

University of Colorado Club Roller Hockey Governing Operational Policies (CURH GOP)

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CURH GOP

ABBREVIATIONS:

Where referred to in the CURH GOP, the following abbreviations may be used:

1. CURH - The CU Roller Hockey Team
2. CURH GOP - The CU Roller Hockey Governing Operational Policies
3. BOD - Board of Directors (of the CURH)
4. NCRHA – National Collegiate Roller Hockey Association
5. RMCRHA – Rocky Mountain Collegiate Roller Hockey Association
6. MO - NCRHA Member Organization

INTRODUCTION:

- I. The CURH GOP represents previous administrative policies that have been extensively reformatted to improve the process by which the CURH is governed.
- II. The CURH GOP shall reflect the CURH's ethical standards and quality performance to authorize individuals to administer and preside over the team.
- III. Some sections of the GOP may not be currently complete due to transitional time frames allowing for additional policies to be developed and adapted to the needs of the Team.

(10/29/2003)

ARTICLE I: NAME

This Article shall establish the name, type, and affiliation of this organization.

Section 1 - Name

The name of this organization shall be the CU Roller Hockey Team, hereinafter referred to as the CURH.

Section 2 - Type of Organization

The CURH shall be a club sport, sanctioned by the University of Colorado Collegiate Sports Club Program.

Section 3 - Affiliation

The CURH shall be affiliated with the Rocky Mountain Collegiate Roller Hockey League, hereinafter referred to as RMCRHA, and the National Collegiate Roller Hockey Association, hereinafter referred to as NCRHA.

(10/29/2003)

**ARTICLE II:
MEMBERSHIP**

This Article establishes the membership requirements of the CURH.

Section 1 - Criteria

1. Membership in this organization shall be open to all University of Colorado students and must comply with federal laws prohibiting discrimination on the basis of race, creed, color, religion, national origin, ancestry, age, sex, disability, marital status, political status, familial status, sexual orientation, or veteran status.
2. All members must be at least seventeen (17) years of age.
3. All members must be eligible to participate in the respective club sport activity at the university.
4. All members must be enrolled with a minimum of nine (9) undergraduate credit hours or currently enrolled as a Graduate Student in a Graduate Program pursuing a Graduate Degree.
5. All members must maintain a minimum cumulative GPA of 2.0 during the season.
6. Minimum enrollment requirements shall be waived for the following circumstances:
 - a) Players who graduate from CU during the season. A player in this situation must obtain a Recreation Center Alumni Membership.
7. All members may participate in the RMCRHA for a maximum of five (5) seasons. A season of eligibility shall be defined as being listed on a University's master roster at any point during a season or participating in an RMCRHA event at any point during a season.
8. All members must submit proof of their enrollment status to the Team at the start of each semester and at any other time requested by a Member Organization director or Team Authority.
9. All players must submit the following to be considered members:
 - a) A copy of the current semesters schedule.
 - b) A copy of the players student ID.
10. Note that membership in the club does not entitle any member the right to participate in RMCRHA weekend events. However, membership does entitle members to practice time, a team jersey, and all club activities outside of competitive RMCRHA tournaments.
11. Roster spots will be under the discretion of the coach of the team. This selection will be based upon member dedication, commitment, skill, and attitude. If no coach is available, the BOD and the TC will decide which members are deserving of a roster spot. The rosters will remain fluid throughout the season. Outside sources may be consulted.
12. All members must agree to and sign the CURH player agreement. If any interested party declines to sign the player agreement, he/she will be omitted from the club.

Section 2 – Discipline of members

If a member breaches the player agreement, the BOD will vote upon the appropriate action to be taken against the offending member.

(10/29/2003)

**ARTICLE III:
ADMINISTRATION**

This article defines the governing abilities of the CURH.

Section 1 – Team Authorities (General)

Team Authorities is defined as a panel of two (2) officers who shall preside over the CURH and its Board of Directors and define the responsibilities of the Team Administration. The Team Authorities shall have such powers as are prescribed by the CURH GOP and shall determine all questions of policy and shall administer the affairs of the CURH. These two officers shall be:

1. CURH President
2. CURH Vice President

These Officers are appointed term positions, subject to additional voting regulations.

Section 2 - Team Administration

1. The Team Administration shall consist of elected officers and shall also be known as the CURH Board of Directors, hereinafter referred to as the BOD.
 - a. CURH President
 - b. CURH Vice President
 - c. CURH Information Officer
 - d. CURH Financial Officer
 - e. CURH Public Relations Officer
2. All Officers are elected positions, subject to additional voting regulations. (*Appointments are discussed in the RMCRHA-GOP Article IV, Section 1.*)
3. A 3/5 majority rules for all matters voted upon by the BOD, unless otherwise stated.
4. Other officers may be created by the Team Authorities and approved by vote of the BOD as necessary.
5. Although it is in the best interest of the CURH to fill all open BOD positions, the BOD reserves the right to leave positions unfilled. To leave a position unfilled there must be:
 - a. A specific reason as to why a position should be left unfilled
 - b. Unanimous approval of the Team Authorities
 - c. Majority vote of the BOD

Section 3 – Responsibilities of Administration

1. CURH President
 - a. Makes the decisions for day-to-day issues.

- b. Responsible for creating projects.
 - c. Shall enforce policy and guidelines.
- 2. CURH Vice President
 - a. Assists the President in day to day decisions.
 - b. Responsible for creating projects.
 - c. Shall enforce policy and guidelines.
 - d. Shall replace the President in any leave of absence.
- 3. CURH Information Officer
 - a. Maintains the mailing list.
 - b. Maintains the website news.
 - c. Maintains the team email account.
 - d. Is a forum administrator.
 - e. Responsible for collecting player information.
- 4. CURH Public Relations Officer
 - a. In charge of fundraising.
 - b. Responsible for establishing relationships with outlets including, but not limited to: local media, schools, youth organizations, recreational leagues, charitable organizations, local business, equipment and apparel manufacturers, and retailers.
 - c. In charge of distribution of information to outside parties.
 - d. Is responsible for the creation of said material
- 5. CURH Financial Officer
 - a. Responsible for keeping track of finances.
 - b. Responsible for collection of monies.

Section 4 – Team Captains

The Team Captains, hereinafter referred to as the TC, shall consist of one captain and two assistants from each team.

(For more information, refer to the CURH GOP Article IV, Section 3.)

Section 5 – Webmaster

The webmaster shall be a position either appointed or hired by the BOD. The webmaster is responsible for the day-to-day operations of the team website.

Section 6 – Coach

The coach shall be a position hired by the BOD. All decisions regarding the coach's status are to be voted on the BOD.

Section 7 - Staff

Staff shall be defined as:

- 1. All Team Administration
- 2. All persons working for and under the Administration of the CURH

(10/29/2003)

ARTICLE IV: ELECTIONS,

Section 1 - Election of Board Members and terms of Office

**VOTES, AND
OF OFFICERS**

A) The election of all Board Members, shall be conducted at the Spring Team Meeting unless a Special Vote is necessitated.

1. At this meeting, any member can nominate any other member for any officer position for the following term of office.
2. Nomination occurs when one member nominates another member for a specified position. One member may nominate themselves.
3. The nomination must be accompanied by a secondary, supporting nomination.
4. All nominees must agree to their suggested nomination and must understand all duties accompanying their nominated position.

B) An individual may not hold more than one office.

C) Offices shall be revised, deleted, and created by the Team Authorities upon approval by vote of the BOD.

D) All terms, shall begin at the completion of the spring semester, and shall last until the end of the following spring semester

Section 2 - Removal of Board Members and Team Captains

The removal of a Board Member or Team Captain from office shall consist of the following steps:

1. Two separate written complaints sent to Team Authorities by any Member.
2. Approval of complaint by all Board Members, minus the delinquent Board Member, if applicable, collected by Team Authorities.
3. The Team Authorities shall then hold a vote on removal of delinquent Board Member or Team Captain. Unanimous vote of all Board members, minus the delinquent Board Member, if applicable, approves the removal of the delinquent Board Member or Team Captain.
4. Upon reaffirmation of contested Board Member or Team Captain, the process must begin anew.

Section 3 - Votes of the Team Captains(s)

1. The TC shall be nominated and voted upon by the Team they will represent.
2. This vote is to take place more than a week before the first RMCRHA game is to be played.
3. Each member of the team votes for three people. The votes are counted. The player with the most votes is elected captain. The two players with the next greatest amount of votes will be elected assistant captains.

Section 4 - Special Votes

1. A special vote may be warranted should any Officer:
 - a. Need to leave the BOD for reasons of emergency
 - b. Be removed from the BOD per CURH GOP Article IV Section 2
 - c. Be indisposed for an unreasonable amount of time
 - d. Resign

2. Any newly elected Officer of a Special Vote shall take office immediately and remain in such position until the end of the replaced officer's term.

(10/29/2003)

**ARTICLE V:
RULES**

Section 1 - Regulations

1. This organization shall abide by all applicable laws of the State of Colorado and the United States.
2. This organization shall abide by all applicable rules and regulations of the University and under the privileges as granted by the University of Colorado Student Union, Recreational Services, Club Sports, Deans, and Dean of Students where chartered. This organization shall also abide by the rules and regulations of the Board of Governors, the University, and the colleges as provided by the Board of Governors and the Deans of the Colleges.
3. The CURH shall abide by all designated rules and regulations of the RMCRHA and the NCRHA.
4. The CURH shall abide by rules and policies of any facility in which it is utilizing.

(10/29/2003)

**ARTICLE VI:
FINANCES**

Section 1 – Policies

1. All four Roller Hockey accounts are administered by the Club Sports Program at the University of Colorado at Boulder. The student fee and fundraising accounts are subject to the rules of the Student Recreation Center and the foundation and gift accounts are subject to the rules of the Student Recreation Center and the CU Foundation (a non-profit organization). Withdrawals are not permitted from any of the four accounts; only official expenses are relinquished from the four accounts.

Section 2 – Fundraising

1. The BOD will determine the amount of fundraising that must be done based on team and club expenses. The amount will be divided up between the teams based on money usage.
2. A player can either pay the semester requirement or work events to cover the cost.

Section 3 - Dues

1. The BOD will determine the amount of dues that must be paid based on team and club expenses. The amount will be divided up by the BOD between the teams based on money usage.

Section 4 – Sponsorship

1. The BOD will actively search for sponsorships for team equipment as well as monetary donations.
2. No player can be individually sponsored.

(10/30/2003)

**ARTICLE VII:
AUTHORITY
AND VETO**

Section 1 - Amendments

1. This CURH GOP may be amended by a unanimous vote of the League Authorities and a majority vote of the CURH BOD, provided that the text of the Amendment shall have been sent to the two officers that comprise the League Authorities and all additional officers of the Board at least 7 days prior to the vote.
2. An amendment may be proposed at any time, however it cannot take effect until after it is approved and the season currently in progress has completed.
3. Any participant of the CURH may propose an amendment.
4. The Board may revisit any and all decisions.

Section 2 - Veto

1. For a veto to occur, the Team Authorities must be in unanimous favor of the veto, combined with a majority vote of the BOD.
2. A veto may also occur by a unanimous vote of the remaining BOD members without regard to the Team Authorities.
3. The CURH Team Authorities shall be granted the authority to reject a proposal.
 - a. If incomplete upon submission.
 - b. If inappropriate and hindering to the responsibilities of any Board Member in the performance of their duties.
 - c. If a conflict of interest with the moral and ethical standards and integrity of the CURH exists.

(10/30/2003)

**ARTICLE VIII:
APPEALS**

This section addresses appeals of the CURH-GOP.

Appeals (not rulebook/playing related)

1. Requests for appeals of BOD decisions must be made in writing to the Team Vice President within two weeks of written notification of the BOD decision or before the next BOD meeting, whichever occurs first.
2. The following process must be adhered to in submitting an appeal:
 - a. The Representative of the affected team submits appeal.
 - b. The appeal must contain all mitigating support.

- c. Only one appeal may be submitted and must contain all pertinent information.
 - d. No additional information or amendments will be permitted once the appeal is submitted.
 - e. Appeals are to be addressed to the CURH Vice President.
3. Appeals shall be granted at the sole discretion of the Team Authorities based upon severity of the infraction and/or pertinent issue and the BOD's rationale for issuing the original punishment.



I, Brandon Hawes, as President of the CU Roller Hockey Team, do hereby certify the foregoing to be the Governing Operational Policies of the CURH, on October 30, 2003.

A handwritten signature in black ink, appearing to read 'Brandon Hawes'.

I, Adam Smith, as Vice President of the CU Roller Hockey Team, do hereby certify the foregoing to be the Governing Operational Policies of the CURH, on October 30, 2003.

A handwritten signature in black ink, appearing to read 'Adam Smith'.