6 months- 1 year current technology will be out of date
 - v. Joyce- pair cost w/ Academics?
6. Motion to approve: Derik, 2nd: Shane, Call to Question: Debbie, Acclimation: Lily

- VI. Program Council** – Heather discussed upcoming Balch shows as well as Macky show.
- VII. CU NightRide** - Shane discussed in process of hiring new student staff (about 32 are needed total) and mentioned the minor accident that took place over the weekend.
- VIII. Student Veteran’s Association** – no report
- IX. Food Services** - no report
- X. CU Gold** - Sarah mentioned that Katie will replace her on the Board after she graduates in May. Mentioned Leadership Conference on February 9th.
- XI. CUSG** - no report
- XII. Feedback** - none
- XIII. Old Business** – Tiffanie reminded everyone that it is important to be here for the next two weeks for budget reviews, 1/22 & 1/29.
- XIV. New Business** - none
- XV. Adjournment:** moved by Debbie at 6:38 PM

Robert’s Rules

Motion (to approve...)

2nd

Call to Question

Acclimation (All in favor)

Any Objections?

No (Motion Passed)

Yes