

**UNIVERSITY OF COLORADO BOULDER
2011 SUMMER PAYROLL CALENDAR
OFF-CAMPUS WORK-STUDY EMPLOYERS**

Pay Periods	Time Collection Due	Pay Day
May 01 – May 14	May 16	May 27
May 15 – May 28	May 31	June 10
May 29 – June 11	June 14	June 24
June 12 – June 25	June 28	July 08
June 26 – July 09	July 12	July 22
July 10 – July 23	July 26	August 05
July 24 – August 06	August 09	August 19

TIME ENTRY FOR THE LAST PAY PERIOD OF THE SUMMER MUST BE TURNED IN ON TIME!! Any work-study hours turned in after the last Time Entry due date will be charged 100% to the employer.

Important Dates To Remember	
April 30, 2011	Last working day of the academic year for work-study student employees.
May 1, 2011	First working day for summer work-study student employees
August 6, 2011	Last working day of the summer for work-study student employees
August 7, 2011	First day students can begin working for the academic year.
August 09, 2011	Last due date for Time Entry for the final pay period of summer.

If a student is awarded summer work-study, they must begin earning their work-study award by May 28, 2011. If they cannot begin working by this date, the student or the employer must notify the Student Employment Office by 5/28/11 or your award will automatically be cancelled. Call the Student Employment Office at 303-492-7349, or send an e-mail to stdemp@colorado.edu.

Important University Dates	
April 29, 2011	Last day of spring 2011 Classes
April 30-May 5, 2011	Spring 2011 Finals Week
May 6, 2011	Spring 2011 Commencement
May 09, 2011	First day of Term M classes
May 26, 2011	Last day of classes and finals for Term M
May 30, 2011	Memorial Day - University Holiday (Campus Closed)*
May 31, 2011	First day of Terms A, C & D classes
July 1, 2011	Last day of classes and finals for Term A
July 4, 2011	Independence Day Observed - University Holiday (Campus Closed)*
July 5, 2011	First day of Term B classes
July 22, 2011	Last day of classes and finals for C
Aug. 5, 2011	Last day of classes and finals for B & D
Aug. 6, 2011	Summer 2011 Commencement (no official ceremony)
Aug. 22, 2011	First Day of Fall 2011 Classes

* Due to a university holiday, campus is closed this day but student employees are not eligible for holiday pay since they are not entitled fringe benefits.